

Weekly Update to Schools - Essential Statutory and Other Useful Documents for Schools – 30th November 2018

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Below are some of the documents uploaded to Somerset iPost this week that may be required by, or of interest to, schools.

Document ID numbers are no longer included in this update. The 'Title' is hyperlinked to the News item/document. If the link does not work try the following alternatives:

- Download the [PDF version](#) of the Weekly Update and click on the title link from there.
- Search for keywords in the title.
- Right-click on the link > Copy Shortcut > paste into your browser bar > Go.

If the document does not download, click [here](#) for advice.

If you still have difficulties accessing the document please follow up with the 'contact' for that item.

Title: [SIMS Circular 055/2018 How to create the new Academic Year in SIMS for 2019/20](#)

Audience: For all Schools, Academies and PRUs

Summary: Guidance to create the new Academic Year for 2019/20

Contact: SIMS Support Helpline 01823 355090 or email ICTHelpdesk@educ.somerset.gov.uk

Access: Restricted to ELIM Subscribers

Title: [SSE Property and Grounds – Accessing your servicing paperwork](#)

Audience: All Schools

Summary: SSE hold the records of servicing and compliance of M&E items of plant for schools who buy their Core Service PRO002/T or Servicing PRO008/T.

Contact: Marilyn Reed on PFMServicing@somerset.gov.uk

Access: SSE Website

Title: [Somerset Music – Festival of Song](#)

Audience: All Schools

Summary: The Somerset County Youth Choirs will be hosting, 'Festival of Song', on Saturday 22nd December 2018.

Contact: somersetmusic@somerset.gov.uk or 01823 348262

Access: SSE Website

Title: [Year 2 Assessment Update](#)

Audience: All Schools

Summary: Bookings are now open for this update meeting, which will run by Sarah Cook (Somerset Literacy Network) and Tracy Bolton (Maths Know How).

Contact: Eilidh McCulloch at EMcCulloch@somerset.gov.uk

Access: SSE Website

[Blue sheet and Teaching Vacancies](#)

The Blue sheets and Teaching bulletin are distributed on a Friday each week. The deadlines for these bulletins are – Monday at 12 noon for the Blue sheets and Thursday at 11am for the Teaching bulletin. Adverts received after these times will not be included in that week's bulletin. This week's iPost ID numbers are IPOSTID-2-6732 (Blue Sheet Vacancy Bulletin) and IPOSTID-2-6733 (Teaching Vacancy Bulletin).

[Our Somerset](#)

[Our Somerset](#) is a key internal communications tool for all staff and members. This website contains the latest news and events for staff and members, a regularly updated collection of signposts to useful corporate information and a question and answer page.

[Some key sites on SLP](#)

[Support Services for Education \(SSE\)](#)

Support Services for Education (SSE) is a traded unit within Somerset County Council that offers a wide variety of support services to all education providers. Our website provides you with easy access to services, information, training and events that will support you in delivering the best possible education provision to the children and young people of Somerset.

[Somerset eLIM](#)

Courses – courses/training for Education MIS, Education Technology and SLP

Education MIS – current activities, latest developments, advice and guidance

Education Technology – ideas and support for creative ICT across the curriculum, e-safety advice, filtering, online learning, ICT advocates, blogs etc

SLP Support – Training, parental access, FAQ's, videos, SLP mobile etc

Infrastructure Advice – advice on ICT infrastructure planning and technical resources etc.