

## Weekly Update to Schools - Essential Statutory and Other Useful Documents for Schools – 15<sup>th</sup> March 2019

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Below are some of the documents uploaded to Somerset iPost this week that may be required by, or of interest to, schools.

Document ID numbers are no longer included in this update. The 'Title' is hyperlinked to the News item/document. If the link does not work try the following alternatives:

- Download the [PDF version](#) of the Weekly Update and click on the title link from there.
- Search for keywords in the title.
- Right-click on the link > Copy Shortcut > paste into your browser bar > Go.

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**Title:** [Success at the SSE Conference 2019](#)

**Audience:** Public

**Summary:** The Westlands Conference Centre in Yeovil was a hive of activity on Friday 8<sup>th</sup> of March. School leaders, teachers and governors from various educational settings across Somerset and beyond were there to attend the annual Support Services for Education (SSE) Conference 2019. Presentations are available to attendees through the SSE website, where you can also find further information on the education support services available from SSE.

**Contact:** [SSE@somerset.gov.uk](mailto:SSE@somerset.gov.uk) or 0300 123 7365

**Access:** SSE Website (you will need to login first)

**Title:** [SIMS Circular 001/2019 Setting up the Annual Reporting Session in Profiles 2018/2019](#)

**Audience:** Schools and Academies using Profiles for Parental report creation

**Summary:** This guidance is provided to assist school and academies using the Profiles module in SIMS for producing reports to parents with the task of creating the annual reporting session for 2018-19.

This document can be found within the **Profiles** section. Alternatively use **Ctrl + F** and search for "001/2019".

**Contact:** SIMS Support Service 01823 355090 or [ICTHelpdesk@educ.somerset.gov.uk](mailto:ICTHelpdesk@educ.somerset.gov.uk)

**Access:** SSE Website (restricted to ELIM Purchasers)

**Title:** [SIMS Circular 035 2017 SIMS Single Central Record Spreadsheet](#)

**Audience:** For all Schools, Academies and PRUs

**Summary:** This circular has been updated to include the Childcare Disqualification Declaration Check (now self-declaration). Please ensure that updates have been checked.

This document can be found within the **Personnel** Section. Alternatively use Ctrl + F and search for "035 2017".

**Contact:** SIMS Support Helpline (01823) 355090 or email [ICTHelpdesk@educ.somerset.gov.uk](mailto:ICTHelpdesk@educ.somerset.gov.uk)

**Access:** SSE Website (Restricted to ELIM Subscribers)

### **Blue sheet and Teaching Vacancies**

The Blue sheets and Teaching bulletin are distributed on a Friday each week. The deadlines for these bulletins are – Monday at 12 noon for the Blue sheets and Thursday at 11am for the Teaching bulletin. Adverts received after these times will not be included in that week's bulletin. This week's iPost ID numbers are IPOSTID- 1583429547-1497 (Blue Sheet Vacancy Bulletin) and IPOSTID- 1583429547-1498 (Teaching Vacancy Bulletin).

### **Our Somerset**

[Our Somerset](#) is a key internal communications tool for all staff and members. This website contains the latest news and events for staff and members, a regularly updated collection of signposts to useful corporate information and a question and answer page.

### **Some key sites on SLP**

#### **Support Services for Education (SSE)**

Support Services for Education (SSE) is a traded unit within Somerset County Council that offers a wide variety of support services to all education providers. Our website provides you with easy access to services, information, training and events that will support you in delivering the best possible education provision to the children and young people of Somerset.

#### **Somerset eLIM**

**Courses** – courses/training for Education MIS, Education Technology and SLP

**Education MIS** – current activities, latest developments, advice and guidance

**Education Technology** – ideas and support for creative ICT across the curriculum, e-safety advice, filtering, online learning, ICT advocates, blogs etc

**SLP Support** – Training, parental access, FAQ's, videos, SLP mobile etc

**Infrastructure Advice** – advice on ICT infrastructure planning and technical resources etc.