

Weekly Update to Schools - Essential Statutory and Other Useful Documents for Schools – 5th April 2019

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Below are some of the documents uploaded to Somerset iPost this week that may be required by, or of interest to, schools.

Document ID numbers are no longer included in this update. The 'Title' is hyperlinked to the News item/document. If the link does not work try the following alternatives:

- Download the [PDF version](#) of the Weekly Update and click on the title link from there.
- Search for keywords in the title.
- Right-click on the link > Copy Shortcut > paste into your browser bar > Go.

If the document does not download, click [here](#) for advice.

If you still have difficulties accessing the document please follow up with the 'contact' for that item.

SIMS Support Service

Title: [SIMS Circular 014 2019 Personnel Support Staff Pay Award April 2019](#)

Audience: For all Schools, Academies and PRUs

Summary: Important. This circular explains how to add the 2019/20 pay awards and new pay point structure to SIMS Personnel as well as updating Support Staff contracts from 01/04/2019. This document can be found within the **Personnel** Section. Alternatively use Ctrl + F and search for "014 2019".

Contact: SIMS Support Helpline (01823) 355090 or email ICTHelpdesk@educ.somerset.gov.uk

Access: SSE Website (Restricted to ELIM Subscribers)

Support Services for Education (SSE)

Title: [Administrative Development Liaison \(ADL\) Newsletter Spring Term 2019](#)

Audience: Public – All Schools

Summary: Please find included the Administrative Development Liaison (ADL) Meetings Spring Term Newsletter 2019.

Contact: Rabina Haque on SSE@somerset.gov.uk or 0300 123 7365

Access: Public

Somerset County Council (SCC)

Title: [Vendor Numbers for Schools - April 2019](#)

Audience: 'Public', 'iPost All School Staff', 'iPost School Admin', 'iPost SCC Staff'.

Summary: The new vendor list for schools is now available. Previously published lists will be removed from iPost.

Contact: Rob Capon – RHCapon@somerset.gov.uk

Access: Public

[Blue sheet and Teaching Vacancies](#)

The Blue sheets and Teaching bulletin are distributed on a Friday each week. The deadlines for these bulletins are – Monday at 12 noon for the Blue sheets and Thursday at 11am for the Teaching bulletin. Adverts received after these times will not be included in that week's bulletin. This week's iPost ID numbers are IPOSTID- 1583429547-1519 (Blue Sheet Vacancy Bulletin) and IPOSTID- 1583429547-1520 (Teaching Vacancy Bulletin).

[Our Somerset](#)

[Our Somerset](#) is a key internal communications tool for all staff and members. This website contains the latest news and events for staff and members, a regularly updated collection of signposts to useful corporate information and a question and answer page.

[Some key sites on SLP](#)

[Support Services for Education \(SSE\)](#)

Support Services for Education (SSE) is a traded unit within Somerset County Council that offers a wide variety of support services to all education providers. Our website provides you with easy access to services, information, training and events that will support you in delivering the best possible education provision to the children and young people of Somerset.

[Somerset eLIM](#)

Courses – courses/training for Education MIS, Education Technology and SLP

Education MIS – current activities, latest developments, advice and guidance

Education Technology – ideas and support for creative ICT across the curriculum, e-safety advice, filtering, online learning, ICT advocates, blogs etc

SLP Support – Training, parental access, FAQ's, videos, SLP mobile etc

Infrastructure Advice – advice on ICT infrastructure planning and technical resources etc.