

Weekly Update to Schools - Essential Statutory and Other Useful Documents for Schools – 26th April 2019

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Below are some of the documents uploaded to Somerset iPost this week that may be required by, or of interest to, schools.

Document ID numbers are no longer included in this update. The 'Title' is hyperlinked to the News item/document. If the link does not work try the following alternatives:

- Download the [PDF version](#) of the Weekly Update and click on the title link from there.
- Search for keywords in the title.
- Right-click on the link > Copy Shortcut > paste into your browser bar > Go.

If the document does not download, click [here](#) for advice.

If you still have difficulties accessing the document please follow up with the 'contact' for that item.

SIMS Support Service

Title: [SIMS Circular 012 2019 Setting up SIMS to receive the new intake for schools with a Reception year \(includes guidance to create a Pre-Admission group and instructions to import the ATF\)](#)

Audience: For all Schools and Academies with a Reception year

Summary: Guidance to set up SIMS to receive the new intake for Reception (including guidance to import the ATF)

This document can be found within the **Admissions** section. Alternatively use Ctrl + F and search for "**012 2019**".

Contact: SIMS Support Helpline (01823) 355090 or email ICTHelpdesk@educ.somerset.gov.uk

Access: SSE Website (Restricted to ELIM Subscribers)

External Funding Service (EFS)

iPostID: IPOSTID-1583429547-1537

Title: [Local Schools Nature Scheme Learning through Landscapes](#)

Audience: EFS Purchasers, EFS Academy Purchasers

Summary: Learning through Landscapes are offering Schools the opportunity to apply for outdoor resources. Please see the document for more details.

Deadline: 31 May 2019; 30 August 2019; 22 November 2019

Contact: 01823 356640 or funding@somerset.gov.uk

iPostID: IPOSTID-1583429547-1538

Title: [Institute of Physics School Grants Scheme](#)

Audience: EFS Purchasers, EFS Academy Purchasers

Summary: Small grants are available to Schools to promote physics and engineering. Please see the document for more details.

Deadline: 1 June 2019; 1 November 2019

Contact: 01823 356640 or funding@somerset.gov.uk

iPostID: IPOSTID-1583429547-1539

Title: [Tree Council Tree Futures Grant Scheme](#)

Audience: EFS Purchasers, EFS Academy Purchasers

Summary: Funding is available to purchase trees and hedgerow planting. Please see the document for more details.

Deadline: 17 May 2019

Contact: 01823 356640 or funding@somerset.gov.uk

Support Services for Education (SSE)

Title: Refuse and Recycling Package Update

Audience: All Somerset Schools

Summary: As you may or may not be aware on the 28th March 2019 we stopped taking orders against the Refuse & Recycling package on the SSE website. This was because the contractor informed us that they believed they had under-charged schools for refuse collections in the 2018/19 financial year, and the price increases SSE had been informed of for 2019/20 financial year had also been incorrect. We are currently in discussions with the contractor regarding the "under-charging" that has taken place in the previous financial year and the contractor has now informed us of higher price increases for the 2019/20 financial year. Having now reviewed the above SSE can confirm that we will not attempt to recoup any alleged under charging to school for previous financial years, in addition we can confirm we will not pass on any further increases in costs for the current financial year. This will be funded through SSE reserves. The above will mean, however, that we will only offer the current service until 31 March 2020 (rather than for the full academic year). A new contractor will take over from Kier on 1 April 2020 and we are expecting this to be confirmed during April / May with the new prices for schools confirmed in June 2019. It is then our intention to inform schools of the new charges and allow them to purchase these services on an annual basis that runs from 1 April – 31 March each year. Those schools who have already purchased this Service for the 2019/20 school year on SSTEP will only be charged 7/12th of the amount they have committed to. Those schools who look to purchase the service from now on will see that it now only covers the period through to 31 March 2020. I apologise for any inconvenience or uncertainty caused by the above.

Contact: Kirsty Budge at KBudge@somerset.gov.uk or 01823 356640

Access: SSE Website (you will need to login)

Title: [Peters Exclusive Showroom Offer](#)

Audience: Public

Summary: Book a visit to the showroom at Peters on Tuesday 25th June 2019.

Contact: Kate Ladipo at KLadipo@somerset.gov.uk or 01278 421015

Access: SSE Website (you will need to login)

Title: [SWEET 2019 \(South West Exhibition of Educational Technology\)](#)

Audience: Public

Summary: Somerset County Council Schools and Traded ICT team are hosting a one-day conference at Dillington House, Ilminster on Wednesday 8th May 2019. The event will be an opportunity for schools to take part in an informative and engaging day that will showcase educational technology that is currently available to them.

Contact: Richard Bishop at RDBishop@somerset.gov.uk or 01823 356034

Access: SSE Website

Blue sheet and Teaching Vacancies

The Blue sheets and Teaching bulletin are distributed on a Friday each week. The deadlines for these bulletins are – Monday at 12 noon for the Blue sheets and Thursday at 11am for the Teaching bulletin. Adverts received after these times will not be included in that week's bulletin. This week's iPost ID numbers are IPOSTID- 1583429547-1544 (Blue Sheet Vacancy Bulletin) and IPOSTID- 1583429547-1545 (Teaching Vacancy Bulletin).

Our Somerset

[Our Somerset](#) is a key internal communications tool for all staff and members. This website contains the latest news and events for staff and members, a regularly updated collection of signposts to useful corporate information and a question and answer page.

Some key sites on SLP

Support Services for Education (SSE)

Support Services for Education (SSE) is a traded unit within Somerset County Council that offers a wide variety of support services to all education providers. Our website provides you with easy access to services, information, training and events that will support you in delivering the best possible education provision to the children and young people of Somerset.

Somerset eLIM

Courses – courses/training for Education MIS, Education Technology and SLP

Education MIS – current activities, latest developments, advice and guidance

Education Technology – ideas and support for creative ICT across the curriculum, e-safety advice, filtering, online learning, ICT advocates, blogs etc

SLP Support – Training, parental access, FAQ's, videos, SLP mobile etc

Infrastructure Advice – advice on ICT infrastructure planning and technical resources etc.