

## Weekly Update to Schools - Essential Statutory and Other Useful Documents for Schools – 24<sup>th</sup> May 2019

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*This document is available upon request in larger print sizes, Braille and other languages. Please use the contact details above for further information.*

Below are some of the documents uploaded to Somerset iPost this week that may be required by, or of interest to, schools.

Document ID numbers are no longer included in this update. The 'Title' is hyperlinked to the News item/document. If the link does not work try the following alternatives:

- Download the [PDF version](#) of the Weekly Update and click on the title link from there.
- Search for keywords in the title.
- Right-click on the link > Copy Shortcut > paste into your browser bar > Go.

If the document does not download, click [here](#) for advice.

If you still have difficulties accessing the document please follow up with the 'contact' for that item.

### SIMS Support Service

**Title:** [SIMS Circular 019 2019 End of Year Procedures for Primary Special and PRU](#)

**Audience:** For Primary, Special Schools and Academies and PRU's

**Summary: Important.** This circular contains SIMS guidance for ending the 2018/19 Academic Year and preparing for and starting the 2019/20 Academic Year.

This document can be found within the **End of Year** Section. Alternatively use Ctrl + F and search for "**019 2019**".

**Contact:** SIMS Support Helpline (01823) 355090 or email [ICTHelpdesk@educ.somerset.gov.uk](mailto:ICTHelpdesk@educ.somerset.gov.uk)

**Access:** SSE Website (Restricted to ELIM Subscribers)

**Title:** [SIMS Circular 020 2019 End of Year Procedures for Secondary Middle and All-Through](#)

**Audience:** For Secondary, Middle and All-Through Schools and Academies

**Summary: Important.** This circular contains SIMS guidance for ending the 2018/19 Academic Year and preparing for and starting the 2019/20 Academic Year.

This document can be found within the **End of Year** Section. Alternatively use Ctrl + F and search for "**020 2019**".

**Contact:** SIMS Support Helpline (01823) 355090 or email [ICTHelpdesk@educ.somerset.gov.uk](mailto:ICTHelpdesk@educ.somerset.gov.uk)

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### Catering, Cleaning & Refuse Advisory Team

**Title:** [School Refuse and Recycling Service – what can schools recycle?](#)

**Audience:** Public

**Summary:** After some recent enquiries about recycling from schools, this is clarification of what can be placed in your recycling bins for collection under the current school's contract.

**Contact:** Kirsty Budge on [kbudge@somerset.gov.uk](mailto:kbudge@somerset.gov.uk)

**Access:** SSE Website (you will need to login)

### Support Services for Education (SSE)

**Title:** [Big Friendly Data: Somerset Technology Conference 2019](#)

**Audience:** Public

**Summary:** There are still places available for the 2019 technology conference at Dillington House on Wednesday 19<sup>th</sup> June. Do book a place for a member of staff in your school. This is an opportunity to be at the forefront of a new emphasis in computing education and to consider how it can impact on your curriculum and the learning of your children.

**Contact:** [elimAdmin@somerset.gov.uk](mailto:elimAdmin@somerset.gov.uk)

**Access:** SSE Website

**Title:** [SSBL June Network Meeting](#)

**Audience:** Public

**Summary:** Somerset School Business Leaders (SSBL) 1st Network Meeting for free on 6th June from 9am-12pm.

**Contact:** [somersetsbl@gmail.com](mailto:somersetsbl@gmail.com)

**Access:** SSE Website (you will need to login)

### Somerset County Council (SCC)

**Title:** [Social Work Degree in Somerset](#)

**Audience:** Public

**Summary:** Take a social work degree in Somerset and you'll get a guaranteed placement at Somerset County Council in your final year.

**Contact:** <http://www.glos.ac.uk/study/pages/social-work-at-yeovil-college.aspx>

**Access:** SSE Website (you will need to login)

## **Blue sheet and Teaching Vacancies**

The Blue sheets and Teaching bulletin are distributed on a Friday each week. The deadlines for these bulletins are – Monday at 12 noon for the Blue sheets and Thursday at 11am for the Teaching bulletin. Adverts received after these times will not be included in that week's bulletin. This week's iPost ID numbers are IPOSTID- 1583429547-1578 (Blue Sheet Vacancy Bulletin) and IPOSTID- 1583429547-1579 (Teaching Vacancy Bulletin).

## **Our Somerset**

[Our Somerset](#) is a key internal communications tool for all staff and members. This website contains the latest news and events for staff and members, a regularly updated collection of signposts to useful corporate information and a question and answer page.

## **Some key sites on SLP**

### [Support Services for Education \(SSE\)](#)

Support Services for Education (SSE) is a traded unit within Somerset County Council that offers a wide variety of support services to all education providers. Our website provides you with easy access to services, information, training and events that will support you in delivering the best possible education provision to the children and young people of Somerset.

### [Somerset eLIM](#)

**Courses** – courses/training for Education MIS, Education Technology and SLP

**Education MIS** – current activities, latest developments, advice and guidance

**Education Technology** – ideas and support for creative ICT across the curriculum, e-safety advice, filtering, online learning, ICT advocates, blogs etc

**SLP Support** – Training, parental access, FAQ's, videos, SLP mobile etc

**Infrastructure Advice** – advice on ICT infrastructure planning and technical resources etc.