

## Weekly Update to Schools - Essential Statutory and Other Useful Documents for Schools – 30<sup>th</sup> August 2019

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*This document is available upon request in larger print sizes, Braille and other languages. Please use the contact details above for further information.*

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Below are some of the documents uploaded to Somerset iPost this week that may be required by, or of interest to, schools.

Document ID numbers are no longer included in this update. The 'Title' is hyperlinked to the News item/document. If the link does not work, try the following alternatives:

- Download the [PDF version](#) of the Weekly Update and click on the title link from there.
- Search for keywords in the title.
- Right-click on the link > Copy Shortcut > paste into your browser bar > Go.

If the document does not download, click [here](#) for advice.

If you still have difficulties accessing the document please follow up with the 'contact' for that item.

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**Title:** [Micro librarian systems - user group meetings](#)

**Audience:** For schools subscribing to the MLS helpdesk only

**Summary:** Whether you are new to the software or a long-time user, you are invited to spend some time clearing up queries, asking any questions, finding out about new products and services and updating yourself to ensure you are getting the most out of Junior.net/Eclipse.net and the Reading Cloud.

**Contact:** [rfl@somerset.gov.uk](mailto:rfl@somerset.gov.uk) or 01278 421015

**Access:** Public

**Title:** [SWEET 2019 \(South West Exhibition of Educational Technology\)](#)

**Audience:** Public

**Summary:** Somerset County Council Schools and Traded ICT team are hosting a one-day conference at Dillington House, Ilminster on Wednesday 2<sup>nd</sup> October 2019. The event will be an opportunity for schools to take part in an informative and engaging day that will showcase educational technology that is currently available to them.

**Contact:** Richard Bishop at [RDBishop@somerset.gov.uk](mailto:RDBishop@somerset.gov.uk) or 01823 356034

**Access:** SSE Website

**Title:** [External Visits Coordinator](#)

**Audience:** Public

**Summary:** Provided for schools/services who wish to train External Visits Coordinator (EVC) so that they can continue to operate a monitoring and approval process to accepted standards.

**Contact:** [SCIL@somerset.gov.uk](mailto:SCIL@somerset.gov.uk) or 0300 123 1967

**Access:** SSE Website

**Document ref:** IPOSTID-1583429547-1646

**Title/Link:** [Schools Census 2019-20: Briefing for Somerset Schools](#)

**Audience:** All Somerset schools and academies (including PRUs and special schools)

**Summary:** The Department for Education (DFE) have released details of the specification for the School Census for academic year 2019-20. This circular sets out key dates and information concerning the return of data including a summary of the changes to the specification made by DFE. These changes commence with the October 2019 Census. Completion of the School Census is a statutory requirement for all state-funded schools.

**Contact:** Tony Verrier at [tverrier@somerset.gov.uk](mailto:tverrier@somerset.gov.uk) or 01823 355961

**Access:** Public

**Title:** [Young Epilepsy](#)

**Audience:** Public

**Summary:** Young Epilepsy has just launched a free online guide for schools on supporting young people with epilepsy: [www.youngepilepsy.org.uk/guideforschools](http://www.youngepilepsy.org.uk/guideforschools)

**Contact:** Young Epilepsy at [helpline@youngepilepsy.org.uk](mailto:helpline@youngepilepsy.org.uk) or 01342 831342

**Access:** Public

### **[Blue sheet and Teaching Vacancies](#)**

The Blue sheets and Teaching bulletin are distributed on a Friday each week. The deadlines for these bulletins are – Monday at 12 noon for the Blue sheets and Thursday at 11am for the Teaching bulletin. Adverts received after these times will not be included in that week's bulletin. The Somerset Teaching Vacancy and Blue Sheet Vacancy Bulletins can now be found on the SSE website, please see [here](#).

### **[Our Somerset](#)**

[Our Somerset](#) is a key internal communications tool for all staff and members. This website contains the latest news and events for staff and members, a regularly updated collection of signposts to useful corporate information and a question and answer page.

### **[Some key sites on SLP](#)**

### [Support Services for Education \(SSE\)](#)

Support Services for Education (SSE) is a traded unit within Somerset County Council that offers a wide variety of support services to all education providers. Our website provides you with easy access to services, information, training and events that will support you in delivering the best possible education provision to the children and young people of Somerset.

### [Somerset eLIM](#)

**Courses** – courses/training for Education MIS, Education Technology and SLP

**Education MIS** – current activities, latest developments, advice and guidance

**Education Technology** – ideas and support for creative ICT across the curriculum, e-safety advice, filtering, online learning, ICT advocates, blogs etc

**SLP Support** – Training, parental access, FAQ's, videos, SLP mobile etc

**Infrastructure Advice** – advice on ICT infrastructure planning and technical resources etc.