

Vacancy Bulletin

(Blue Sheets)

Issue No: 26

2 July 2021

You can view these vacancies, and more, online at:

dasjobs.co.uk



SOMERSET
County Council

Latest time for acceptance of advertisements is Tuesday 10am for the Friday bulletin.

UNLESS OTHERWISE STATED, details and application forms FOR ALL POSTS, excluding those marked INTERNAL can be found on dasjobs.co.uk

Only SCC employees may apply for posts marked **INTERNAL** in the first instance. **Internally** advertised vacancies can be viewed on the SCC intranet: dasjobs.co.uk/internal

ALL POSTS MARKED WITH * REQUIRE A CRIMINAL BACKGROUND CHECK VIA THE DISCLOSURE PROCEDURE

"Somerset County Council is committed to safeguarding and promoting the welfare of children and young people"

All applicants, including current employees, should complete and return the Recruitment Monitoring Form, which is attached to the Application Form.

Thank you for your cooperation

AN EQUAL OPPORTUNITIES EMPLOYER

Applications for all vacancies are particularly welcome from people with disabilities. Further details and application forms are also available on request in braille, large print, tape and disc.



JOB SHARING

Somerset County Council, as an equal opportunities employer, wishes to promote job-sharing arrangements in any full-time post where the Manager and Chief Officer consider that such an arrangement would be a viable proposition. If you are interested in making an application on a job-sharing basis for any full-time post advertised in this bulletin, you should contact the appropriate Manager in the first instance to see whether such an application would be accepted.

To receive an automatic update of the week's latest jobs simply click on [email alerts](#) and fill in the subscription form.

You can cancel the email alerts anytime you like.

Somerset County Council is proud to offer an environment that is supportive and rewarding, working as part of a team who are passionate about the work they do. We offer great training and development opportunities, with supportive management. We offer an excellent benefits package to all of our employees including:

- A Local Government Pension Scheme.
- Discounted lease car via salary sacrifice scheme and options for discounts on petrol or diesel.
- My Staff Shop offering discounts in shops, online shopping, restaurants, cinema tickets, insurance benefits and so forth.
- A Flexible Benefits Scheme via salary sacrifice to obtain a cycle for work, childcare vouchers, additional annual leave, computers, mobile phones and health screening.
- Generous annual leave and flexible working arrangements.
- Staff discounts in gyms.
- Employee Assistance and support offering a variety of employee wellbeing services to support a healthy work/life balance and lifestyle.
- Optional pension enhancement through our Additional Voluntary Contribution scheme.

Somerset County Council is subject to Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English will be an essential requirement for customer-facing roles.

Please note for SCC roles:

If an internal applicant who is at risk of redundancy or in need of redeployment has applied and passed the selection process they will be offered the role over remaining internal and external applicants.

If you are applying for a secondment please ensure you discuss this with your Line Manager first and obtain their approval.

PUBLIC HEALTH INFORMATION AND EVIDENCE ANALYST

Closing Date - 8 July 2021

Salary - £30,451 to £34,728 per annum

Working pattern - Full Time. Contract type - Permanent

Location - Taunton

A bit about us

We are looking to recruit a Public Health Information and Evidence Analyst to join a friendly, welcoming and vibrant Public Health team. This is a fantastic opportunity to make a real difference to the lives of local people. You will fulfil a vital contribution to the vision of Somerset's Health and Wellbeing Strategy through evidence analysis that enables informed decision-making.

Here's what you can expect to be doing

You will lead on the production of complex reports into the health and wellbeing of our population including a programme of health needs assessments. You will need good project management skills to ensure that these are comprehensive and complete within agreed timescales. There will be opportunities to undertake evaluations, health equity audits and identify opportunities for programme audits.

You will produce evidence reviews to support evidence-based practice and commissioning within the public health team and also in supporting partner in other departments and organisations such as the NHS Somerset Clinical Commissioning Group (CCG).

The role will also include presenting these reports to expert and multi-agency groups and will require excellent presentation skills and confidence in delivering these. You will be empowered to work autonomously under the direction of a Public Health Specialist.

You will need an understanding of data management and recoding processes and will work with the other members of the public health intelligence team to improve data recording, storage and reporting throughout the team and to support the targeted work to address health needs within the population.

You will develop and maintain a specialist knowledge relating to key public health topics. You will be expected to share your skills and knowledge with colleagues and in particular to provide support to the Public Health Specialty Registrars when needed.

A few things about you

You will be enthusiastic about improving population health and addressing inequalities through identification of need and making the best available evidence available to decision makers, commissioners, programme leads and partners.

You will have the skills to find, critically appraise and expertly review the evidence around public health interventions and programmes. The tasks will require a keen understanding of population health statistics, information governance, relational databases, critical appraisal skills, literature review and excellent communication and networking capability. You should be effective at and enjoy sharing these skills and expertise with colleagues.

You will be expected to have advanced statistical achievement (undergraduate degree or above) and experience of working within evidence analysis or research roles preferably within a public health or related field. You will need to be comfortable interpreting and understanding statistical content.

You will understand the importance of information governance and steps that should be taken to ensure and protect the privacy of information relating to individuals and vulnerable groups.

Additional information

The post is for 37 hours per week; however, flexible working arrangements will be considered. The county council is currently supporting remote working where at all possible.

For an informal discussion about this opportunity, please contact Jack Layton, Public Health Specialist – Epidemiologist on 01823 35 5084 or email JLayton@somerset.gov.uk

All interviews will take place virtually via MS Teams.

Interviews: Friday 16 July

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

***SOCIAL WORKER CHILDREN'S**

Closing Date - 31 July 2021

Salary - £30,451 - £34,728 per annum

Working pattern - Full Time. Contract type - Permanent

Location - Taunton

A bit about us

Somerset County Council have an exciting opportunity for an experienced Social Worker to join our Taunton and West Somerset team. The Key purpose of the role is to improve the outcomes for our most vulnerable young people and families in Somerset to encourage positive change.

We recognise the importance of a good balance between work and home life so we do everything we can to accommodate flexible working including some working from home, compressed hours, job shares and other arrangements. Please just let us know in your application or at any stage throughout the process (and beyond) if these are options you'd like to explore.

As we roll out the Family Safeguarding model, you will be working as part of a multi-disciplinary team and be able to access intervention and advice from adult-focussed practitioners in the specialist areas of substance misuse, domestic abuse, and mental health, to inform assessments and plans. You will also be able to access expertise in child exploitation from the Wider Safeguarding Team, to address this growing area of need.

Here's what you can expect to be doing

Here in Somerset, our manageable caseloads let you be the innovative and creative social worker you want to be – direct work with children to hear their voice and understand their experiences. You will work with parents and the wider family network to support them to tackle problems and change interactions and behaviours. With permanent Team Managers and a permanent stable senior leadership team you'll be well supported with regular and reflective supervision.

A few things about you

You will be passionate about relationship-based social work, proud of your profession, and able to reflect and think creatively about how you can build relationships to make a difference to children and families. You will need to be a qualified social worker registered with Social Work England and have substantial experience working with children and families in social work.

We are proud to offer an environment that is supportive and rewarding, within a team who are passionate about the work that they do to improve the lives of people in Somerset. We're supporting flexible working arrangements and our offices meet the Covid-19 Secure standards. We're using risk assessments and where needed, PPE to protect our social workers. Good technology is provided to help you stay connected to your team and manager through virtual meetings, team check-ins and service sessions.

Additional information

The team for the west of the county are based in County Hall in Taunton. You will hold a full driving licence and have access to your own vehicle as travel is required.

Due to the importance of the role we recommend applying as soon as possible. Depending on the level of response, we anticipate conducting interviews ahead of the closing date. All interviews are being held virtually via MS Teams.

For an informal chat about roles within our assessment team please contact Cathy Jones

CZJones@somerset.gov.uk. As a Social Worker you will need to be able to speak fluent English.

Apply: [Job \(somerset.gov.uk\)](#)

***SOCIAL WORKER SCHOOL BASED**

Closing Date - 19 July 2021

Salary - £30,451 - £34,728 per annum

Working pattern - Full Time. Contract type - Permanent

Location - Taunton

A bit about us

Somerset County Council have an exciting opportunity for experienced Social Workers to be part of a new and innovative Social Workers in Schools project. We are delighted to have been chosen by the Department for Education as one of only 20 authorities to work on the programme, which will see social work and education work collaboratively to improve longer-term outcomes for children and young people across Somerset. The DfE have officially extended the Pilot to March 2022.

We recognise the importance of a good balance between work and home life so we do everything we can to accommodate flexible working including some working from home, compressed hours, job shares and other arrangements. Please just let us know in your application or at any stage throughout the process (and beyond) if these are options you'd like to explore.

Here's what you can expect to be doing

You will work closely with the chosen schools, by becoming integrated into the school environment, whilst maintaining close and supportive working relationships with colleagues in social care. The role will be focused specifically on working with children and young people who are at risk of child exploitation.

A few things about you

You will be passionate about relationship-based social work, proud of your profession, and able to reflect and think creatively about how you can build relationships to make a difference to children and families. You will need to be a qualified social worker registered with Social Work England and have substantial experience working with children and families in social work.

We are proud to offer an environment that is supportive and rewarding, within a team who are passionate about the work that they do to improve the lives of people in Somerset. We're supporting flexible working arrangements and our offices meet the Covid-19 Secure standards. We're using risk assessments and where needed, PPE to protect our social workers. Good technology is provided to help you stay connected to your team and manager through virtual meetings, team check-ins and service sessions.

Additional information

For an informal chat about roles within the new team please email Cathy Jones – CZjones@somerset.gov.uk or phone 07890583225.

These are all full time posts with part time options considered.

Due to the importance of the role we recommend applying as soon as possible. Depending on the level of response, we anticipate conducting interviews ahead of the closing date. All interviews will be taking place virtually via Microsoft Teams.

In this role you will need to speak Fluent English. More information is in our Job Pack.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk/jobs)

***NEWLY QUALIFIED SOCIAL WORKER (ASYE)**

Closing Date - 9 July 2021

Salary - £30,451 per annum

Working pattern - Full Time. Contract type - Permanent

Location - Somerset

A bit about us

Join us and be part of our enhanced Assessed and Supported Year In Employment (ASYE) programme. We are excited to be able to offer this opportunity to more graduating students than ever before. We are an organisation who are proud to say that we really do 'grow our own', and we are good at it. The ASYE scheme is not only about our Social Workers, but it is also an integral part of Somerset's commitment to succession planning. We need Social Workers to be located throughout Somerset in Shepton Mallet, Bridgwater, Yeovil and Taunton.

Here's what you can expect to be doing

You will begin your career with us straight in at a Grade 10 and a starting salary of £30,451. From day 1 you will be able to take advantage of the benefits of being an employed member of Somerset County

Council staff, including staff discounts and a great pension. If you are relocating to Somerset in order to take up a position as a Newly Qualified Social Worker you may be eligible for a relocation allowance. You will be expected to attend an interview; for further information on this you can contact the Consultant Social Workers (CSW) leading the programme for a pre-discussion. Their details are below. We are an approachable organisation which wants our NQSWs to thrive in the ASYE programme and then stay with us. This is a great opportunity for your career but also an important factor in providing the right support for vulnerable children and families in our county. The enhanced programme is Somerset's next step to achieving a permanent quality work force. Part time hours may be considered for the right candidate.

A few things about you

In order to complete the ASYE programme with Somerset Childrens Social Care you must have a Social Work qualification which was obtained within the last two years.

We want our NQSWs to have high aspirations and a willingness to learn and develop. You will be supported by your allocated Consultant Social Worker (CSW), your Team Manager and your team to achieve your potential. Opportunities for a varied but protected caseload will be offered enabling you to complete the ASYE. You are required to complete a portfolio which is assessed against the DfE Knowledge and Skills Statement (KSS); study time is provided allowing time to undertake research, to reflect and to complete portfolio paperwork.

Once you have completed your ASYE, the support does not stop there as you will have access to mentor support for your second year along with high quality, mindful supervision. A valid UK driving licence is required, as you will need to travel to different locations in order to undertake the duties of the role.

Additional information

The interview date will be 20 July 2021, please keep this date free if you are applying. All interviews will be taking place virtually, over MS Teams.

If you would like to discuss this opportunity, please contact Rachael Turner via RZTurner@somerset.gov.uk or Felicity Moffatt FMoffat@somerset.gov.uk

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

***GEOGRAPHIC INFORMATION SERVICES (GIS) TECHNICIAN**

Closing Date - 7 July 2021

Salary - £19,698 - £21,748 per annum

Working pattern - Full Time. Contract type - Permanent

Location - Taunton

A bit about us

The Business Intelligence (BI) Team is key in gaining better insight into residents' needs an in-depth understanding and prediction of trends as well as demand so that we can plan for the future and drive transformation for our customers.

Using robust data and information drawn from a wide range of sources, the BI Team ensures that the council has a rich understanding of its performance and has the necessary intelligence and insights to plan and communicate its future.

The BI Team is situated at the heart of the Council creating a culture of using data and insight to drive improvements across the organisation, we want our managers and senior leaders to be eager for information, seeking increasing insight that can be used to make evidenced based decisions.

Here's what you can expect to be doing

The Team plays a pivotal role in creating this culture, developing our business intelligence tools, providing insight and advice to our services to help them improve performance and innovating to improve the experience of customers and staff.

GIS is used across the organisation for many different purposes, this role will help administer and maintain the corporate platforms and geographic information being used.

You will be finding, collating, processing and preparing geographic information as well as supporting data analysts with geospatial analysis.

Additional information

For an informal discussion about this post please contact Adrian Lee, Corporate Business Intelligence and Insight Manager, Business Intelligence via adlee@somerset.gov.uk

All interviews will take place virtually via MS Teams.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

ADMINISTRATIVE ASSISTANT

Closing Date - 13 July 2021

Salary - £18,562 to £18,933 per annum

Working pattern - Full Time. Contract type - Permanent

Location - Taunton

A bit about us

The Commercial and Procurement Team (based within Somerset County Council) is looking for ambitious individuals who will operate within a complex and dynamic team to ensure the provision of a prompt, sustainable and professional service to our internal customers. You will be part of a collaborative and professional team that helps drive through the Councils vision.

We recognise the importance of a good balance between work and home life so we do everything we can to accommodate flexible working including some working from home,

Here's what you can expect to be doing

As a Business Support Assistant you will be a crucial part of our Procure to Pay process and supporting the delivery of our County Council's Procurement strategy. You will liaise with our Procurement professionals and internal customers to support the progress of compliant purchasing within the authority to ensure that our sourcing satisfies external legislative requirements and our own internal governance standards.

A few things about you

You'll be a personable, motivated self-starter with a desire to work successfully within a high performing team. You'll be inquisitive, keen to learn new skills, attentive and enjoy working within process and guidelines.

Additional information

For further information about the post please contact Jon Warr jmwarr@somerset.gov.uk or 07734 190 692
Interviews will take place virtually via MS Teams

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

***RECRUITMENT CO-ORDINATOR - SOMERSET FOSTERING SERVICE**

Closing Date - 7 July 2021

Salary - £15,594 to £17,746 per annum

Working pattern - Part Time. Contract type - Permanent

Location - Somerset

A bit about us

Somerset County Council have an exciting opportunity for a Recruitment Co-Ordinator within our Fostering team. The Key purpose of the role is to support and manage our team of senior social work assistants to drive and process customer enquiries relating to fostering across the county, ensuring that the best possible service is provided to all customers through every step of the journey with the desired outcome being to improve the outcomes for our most vulnerable young people and families in Somerset.

We are proud to offer an environment that is supportive and rewarding, within a team who are passionate about the work that they do to improve the lives of people in Somerset. We offer great learning and development opportunities, along with a very supportive leadership team. We're

supporting flexible working arrangements and our offices meet the Covid-19 Secure standards. Good technology is provided to help you stay connected to your team and manager through virtual meetings, team check-ins and service sessions.

Here's what you can expect to be doing

The remit for this exciting new role is to be the lynch pin in supporting all contacts and relationships that the service meet, including customers, parents, families, and other teams across the service. By leading from the front and being an advocate of excellent service, you will lead the team to drive and process customer enquiries, delivering a service that enable key objectives to be met whilst contributing to service planning, resource deployment, service performance and monitoring. You will lead on the tracking of enquiries, initial home visits for potential foster carers, and the processing of customer data, to enable clear analysis and service planning.

A few things about you

You will ideally have had experience in a recruitment supervisory/management role or one that that was based within a children's services setting. A sound knowledge or experience of fostering and fostering regulations is also desirable, along with a good understanding of social work methods and working with children and young people. You will be passionate about supporting and leading a team who are driven to achieve the best possible service to any customer of the service. You will also have a proven track record in Scoping and managing projects, interpreting analytical data along with sharing reports and management information that you'll then be confident to present to management and other stakeholders.

You will be expected to travel across Somerset to undertake your role.

Additional information

We have two main bases in Yeovil and Taunton and as well as offering flexible working you can chose either as your main base.

We would love to hear from you if you think this pivotal new role is of interest to you so for an informal chat please contact Matthew Randles on 07855282719 or email mrandles@somerset.gov.uk

Due to the importance of the role we recommend applying as soon as possible. Depending on the level of response, we anticipate conducting interviews ahead of the closing date.

All interviews will be taking place virtually, for example via Microsoft Teams

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

FARMING ENGAGEMENT SUPPORT OFFICER

Closing Date - 12 July 2021

Salary - £11,712 to £12,931 per annum

Working pattern - Part Time. Contract type - Fixed Term Contract

22 hours per week, fixed term contract until 30 March 2024.

Location - Cheddar

A bit about us

The Mendip Hills AONB Unit aims to conserve and enhance the nationally designated landscape of the Mendip Hills. To do this the Unit runs a series of projects, initiatives and working groups to monitor, raise awareness, coordinate and access resources. The AONB Unit is working with Defra to deliver the Farming in Protected Landscapes programme. Through the programme, farmers and land managers can be supported to carry out projects that support nature recovery, mitigate the impacts of climate change, provide opportunities for people to discover, enjoy and understand the landscape and cultural heritage, or support nature-friendly, sustainable farm businesses. This is a programme of funding for one-off projects covering these areas of work, not an agri-environment scheme.

Here's what you can expect to be doing

You'll be supporting the administration of the Farming in Protected Landscapes (FiPL) programme on behalf of the Mendip Hills AONB Unit.

This will mean carrying out financial management, completing the monitoring and reporting, setting up and supporting the Local Assessment Panel, helping the Farming Engagement Officer with inspecting and making grant offers, agreements and payments, presentation of reports and helping to ensure the whole programme stays on track.

The role will be based at Charterhouse Centre, with flexibility for home working some of the week.

A few things about you

You'll need to have a good background in financial management, ideally connected to grant-giving programmes, with a reliable eye for detail. You'll be organised and diligent to ensure grants are processed and tracked from start to finish. You'll be flexible and personable so you can work in a small team in a rural area while dealing with different enquiries from a wide variety of people.

Additional information

If you are interested in finding out more before applying, please get in touch with Jim Hardcastle, Mendip Hills AONB Manager via email jim@mendiphillsaonb.org.uk

Interview date: 28 July 2021 via MS Teams

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

LIBRARY AND INFORMATION OFFICER

Closing Date - 7 July 2021

Salary - £11,359 to £11,818 per annum

Working pattern - Part Time. Contract type - Permanent

Location - Dulverton

A bit about us

We have a 21 hours per week opportunity for a Library and Information Officer.

If you haven't visited a Library in a while you may not fully appreciate what we offer, from Lego groups and Code Clubs, to IT courses and Baby Boogie sessions, and anything and everything to do with reading for pleasure. Our ideal candidate is more likely to organise a Harry Potter party and tweet about it than say "Shhh".

Here's what you can expect to be doing

Libraries are about books and so much more. We're offering this brilliant opportunity for you to join us as we continue to evolve as an innovative service. From day one you'll be working in a customer centred environment, a busy community hub that serves a diverse range of people, partners and organisations.

A few things about you

We are looking for well-motivated people to provide a welcoming environment to our customers. You will be hard-working and receptive to change, with a wide general knowledge, an interest in books, and a digital curiosity. You'll work in a team, dealing with enquiries and requests, planning and delivering interactive activities, and promoting our services. You'll be encouraging the love of reading through a range of promotional activities. Confidence in the use of digital technology is essential; as you will be helping customers to use our equipment and their own.

Additional information

For an informal discussion about the post please contact Christina Evans via email

CYEvans@somerset.gov.uk

All interviews will take place virtually via MS Teams.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

SATURDAY LIBRARY AND INFORMATION ASSISTANT

Closing Date - 9 July 2021

Salary - £1,756 to £1,790 per annum

Working pattern - Part Time. Contract type - Permanent

Location - Wellington

A bit about us

We have a 3.5 hours per week opportunity for a Saturday Library and Information Assistant. If you haven't visited a Library in a while you may not fully appreciate what we offer, from Lego groups and Code Clubs, to IT courses and Baby Boogie sessions, and anything and everything to do with reading for pleasure.

Here's what you can expect to be doing

Libraries are about books and so much more. We are offering this brilliant opportunity for you to join us as we continue to evolve as an innovative service. From day one you'll be working in a customer centred environment, a busy community hub that serves a diverse range of people, partners and organisations.

A few things about you

We are looking for a well-motivated person to provide a welcoming environment to our customers. You will be hard-working and receptive to change, with a wide general knowledge, an interest in books, and a digital curiosity. You'll work in a team, dealing with enquiries and requests and promoting our services. You'll be encouraging the love of reading through a range of promotional activities. Confidence in the use of digital technology is essential; as you will be helping customers to use our equipment and their own.

We are proud to offer an environment that is supportive and rewarding, working as part of a team who are passionate about the work they do to improve the lives of people in Somerset. We offer great training and development opportunities, with supportive management. As well as this, we have some fantastic employee benefits available.

Additional information

If this role is customer facing you will need to speak fluent English.

If you are interested in finding out more before applying please contact Christina Evans via email CYEvans@somerset.gov.uk

All interviews will take place virtually via MS Teams.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

***NIGHT SUPPORT WORKER - CHILDREN WITH DISABILITIES**

Closing Date - 7 July 2021

Salary - £6,822 to £7,098 per annum (including a one third night enhancement)

You will also be paid an additional £1.62 for each hour worked on a Saturday and Sunday.

Working pattern - Part Time. Contract type - Permanent

Location - Wellington

A bit about us

We have an exciting 10 hour shift opportunity for a Waking Night Support Worker to work with children with disabilities based at our Beechtrees Childrens home in Wellington. Our residential short break service which is an important part of Children's Social Care in Somerset focuses on promoting independence, social inclusion, choice and individual support to children and young people with learning disabilities and complex needs.

We are proud to offer an environment that is supportive and rewarding, within a team who are passionate about the work that they do to improve the lives of people in Somerset. We offer great learning and development opportunities, along with a very supportive leadership team.

Here's what you can expect to be doing

Beechtrees Childrens home aims to provide a safe nurturing environment for disabled children and young people, based on the premise that their needs and welfare are paramount and should be met on an individual basis.

In this pivotal position, you will provide nightly care delivery and support to individual young people in accordance with their individual support plans, whilst following Service policies, procedures and Health & Safety regulations. This will include providing personal care and emotional support.

You will actively promote individuals' rights, obtain, and document the views of the Child with the sole aim being a person-centred and holistic approach to their care. Additionally, you will have the desire and ability to work positively with colleagues in the team and across the organisation to ensure consistent best practice is achieved.

A few things about you

You'll have experience of working with children and young people in either a residential setting, childcare setting, teaching or youth work capacity.

You'll ensure effective safeguarding and well-being of Children & Young people are of paramount importance during daily practice.

You'll hold an NVQ/Diploma Level 3 in children and young people (or equivalent) or have the desire and commitment to work towards this qualification.

You'll enjoy working with a variety of people and understand the importance of communicating effectively with others to promote rights and choices.

Additional information

We'd love to hear from you if you think this may be the right role for you or if you'd like an informal chat about the opportunity, please contact:

Hannah Coles, Manager on hcoles@somerset.gov.uk or 01823 665787 or

Amanda Robins, Deputy Manager on arobins@somerset.gov.uk or 01823 665787

Interviews will be face to face at Beechtrees and due to COVID-19, strict hygiene protocols and essential procedures will be put in place to keep you safe.

Due to the importance of the role we recommend applying as soon as possible. Depending on the level of response, we anticipate conducting interviews ahead of the closing date.

As this role is customer facing you will need to speak fluent English.

Apply: [Job \(somerset.gov.uk\)](http://www.somerset.gov.uk)

Wincanton Primary School (NOR 388) Station Road, Wincanton, Somerset, BA9 9LE

Headteacher Mr. G. Wilson Telephone: 01963 32132 Email: wincantonprimary@educ.somerset.gov.uk

Website: www.wincantonprimaryschool.co.uk

HLTA in KS2 or KS1

31 hours a week (Grade 12.19 £13.20ph)

Permanent

We are looking for an enthusiastic and experienced HLTA/LSA or if you have trained as a teacher and not managed to secure a post, but still want to work with pupils and lead areas of the curriculum, we would love to hear from you.

The HLTA role is to provide cover for the four classes across a team, both planned and unplanned. The candidate would require knowledge of the KS2 or KS1 curriculum and demonstrate a good understanding of the grammar and mathematics taught at this level in the school. A flexible and adaptable nature is required to enable this person to meet the daily changing staffing needs of the school. The ability to demonstrate an understanding of child development and curriculum progression will allow greater subject knowledge to support a range of age groups.

We would love to hear from you if you are:

- an outstanding practitioner
- have proven LSA or HLTA experience
- have a commitment to active learning
- are able to demonstrate a good use of initiative
- are able to take on others' ideas
- are able to be flexible and adaptable to meet the needs of the ever changing school day

Our curriculum is set up to explore learning through a hands-on approach that requires skilled professionals to have the ability to promote what is being seen as well as knowing the curriculum well

enough to make connections with other areas of the curriculum at the same time; i.e. development of grammar through an investigation or the use of speech. Candidates need to also recognise the small steps that a child needs to take and how this is recorded as part of their individual Learning Plan. This skilled role will enable a child to unlock their learning and become confident learners – a privileged position indeed.

The school is committed to safeguarding and promoting the welfare of children and young people and expects staff and volunteers to share this commitment. This post is subject to enhanced DBS disclosure and pre-employment checks will be undertaken before any post is confirmed.

Application packs and further information are available to download from our school website: www.wincantonprimaryschool.co.uk.

Application forms should be returned to the Headteacher Mr. G. Wilson

Closing date: 9am Wednesday 7th July 2021

Interviews will be held during the week of 12th July 2021

CLEANER

2 hours per day plus some cleaning in the holidays

(3.15-5.15pm)

Grade 17: £9.24 per hour

Our fast growing school is looking for a hardworking cleaner to join our premises team at our friendly and popular school. The successful candidate will be required to clean classrooms, toilets and general areas around the school. Ideally, the hours are 2 per day Monday to Friday from 3.15 to 5.15pm, however these are negotiable should an applicant want less days. There will be sixty hours (6 weeks) cleaning spread across the school holiday which can be bulked together and worked as whole days. The school adheres to equal opportunities and safer recruitment practice. Pre-employment checks will be undertaken before any post is confirmed and this post is subject to enhanced Disclosure and Barring Service checks. The school is committed to safeguarding and promoting the welfare of children and young people and expects staff and volunteers to share this commitment.

Interested candidates are warmly invited to look around our school. Please contact the school office to make an appointment. **Application packs and further information are available on our school**

website www.wincantonprimaryschool.co.uk. Application forms, together with a handwritten supporting letter detailing your experience, should be returned to the Headteacher Mr Graeme Wilson. Closing date: 9am on Monday 5th July 2021

The Exmoor Federation

Living and learning in one loving community

Dulverton Junior School, Barns Close West, Dulverton, TA22 9EE

All Saints C of E School, Fishers Mead, Dulverton, TA22 9EN

School tel: 01398 323 231

<https://www.theexmoorfederation.co.uk>

Interim Headteacher: Mr Chris Kamin BA(Hons)QTS MCCT

ADMIN/FINANCE OFFICER

Grade 13 (6-11) salary £19,698 - £21,748 FTE 30 hours per week, (Part-time options considered)

Monday-Friday (term time only). Start Date Negotiable: ASAP or September 2021.

Permanent Contract.

We are looking to appoint an Admin/Finance Officer, main duties to include:

- Placing orders, ensuring delivery and paying invoices
- Processing the petty cash claims
- Counting and recording income received
- Monitor and oversee budget
- HR and payroll related duties

- Undertake general office duties

You will have a minimum 5 GCSE's grade C and above (of which 2 will be English and Maths). A-levels / NVQ qualification in accounting / finance an advantage.

For further information please download a recruitment pack and application form from the school website www.theexmoorfederation.co.uk or telephone or email for further assistance.

Please send completed application form to aansell@educ.somerset.gov.uk

Closing date: Midday Wednesday 14th July 2021

Interview date: 21st/22nd July 2021

Successful applicants will be notified by email prior to interview. If we have not contacted you by Thursday 15th July 2021, unfortunately you have not been shortlisted for interview.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to relevant employment checks and criminal background check via the disclosure procedure.

The Exmoor Federation is committed to safeguarding children and young people

The Exmoor Federation, Barns Close West, Dulverton, TA22 9EE

01398 323223

North Newton Primary School, Church Road, North Newton, Bridgwater, TA7 0BG

Telephone/ Fax: 01278 662140 Email: office@nncps.org Website: www.northnewtonschool.co.uk

Age range: 4-11, NOR: 90

LEARNING SUPPORT ASSISTANT (1:1)

(27.5 hours Mondays – Fridays 0845 – 3.15)

SALARY: Grade 13 Point 6.

Start Date: 6th September 2021

We wish to appoint a hard-working and positive person to work within a Reception / Year 1 Class. Are you calm, caring and nurturing? If you are, we would like to hear from you!

You will be expected to:

- form and maintain positive relationships with children, staff and the community.
- have high expectations and be able to promote the importance of good learning.
- have patience and be able to work calmly at all times.
- be positive, be self-motivated and have a good sense of humour!

We can offer the successful candidate:

- a very supportive staff team.
- appropriate training to ensure you are able to work at the most effective level.
- hardworking and polite children who are a pleasure to work with.
- a positive working environment where two days are never the same.

Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts subject to relevant employment checks and criminal background check via the disclosure procedure.

Please telephone for an appointment, a tour, a discussion about the role and gain an understanding of our school ethos.

Information and an application form - available by e-mail and on our school website

<http://www.northnewtonschool.co.uk/vacancies.htm>

Please apply by application form to the Headteacher at the school.

Closing Date & Shortlisting: 9th July 2021. Interview Date: 15th July 2021

Kingsmoor Primary School, Bawdrip, Bridgwater, Somerset

Tel: 01278 683371 Email: sch.210@educ.somerset.gov.uk www.kingsmoorprimaryschool.co.uk

Headteacher: Mrs Jo Warrem

EYFS LEARNING SUPPORT ASSISTANT - Permanent position Term time only
08:50hrs – 15:30hrs daily with 30 minute lunch break (to include Midday Supervision)
Hourly rate ranging from £9.62 to £10.21 per hour depending on experience
To commence 6th September 2021

We are looking to appoint an enthusiastic, adaptable and hardworking person with experience in an EYFS setting to join our successful team.

The successful candidates will have good communication, literacy and numeracy skills (GCSE Maths and English Grade C or above or equivalent) and a conscientious attitude. They will be able to work as part of a team, have good organisational skills and a flexible approach to work.

The ability to deal with children with warmth, care and understanding is essential, but also be able to set clear boundaries for behaviour.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Visits to the school are encouraged and will be carried out with the appropriate social distancing measures in place.

Interviews – Monday 12th July 2021

There is also an opportunity to lead our afterschool club 15:30 – 17:00 daily. If this interests you, further details can be obtained at the time of requesting an information pack for the LSA position.

KS1 & 2 LEARNING SUPPORT ASSISTANTS (to include part time Midday Supervision)

2 x Posts

Post A 08:50 – 12:30 daily Term time only

Post B 12:30 – 15:30 daily term time only

Grade 15: LSA (£9.62 per hour)

Grade 16: MSA (£9.43 per hour)

Start date: 6th September 2021

We are looking to appoint two enthusiastic, adaptable and hardworking persons with experience in both KS1 and lower KS2 settings.

The successful candidates will have good communication, literacy and numeracy skills, a conscientious attitude, be able to work as part of a team, have good organisational skills and a flexible approach to work.

Minimum educational requirements at GCSE Grades C in English and Maths (or their equivalent) are essential.

The ability to deal with children with warmth, care and understanding is essential, but also be able to set clear boundaries for behaviour.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Visits to the school are encouraged and will be carried out with the appropriate social distancing measures in place.

The posts are offered on a Fixed Term basis until 22nd April 2022 in the first instance.

Interviews – Wednesday 14th July 2021

AFTERSCHOOL CLUB LEADER

15:30 – 17:00 daily (7.5 hours per week)

Permanent Post: Term time only

Grade 15 (£9.62 per hour)

Start Date 6th September 2021

An exciting opportunity to co-run our successful extended school provision in the afternoons. The successful applicant will provide a high standard of care for all children, creating high quality and varied activities within a safe and caring environment. They will need to be highly motivated, resilient and have a sense of fun.

The ideal candidate will:

Have experience of working with primary age pupils

Have at least a Grade C in GCSE or O level qualifications in Maths and English

Be positive, enthusiastic and adaptable

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Visits to the school are encouraged and will be carried out with the appropriate social distancing measures in place.

Interviews – Wednesday 14th July 2021

For further information please email: lwilliams4@educ.somerset.gov.uk or ring to request for an application pack to Mrs L Williams, School Business Manager at the above address

Closing date: 09:00 hrs – Wednesday 7th July 2021

Somerset Bridge Primary School, Stockmoor Drive, Bridgwater TA6 6AH

TEL: 01278 422100 Email: office@somersetbridge.somerset.sch.uk

Website: www.somersetbridge.co.uk

3 posts available - TEACHING ASSISTANTS 30 hours per week- 8.30-3.30 Mon-Fri (term – time only)

Fixed Term until 31st August 2022 – these posts are dependent on external funding

Grade 14 £9.81 - £10.21 (£18,933 - £19,698) pro rata. (Actual £12,748 - £13,267.91 on term time contract)

or Grade 15 £9.62 - £9.81 (£18,562 - £18,933) pro rata. (Actual £12,501 - £12,748 on term time contract)

the grade on appointment will be dependent upon qualifications and experience

Required from 1st September 2021, 3 reliable, conscientious and enthusiastic Teaching Assistants to join our friendly, caring school initially supporting individual pupils with additional needs on a 1:1 basis. You will join a hardworking and committed team in providing the very best for the children in our care.

A willingness to work in any year group or with children with a range of needs is essential.

Further details and an application form are available on the school's website

www.somersetbridge.co.uk, please express a preference for a particular post on your application form.

Somerset Bridge Primary school is committed to safeguarding and promotes the welfare of all its children and expects all staff to share this commitment. All candidates will need to satisfy the requirements of an enhanced DBS.

Visits to the school are very welcome. For an informal discussion or to arrange a visit please contact the school, on 01278 422100.

Closing date for applications: 5th July 2021. Interviews: week commencing 12th July 2021

Berrow C of E Primary School, Rugosa Drive, Berrow TA8 2LJ

Achieving together through inspiration and respect

Tel: 01278 783614 Email: Sch.031@educ.somerset.gov.uk Website: www.berrowprimaryschool.co.uk

FINANCE/ADMIN ASSISTANT required to start September 2021 – 6 hours per week

Hours: Monday and Tuesday 9.30-12.30pm, term time only, although there can be flexibility on the days worked. Grade 15 - £9.62 per hour, initially on a fixed term contract until May 2022.

We are looking for an efficient and flexible person to be a Finance/Admin Assistant in our vibrant and friendly school. The role will include processing orders and banking using FMS, and use of ParentMail for school meals, trips etc. Good ICT/ literacy and numeracy skills will be required.

Apply online by downloading the application form from the school website

www.berrowprimaryschool.co.uk (News & Events-Job Vacancies-Support Staff Application form)

or telephone the school for an application form.

The school is committed to equal opportunities and safer recruitment practice and all staff appointed will be required to undertake an enhanced Disclosure and Barring Service Check.

Visits to the school are welcome.

Closing date: 7th July 2021. Interview date: 14th July 2021

Trull Church of England Voluntary Aided Primary School, Church Road, Trull, Taunton TA3 7JZ

01823 333239 sch.369@educ.somerset.gov.uk www.trullprimary.com

We are looking to appoint the following role from September 2021:

TEACHING ASSISTANT KS1

Salary: Grade 15 (hourly rate: £9.62 to £9.81)

Hours of work: 8.45am – 3.15pm, Monday to Friday term time only

At Trull School we pride ourselves on our standards in education and in our learning environment.

Every member of our team contributes to our success.

As a Teaching Assistant you will be key in helping young people in an educational setting. The ideal Teaching Assistant will calmly reinforce the excellent work of the teaching staff by supporting the children both within and outside of the classroom environment which may include being on a one-to-one basis with a child. You will be a professional role model to the pupils, with the confidence to challenge and the creativity to motivate.

What will I be doing?

- Undertake activities and programmes of learning set by the classroom teacher with individual, and groups of pupils, to ensure their safety and assist with their physical, emotional and educational development.
- Working closely with the class teacher in supporting the curriculum in EYFS and Key Stage 1 and promoting independent learning.
- Providing detailed and regular feedback to the classroom teacher on pupils' achievement, progress, and developmental needs.
- Promoting good pupil behaviour, reporting and dealing promptly with conflicts and incidents in line with the school's Behavioural Policy and encouraging pupils to take responsibility for their behaviour.

What experience or qualifications will I need?

Ideally you will have a Teaching Assistant qualification or experience in working in a similar role, but more importantly you will have:

- A passion for supporting children
- Motivation by seeing the progression and development of others
- High expectations of our children, your colleagues and yourself
- A professional approach and high personal standards.
- A willingness to 'go the extra mile'
- A sense of humour
- The ability to remain calm in testing situations and able to come back the next day and do it all again with a smile.
- A clear understanding of strategies to motivate all pupils.
- A flexible approach to their work and ability to work as part of a class and team.
- A passion for making a difference and is committed to our Christian values
- The ability to take initiative and support where required.

- A commitment to safeguarding and promoting the welfare of all children and young people.
- To be confidential and discreet concerning pupils and their needs.
- At least a Grade C in GCSE or O Level qualifications in maths and English
- Experience of Tapestry would be useful but not essential as training will be given

Potential candidates for this role are warmly invited to contact the school for additional information and visits to our school are encouraged in a COVID secure way, however we appreciate this may not be possible and a phone call can occur instead.

If you have any questions about the role in advance of application or wish to visit the school, please contact the School Business Manager, Mrs Debbie Crudge on 01823 333239.

Apply: [Staff Vacancies | Trull Church of England VA Primary School \(trullprimary.com\)](#)

Completed applications should be sent to sch.369@educ.somerset.gov.uk

Closing date: 9th July 2021 at 12.00noon. Interview date: 16th July 2021

Trull CE VA Primary School is committed to safeguarding and promoting the welfare of children and young people; this is a commitment which we expect all staff and volunteers to share. We follow Safer Recruitment Guidelines and the successful candidate will be required to undergo an enhanced DBS check.

Catcott Primary School, Manor Road, Catcott, Bridgwater, Somerset TA7 9HD

Acting Headteacher: Mrs. Sharon Foxall

Telephone: 01278 722527

Email: office@catcott.somerset.sch.uk

Website: www.catcottprimary.co.uk

TEACHING ASSISTANT

We are looking to appoint a full-time experienced teaching assistant to join our thriving village primary school, for September.

EYFS/Year 1 Class

Full Time Fixed-Term contract 01.09.21- 31.08.22

30.85 hours per week: Grade 15 Pt 3 – 4, £9.62 - £9.81 per hour (£18,562 - £18,933 pro rata)

WORKING HOURS: 8:50 – 15.30 - (lunch break 30 minutes)

Start date: 06th September 2021

Interested applicants are welcome to look around the school. Please contact the school office to make an appointment.

Successful candidates will join a happy, caring and motivated staff and governors. Catcott Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share in this commitment.

Applications should be made by letter together with C.V. and two named referees to office@catcott.somerset.sch.uk

The successful candidates will be required to undertake Enhanced DBS clearance.

Closing Date: 1pm, Thursday 8th July 2021. Interviews: Week commencing 12th July 2021

**Greenfylde Church of England First School, incorporating Sunny-Ile and Cygnets Pre-Schools
Silver Street, Ilminster TA19 0DS**

Website: www.greenfylde.somerset.sch.uk

NOR: 322

Age Range: 4 to 9

RECEPTIONIST required starting September 2021

Temporary Post due to school restructure – 01.09.2021 to 31.08.2022 may be potential for extension **18 hours per week (3 days) term time only plus up to 5 INSET days** - Grade 15 Point 3 – 4 pro rata (£9.36 - £9.55 per hour – plus current review) dependent on relevant knowledge and experience.

The Governors of Greenfylde Church of England First School are seeking to appoint an excellent staff member to join the administrative team of our successful school based in Ilminster, Somerset.

This post involves meeting, greeting and helping visitors to the school; answering the telephone and taking messages and a range of other administrative tasks in conjunction with the rest of the team to help the smooth running of the school.

We are seeking candidates who have:

- Excellent communication and interpersonal skills (verbal and written):
 - ❖ promote a positive image of our school in the community
 - ❖ able to deal with members of the public in a friendly and professional manner.
 - ❖ a clear thinker, able to be flexible and to maintain confidentiality
 - ❖ able to exercise discretion, creativity and initiative to ensure the smooth operation of the School
 - ❖ able to work effectively and enthusiastically as part of our school team.
- Practical skills:
 - ❖ able to work effectively and enthusiastically as part of a team.
 - ❖ able to learn new skills and a desire to continue to develop professionally
 - ❖ confident IT skills.
 - ❖ able to deal with changing and conflicting deadlines both internal and external to the School.
 - ❖ able to prioritise effectively, with good organisational skills.

Job description and an application form can be downloaded from

<https://dasjobs.co.uk/job/receptionist-15/>

Whilst visits to the school are not possible at this time we do warmly welcome candidates contacting the school office on (01460) 52686 or email greenfylde@educ.somerset.gov.uk to arrange to discuss the post with the Headteacher, Deputy Headteacher or School Business Manager.

Closing date: Monday 5th July at 12 noon. Interviews: Friday 9th July 2021

Greenfylde Church of England First School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share its commitment. All of our staff must undertake a DBS clearance prior to employment.

Oake Bradford & Nynehead C of E (VC) Primary School, Oake Taunton TA4 1AZ

Tel: 01823 461533

LEARNING SUPPORT ASSISTANT - START SEPT 2021

8.45 – 3.00pm Tuesday to Friday 22 hours per week - Term time only Permanent

Salary Grade 15: £18,562 pa pro rata (£9.6212 per hour)

We are seeking to appoint a caring, enthusiastic and experienced member of support staff, to join our team in September. Successful candidates will want to promote high levels of achievement, enjoyment and the welfare of children. Relevant experience and qualifications would be advantageous.

LEARNING SUPPORT ASSISTANT – EARLY YEARS, KEY STAGE 1 START SEPT 2021

This position will include lunch time supervision

8.45 – 3.00pm Monday to Friday 30 hours per week - Term time only Permanent

25 hours - Salary Grade 15: £18,562 pa pro rata (£9.6212 per hour)

5 hours – Salary Grade 16: £18198 pa pro rata (£9.4325 per hour)

We are seeking to appoint a caring, enthusiastic and experienced member of our support staff, to join our team in September. We are particularly looking for someone who can bring a range of experience and skills to support Early Years and Key Stage 1 children.

In addition you will be required to supervise the children whilst eating lunch and on the playground.

Applicants should be well organised and motivated, able to work on their own initiative, able to engage with children and promote positive play.

Our school is committed to safeguarding our children and this post will require satisfactory completion of the necessary pre-employment checks, these include a criminal background check (DBS) via the Disclosure and Barring Procedure before commencing work.

For further details & application <https://dasjobs.co.uk/job/learning-support-assistant-212/>,
<https://dasjobs.co.uk/job/learning-support-assistant-211/>

or contact the school office on 01823 461533 or email sch.264@educ.somerset.gov.uk

Closing date: 12.00 noon Thursday 8th July. Interviews week commencing 12th July.

Reckleford Infant School and Nursery

'Where every child feels safe and inspired to learn and find out what their best can be - now and in the future.'

Article 3 'The right to be supported to be your best' UN Convention Rights of a Child

SUPPLY NURSERY ASSISTANT/LEARNING SUPPORT ASSISTANT

Term Time Only

Grade 15 .3 Currently £9.62 per hour

This post is a zero hours contract. We require an experienced person who is able to provide supply cover for staff sickness/training and busy times within our setting. Hours will be variable.

Reckleford Infant School is a 3 class school and large Nursery in Yeovil with a happy, hardworking, dedicated team of staff.

We are looking for an enthusiastic, adaptable and capable person to support our successful team. You must be able to deal with children with warmth, care and understanding, yet set clear boundaries for behaviour and learning. You must be able to work as part of a team and demonstrate initiative. We are seeking someone with a childcare qualification equivalent to at least NVQ Level 2.

Reckleford Infant School and Nursery acknowledges our duty of care to safeguard and promote the welfare of all children and expect everyone to share this commitment.

This appointment is subject to satisfactory DBS check and medical clearance and safe working practices.

Closing Date: 12th July 2021

Apply: <https://dasjobs.co.uk/job/supply-nursery-assistant-learning-support-assistant/>

Please contact the school for a job application pack:

Reckleford Infant School and Nursery, Eastland Road, Yeovil, BA21 4ET

Tel. 01935 475938 recklefordschool@educ.somerset.gov.uk.

Kilmersdon CE VA Primary School, School Lane, Kilmersdon, Radstock BA3 5TE

Tel: (01761) 432283 Email: sch.204@educ.somerset.gov.uk

SCHOOL CROSSING PATROL

Salary: Grade 17 - £17,842 pro rata (£9.24 p/hour)

Working Hours: 2.5 hours per week term-time only, 2.55pm – 3.25pm Monday to Friday

Required: As soon as possible

Contract Type: Temporary

Are you friendly, reliable and willing to work outside in all weathers to ensure the safety of children? Do you care about your community and have a little time to spare?

About the role

The role of the Kilmersdon Hill Patrol Officer is to ensure the safety of children and others waiting at a designated point between prescribed times. You must be able to work 5 afternoons a week during Somerset school term times.

Full training and uniform will be provided.

Main duties & responsibilities

- To ensure the safety of children at a designated point on their journey from school.
- To maintain control over children who are awaiting pick up from parents.
- To use all uniform and equipment provided for personal safety and for the safety of children.
- To regularly assess the risks associated with operating at the designated point in order to identify any problems.
- Report problems and defects to a manager.

Closing date for applications: Open ended

An application form and job description can be requested from the school office.

Completed application forms should be returned to the school office via EMAIL ONLY to sch.204@educ.somerset.gov.uk

Kilmersdon is a warm and friendly school with a strong caring ethos. We are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. This post will be subject to an enhanced DBS check.

Wadham School, Yeovil Road, Crewkerne, TA18 7NT

CATERING CO-ORDINATOR

25 hours per week, term time plus INSET

9.00am – 2.30pm

Grade 13 pt 6-11 Actual salary: £11,348 - £12,529

We are looking to recruit a catering co-ordinator for our busy catering operation. We have 475 students here at Wadham and we cater for 5 first schools in the local area.

We seek an energetic, positive individual, to develop the catering services at the school, to deliver high quality food and service within the school food standards.

Knowledge, skills and experience required as follows:

- Level 3 Food Hygiene certification.
- Level 3 Food safety certification.
- City & Guilds 7061/2 or other food preparation qualification.
- Experience of managing a high volume food production outlet.
- Team leadership skills.
- Trainer experience.

Closing date for application is Monday 5th July 2021 9.00 am

STUDENT SUPPORT WORKER

Required for September 2021

30 hours per week, term time plus INSET

8.30am – 3.00pm (plus attendance at departmental meeting on Mondays after school)

Grade 15 Pt 3-4 Actual salary: £ 12,832 - £13,088

We seek an energetic, positive individual, who values young people and their learning to contribute to an already highly skilled and successful team. The role requires you to support and promote positive behaviour and good emotional health, so that all students can access learning.

Experience of supporting young people with medical conditions and social and emotional and mental health needs would be advantageous.

Closing date for applications is 9.00am Friday 9th July 2021.

Wadham School is committed to safeguarding and promoting the welfare of children and young people. Successful candidates will be subject to an enhanced Disclosure and Barring Service Check.

For further details/application form, please see the school website www.wadhamschool.co.uk or telephone the school on 01460 270123.

Please email your completed application form to Lmahoney@wadhamschool.co.uk

Fairmead Community Special School, Mudford Road, Yeovil, Somerset BA21 4NZ

TELEPHONE: 01935 421295 AGE RANGE: 4 – 19 YEARS

'This is a Good School' – Ofsted March 2018

SCHOOL EHCP (EDUCATIONAL HEALTH CARE PLAN) CO-ORDINATOR

Part Time (24 hours) – 44.7 Week Contract

Grade: 10 - £21,326 – 22,504 (gross annual salary, subject to experience).

About the school

Fairmead Community Special School transforms the lives of pupils aged between

4-19 years with additional learning needs (ASD and MLD). The school works in partnership with parents/carers and other stakeholders to develop our pupils in becoming positive individuals who make a valuable contribution to their community.

The person appointed will have:

- Experience of working in the field of Inclusion and SEN
- Excellent working knowledge and experience of a range of special educational needs
- Experience of working with children and families
- Experience of case management

You will have a passion for inclusion and an ability to work through complex situations in a logical and persistent manner in line with the principles of the reforms in order to bring about desired outcomes to meet the needs of pupils with SEN whilst working within legislative and economic frameworks.

The post will require you to support families, colleagues and professionals by providing specialist knowledge and advice to ensure that the most appropriate outcomes for children and young people with SEN can be achieved.

The role will be challenging and you will require resilience, self- motivation and the ability to prioritise in order to meet competing demands. You will be required to have a commitment to education and experience of working with children and families and schools and a passion for their development. You will be a committed team worker, able to respond appropriately to stressful situations. Most importantly, you will have a positive, determined and well- motivated attitude often in the climate of challenge and change.

Closing Date: Friday 9th July 2021

Interview Date: Friday 16th July 2021

LEARNING SUPPORT ASSISTANT (LSA) 34.50 Hours per week, Term Time only (39 weeks)

Grade 15-14 - £14,756 – £15,659 (gross annual salary). Salary reflective of experience.

From the 1st September we are seeking to appoint outstanding Learning Support practitioners who are compassionate, dynamic and resourceful individuals to join our dedicated and hardworking team of skilful support staff to work across the whole school. A desired element to this role would be experience of supporting young people with Autism and moderate learning needs.

Closing/Shortlisting Date: Thursday, 8th July **Interviews:** Wednesday, 14th Thursday 15th July

To obtain an application pack please view <http://www.fairmeadschool.com/vacancies> or contact SPhipps@educ.somerset.gov.uk

Prospective candidates are warmly invited to visit our school; this can be arranged by contacting SPhipps@educ.somerset.gov.uk

All safeguarding and vetting procedures will be rigorously adhered to including enhanced DBS check

Elmwood & Penrose Federation, Hamp Avenue, Bridgwater, Somerset, TA6 6AW

Tel: 01278 456243 Email: sch.601@educ.somerset.gov.uk www.elmwood-school.org.uk

Age range: 4-19

**CARETAKER required for our new purpose built special school Polden Bower
Permanent Contract to start ASAP. Full time 37 hours per week all year round**

Grade 14 £18,933 - £19,698 Dependent on experience

Elmwood & Penrose Federation are seeking to appoint an organised and reliable Caretaker. You will be part of a team responsible for the high quality maintenance, security and cleanliness of the new Polden Bower school buildings located in Bower Lane Bridgwater. The team is led by our Premises Manager. You will need to be a good team player and confident with working in a busy environment. You will also need to be available to attend out of hours to urgent security or maintenance issues and to open and lock premises on a daily basis, possibly on a spilt shift and to open and lock the building for pre-arranged lettings. You will ideally be able to drive and be willing to move between different sites throughout the day and be happy to drive the school vehicles. An awareness of Health & Safety and

building skills would be an advantage as would knowledge of COSH. There are also some cleaning responsibilities.

This is a very exciting time to be joining a growing Federation, we are working in partnership with The Bridge School which is the PRU within Bridgwater and Avalon School in Street. We are also nearing the completion of our purpose built new school - Polden Bower School. This will be a 160 place special school and will have the specialist resources needed to meet the needs of our students.

If you feel you have what it takes to work with us to achieve the very best for our school we would very much like to hear from you.

Enquiries and visits are welcomed, if you would like to arrange this, please email the school mailbox: sch.601@educ.somerset.gov.uk or phone Polden Bower School on 01278 496386

You will be entitled to 24 day's holiday and in addition to this all Bank holidays.

Apply online at <http://dasjobs.co.uk/job/caretaker-70/>

Closing date: Monday 12 July 2021 at Midday

Interviews: TBC

Elmwood & Penrose Federation is committed to safeguarding and promoting the welfare of children and young people. This appointment will be subject to enhanced DBS disclosure, medical clearance proof of the right to work in the UK and satisfactory references.

Tor School, Beckery New Road, Glastonbury, Somerset BA6 9NS

Tel: 01458 258296 Torschool662@educ.somerset.gov.uk

TEACHING ASSISTANT POST (TO SUPPORT SEMH STUDENTS)

Permanent Contract

37 hours per week, term time only

Salary: £18,562 pro rata. Grade: 15.3

Actual: £15,757 per annum

To start September 2021

Your job will be to provide in-class support linked to an individual pupil.

Tor School is a Pupil Referral Unit that is committed to providing the best education possible for some of the most vulnerable children and young people in the Mendip area, who find it hard to access mainstream school.

We are looking for someone who can work flexibly, creatively and collaboratively, as well as have a positive attitude in supporting the learning of young people in school, as well as vocational learning and activities off site.

Closing Date: Monday 12th July 2021

Interview Date: Monday 19th July 2021

For further information email mramsey@educ.somerset.gov.uk or phone on: 01458 258342

To apply please complete the Somerset County Council application form which is available from <http://dasjobs.co.uk/job/teaching-assistant-475/>, www.torschool.org or from the school office.

IKB Bright Sparks, Wellington

NURSERY MANAGER

Grade 12 - £22,183 - £25,481

Hours – Monday to Friday between 7.45am and 6pm.

Deadline for application: Wednesday 14 July

Interviews: Tuesday 20 July

Join IKB Bright Sparks as our nursery manager for the opportunity to be at the start of an exciting new venture within IKB Primary School. In our state of the art, purpose built setting, the successful candidate will have the opportunity to lead a team delivering exceptional learning and development experiences for all children in our first-rate setting.

Career development for all staff is something we strongly believe in at IKB and for the successful candidate there will be investment from both a school and a Castle Partnership Trust level. We are a growing multi academy trust and opportunities to work and learn alongside professionals from our own setting as well as others is an exciting prospect for development.

The post holder will have the opportunity to work alongside the IKB EYFS lead and reception teacher in shaping and developing an Early Years curriculum bespoke to our setting. Careful sequencing and selection of powerful knowledge, skills and vocabulary will ensure that all IKB Bright Sparks children will receive provision that fosters a love for life-long learning as well as prepare them for the next stage in their learning journey as they move into reception. Provision will be in line with our IKB values: Every child achieves; Every child belongs; Every child participates, and with our IKB attributes: We are positive; We are engaged; We are responsible; We are respectful, We are resilient; We rise to challenges.

Our ideal candidate will have a minimum 2 years nursery/ pre-school management experience. It would be desirable if the candidate has experience of working within/ alongside a school with regards to the Early Years.

Tours of IKB Bright Sparks as well as the rest of IKB Primary School are welcomed and encouraged for interested applicants.

For further details and an application form visit www.ikbschool.co.uk.

Blackbrook Community Primary School

TEACHING ASSISTANT/ HLTA

Salary: Grade 14 for TA hours/Grade 12 for HLTA hours.

This is a permanent and full time contract, working term time only

30hrs/week Monday – Friday (8.45am – 3.15pm)

We wish to appoint, from September 2021, an experienced Teaching Assistant. The post will involve supporting learning in classes including pupils with Special Education Needs. The successful candidate will also be expected to undertake HLTA level work.

We are a vibrant, supportive, happy and thriving community school with high expectations and a strong values driven ethos.

We are seeking to appoint a candidate who will:

- have the resilience and desire to support all children, of all ages, whatever their needs
- be a team player with a positive attitude and a sense of humour
- be a reflective person, who shows initiative and leadership to support our children to achieve their full potential
- have experience leading teaching within a school setting
- firmly believe that every child can be successful in learning
- promote the inclusion of all pupils ensuring they have equal access to opportunities to learn and develop
- Under the direction of a teacher, HLTAs often plan, prepare and deliver learning activities with individual pupils, groups and whole classes. They are also expected to assess, record and report on pupils' progress.

Please contact the Office on 01823 338138, visit our website, or email

office@blackbrook.oak.education for an application pack.

Blackbrook Community Primary School is committed to safeguarding and promoting the welfare of children and all staff/volunteers must share this commitment. All appointments are subject to the necessary DBS and pre-employment checks. No CVs accepted. Blackbrook Community Primary School is an Academy which is part of The Oak Partnership Trust.

Closing date: Friday 9th July Interviews: TBC



The Redstart Primary School, Redstart Road, Chard Somerset TA20 1SD

Tel: 01460 67457 Email: recruitment@redstartpartnership.co.uk

Website: www.theredstartprimaryschool.co.uk

SCHOOL RECEPTIONIST / ADMINISTRATIVE ASSISTANT

30 hrs per week Term time only

Grade 15

We are seeking a confident candidate with excellent customer care skills to join our busy office.

Redstart is a large primary school with a busy reception area, therefore the successful candidate will need to accommodate the needs of parents, pupils, staff and visitors to ensure they are dealt with in a professional and efficient manner whilst having the ability to prioritise tasks.

This role will incorporate the need for strong administrative skills and a willingness to learn new skills. Strong IT skills are essential, in particular the use of Google, Word and Excel, due to the nature of the administration duties involved. The successful candidate will need to be available to work during the hours of 08.30-15.30.

You will be a positive team member with a flexible attitude who is able to work effectively in a busy environment and use your own initiative.

Closing Date: Monday 5th July. Interview Date: Thursday 8th July

Start Date: September 2021

For further information including job details and an application form, please visit either the school website on www.theredstartprimaryschool.co.uk or the Trust website on

<http://www.theredstartlearningpartnership.co.uk> Visits to the school are warmly welcomed and can be arranged by contacting the school at the address above.

Completed application forms to be returned to: recruitmentredstart@redstartpartnership.co.uk

Please note: Applications by CV or incomplete forms will not be considered.

TRLP is committed to safeguarding and promoting the welfare of the children and expects all staff to share this commitment. The successful candidate will be required to undertake a Disclosure & Barring Service check.



Brookside Academy, Brooks Road, Street, Somerset, BA16 0PR

Tel: 01458 443340 Email: office@brooksideacademy.co.uk

Web: www.brooksideacademy.co.uk

Twitter: @BrooksideStreet

Headteacher: Brian Walton

SPECIALIST PROVISION TEACHING ASSISTANTS

Grade 15: £9.62 per hour (£18,562)

Starting 6th September 2021

Full Time 37 hours a week All Year Round.

Hours worked between 7:30am-6pm, shift pattern to be confirmed.

We are seeking to appoint a dynamic and enthusiastic Teaching Assistant to support learning in our Specialist Provision classes. This full time all year round position will also work hours between 7:30am and 6pm in Breakfast Club and After School Club and during the holidays in Holiday Activities. There

will be a requirement for some support during break times (including lunchtime duties). The successful candidate will join a friendly and supportive team of staff, who are committed to achieving high standards for all pupils.

You will be expected to demonstrate:

- Excellent communication skills
- An understanding of how children learn
- An ability to build positive relationships with children, staff and families
- An ability to work across all of our Specialist Provision classes
- GCSE Maths and English, Grade C or 4 or above
- Good ICT skills

Please state reference R4545 for this job on the application form.

SPECIALIST PROVISION TEACHING ASSISTANT

Grade 15: £9.62 per hour (£15,434 per annum)

Starting 6th September 2021

37 hrs per week Term Time Only

We are seeking to appoint a dynamic and enthusiastic Teaching Assistant to support learning in our Specialist Provision classes. There will be a requirement for some support during break times (including lunchtime duties) and at breakfast and after school club. The successful candidate will join a friendly and supportive team of staff, who are committed to achieving high standards for all pupils.

You will be expected to demonstrate:

- Excellent communication skills
- An understanding of how children learn
- An ability to build positive relationships with children, staff and families
- An ability to work across all of our Specialist Provision classes
- GCSE Maths and English, Grade C or 4 or above
- Good ICT skills

Please state reference R1132 for this job on the application form.

Closing date: by 12 noon, Monday 5th July 2021

Application is made by using the Academy Support Staff Application Form. Please send the completed application form to the main office by email (office@brooksideacademy.co.uk) or by post.

For an application form please go to the recruitment section of the Academy website (<https://www.brooksideacademy.co.uk/recruitment/>). For further information, please contact the school by phone (01458 443340) or email office@brooksideacademy.co.uk.

Brookside Academy is committed to safeguarding and promoting the welfare of children and young people and expects its staff and volunteers to share this commitment. All posts require a police check through the disclosure process.



The Cleveland Learning Trust (CLT) was launched on 1st January 2015. The CLT is currently formed in two geographical areas, Clevedon and Bridgwater. The CLT brings with it a new, innovative and student focussed approach to education within local communities. The CLT will provide high quality education and experiences for children and families. We will achieve this through our formal school partnership, using the most effective teaching and learning strategies, the best resources and facilities and the clearest progression routes for our children from the age of 0 to 18.

Westover Green Community School and Autism Centre is a 4-11 Community Primary School (409 on roll). We are a successful, established school with an Autism Centre providing specialist provision. We provide a safe, secure, stimulating and motivational environment for each individual.



TEACHING ASSISTANTS – Autism Centre

Required to cover maternity leave from 1st September 2021

until 2nd June 2022 or the return of the postholder, whichever is the earliest

3 posts available:

Post M: 31 hours per week

Post N: 31 hours per week

Post O: 26 hours per week

38 working weeks (term time only)

Salary Grade 15 in the range of £18,562 to £18,933 pro rata

We are seeking to appoint 3 x Teaching Assistants to cover for maternity leave in the school's Autism Centre.

We Offer:

- An organisation committed to excellence where students and staff are valued.
- Children who want to learn and do well.
- The opportunity to be part of a school that is developing rapidly and is on a very secure improvement journey.
- A supportive staff team that works hard for the benefit of all children.

You Offer:

- Previous experience of working with children or willingness to undertake necessary training and learn.
- An ability to inspire curiosity and ignite passion for learning.
- An enthusiastic outlook to team working and developing positive outcomes for children.
- Clear sense of values and expectations that support the development of children.
- Commitment to be part of an innovative and forward thinking school and Multi Academy Trust.
- Good behaviour management.
- Resilient, flexible and adaptable.

Visits to the school are possible in accordance with Covid-19 restrictions.

Please telephone 01278 422943 to make an appointment.

For further details, please visit the school website:

<https://www.westovergreenschool.org.uk/Vacancies/>

Closing date for applications –Friday 9th July 2021. Interview date –Thursday 15th July 2021

Please Note – due to the restrictions on normal recruitment and interview procedures all offers of employment are subject to the CLT's Temporary Probationary Policy.

The school has a commitment to safeguarding children and has a culture of vigilance to support this. The post holder will be required to undergo an enhanced disclosure check before taking up employment.



Stogursey C of E Primary School, Tower Hill, Stogursey, Somerset TA5 1PR

1:1 TEACHING ASSISTANT

Permanent

Hours: 26.5 hours per week

08:30-3.30pm Mondays,

09:00-3.30pm Tuesday-Thursday

09:00-3.15pm Fridays

Actual salary of £11,044pa based on full-time equivalent £18,562 (Grade 15)

Job Share considered 2 or 3 days per week

Stogursey Church of England School is situated in a beautiful location in rural Somerset, and is characterised by its child-centred culture and high standards of achievement. The school embraces all opportunities to develop outdoor learning.

We are seeking an enthusiastic TA who has experience at working with children with additional needs. The role is within our Key Stage 1 and Reception class. The postholder will assist the class teacher and SENCO to deliver learning programmes to groups of children but mainly, they will work with a child with a high level of special educational needs with the EFYS curriculum. This post is challenging, extremely interesting and rewarding. This will involve providing supervision, support and care to a child in Year 1 with special educational needs including learning difficulties and some personal care needs. The postholder will work with this child and small groups of children with him included inside or outside the classroom to enable them to overcome a range of barriers to learning. Relevant training will be provided both within the school and by outside agencies to ensure all aspects of the child's needs are met. The postholder will be expected to work alongside a number of agencies to deliver effective support in line with an Education and Health Care Plan.

1:1 TEACHING ASSISTANT

Fixed Term until 31st August 2022

Hours: 20 hours per week

09:00-3.00pm Mon-Thurs

Actual Salary £8,335pa (based on full-time equivalent £18,562pa Grade 15)

Stogursey Church of England School is situated in a beautiful location in rural Somerset, and is characterised by its child-centred culture and high standards of achievement. The school embraces all opportunities to develop outdoor learning.

We are seeking an enthusiastic TA to work primarily within Upper Key Stage 2. The postholder will assist the class teacher and SENCO in delivering learning programmes to groups of children but mainly, the post holder will work with teaching staff in implementing and developing educational opportunities to maximise the learning potential of a specific child with an Education and Health Care Plan (EHCP). This will involve providing supervision, support and care to a child in Year 5 with additional needs. The postholder will work with this child and often small groups of children inside or outside the classroom to enable them to overcome a range of barriers to learning.

The core purpose of the role is to aid rapid and sustained progress, and helping to implement the actions agreed in the EHCP. Being a team player is also a must in achieving the aims of the school's ethos and curriculum.

Training will be provided by the SENCO and relevant opportunities for further training from outside agencies will be sought.

If you would like to work with a committed and supportive team at a vibrant and picturesque setting, and if you think you possess the qualities and dedication we are looking for, we would very much like to hear from you.

The Quantock Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. This post is subject to pre-employment checks including a satisfactory Disclosure & Barring Service (DBS) Enhanced Disclosure Certificate, References and proof of Right to Work in the UK.

The Quantock Education Trust is an equal opportunities employer.

For further details or to apply, please visit <https://www.quantockedtrust.co.uk/vacancies>

Further details on the school please visit: <https://www.stogurseyprimaryschool.co.uk/web>

Closing date: 12 noon on 6 July 2021

Otterhampton Primary School
School Lane, Combwich, Bridgwater, Somerset TA5 2QS

Tel: 01278 652487 www.otterhamptonprisch.co.uk

Otterhampton Primary School is a small school in Combwich ranging from pre-school to Year 6. The school is part of the Bridgwater & Taunton College Trust.



LITTLE OTTERS PRE-SCHOOL ASSISTANT Ref: 263

32.5 Hours per Week, 38 weeks per year (term-time only)

BTCT Scale Points 3 to 4, starting on Point 3. Actual starting salary: £13,644 per annum

Permanent

At Otterhampton Primary School we aim to provide a rich and varied education for all of our students. We believe that ensuring students realise their full potential depends upon the continuous drive and passion for excellence displayed by our committed staff.

This is an exciting opportunity to work with in our Pre-School, providing a safe, secure and happy environment for our Pre-School children.

Your role will involve maintaining the supportive and caring ethos of the Pre-School, ensuring our child-centred approach meets each child's individual needs, enabling them to fulfil their potential.

The ideal candidate will have:

- Experience working with children.
- Be able to read situations and respond accordingly.
- Understand the importance of a personalised and nurturing approach to learning.
- Experience of working in a Pre-School environment.
- Knowledge in first aid and food safety.

For further details and an application form please go to:

www.otterhamptonprisch.co.uk/vacancies/

Closing date: noon on Friday 9th July 2021



BATH & WELLS
Multi Academy Trust
'That they may have life, life in all its fullness' John 10:10

St James Church School, Cranmer Road, Taunton, Somerset, TA1 1XU

01823 272553 enquiries@stjames.bwmat.org

KITCHEN ASSISTANT

Pay Grade: Band 16 (full time equivalent £17,842 to £18,198)

Permanent contract, 10 hours per week

Actual pay £3,988 to £4,068

Location: St Andrews Church School, Taunton

An exciting opportunity has opened up for a Kitchen Assistant as part of the St James Church School catering operation on a permanent contract. **Please note the successful applicant would be based at St Andrews Church School for the duration of their working day.** We are looking for a helpful and friendly person who is a resilient and efficient team player.

In return we are able to offer the successful candidate a supportive catering team producing meals for multiple schools within the Bath & Wells Multi Academy Trust.

Closing date: Thursday 8th July 2021. Interview date: Week commencing Monday 19th July 2021

his post will commence: Wednesday 1st September 2021

KITCHEN ASSISTANT

Pay Grade: Band 16 (full time equivalent £17,842 to £18,198)

Permanent contract, 21.25 hours per week

Actual pay £8,475 to £8,644

Location: St James Church School, Taunton

An exciting opportunity has opened up for a Kitchen Assistant at St James Church School on a permanent contract, helping to prepare school meals. We are looking for somebody with a catering background who is a resilient and efficient team player, and who will be able to make a valuable contribution to our wonderful school.

In return we are able to offer the successful candidate:

- Brilliant children, full of character, who are keen to succeed
- A Church school with a strong a purposeful Christian ethos centred around our vision: **Love God, love others and love ourselves**
- Engaged parents who want the best for their child
- Good links with our community
- A friendly and pleasant working environment where staff are solution focussed and supportive of each other
- A large and supportive Leadership Team
- A supportive Local Governing Board

Closing date: Thursday 8th July 2021. Interview date: Week commencing Monday 19th July 2021

This post will commence: Wednesday 1st September 2021

KITCHEN ASSISTANT

Pay Grade: Band 16 (full time equivalent £17,842 to £18,198)

Permanent contract, 7.5 hours per week

Actual pay £2,991 to £3,051

Location: Staplegrove Church School, Taunton

An exciting opportunity has opened up for a Kitchen Assistant as part of the St James Church School catering operation on a permanent contract. **Please note the successful applicant would be based at Staplegrove Church School for the duration of their working day.** We are looking for a helpful and friendly person who is a resilient and efficient team player.

In return we are able to offer the successful candidate a supportive catering team producing meals for multiple schools within the Bath & Wells Multi Academy Trust.

Closing date: Thursday 8th July 2021. Interview date: Week commencing Monday 19th July 2021

This post will commence: Wednesday 1st September 2021

RECEPTIONIST

Pay Grade: Band 15 (full time equivalent £18,198 to £18,933)

Permanent contract, 11.25 hours per week

Working hours 2.15pm to 4.30pm, Monday to Friday, term time

Actual pay £4,576 to £4,761

Location: St James Church School, Taunton

An exciting opportunity has opened up for a Receptionist at St James Church School on a permanent contract, covering the office every afternoon during term time. We are looking for a candidate who is resilient, helpful and efficient, and who will be able to make a valuable contribution to our wonderful school.

In return we are able to offer the successful candidate:

- Brilliant children, full of character, who are keen to succeed
- A Church school with a strong a purposeful Christian ethos centred around our vision: **Love God, love others and love ourselves**
- Engaged parents who want the best for their child
- Good links with our community
- A friendly and pleasant working environment where staff are solution focussed and supportive of each other
- A large and supportive Leadership Team

- A supportive Local Governing Board

Closing date: Thursday 8th July 2021. Interview date: Week commencing Monday 19th July 2021

This post will commence: Wednesday 1st September 2021

LUNCHTIME SUPERVISOR

Pay Grade: Band 17 (full time equivalent £17,842)

Permanent contract, 6.25 hours per week during term times

Actual pay £2,747

Location: St Andrews Church School, Taunton

An exciting opportunity has opened up for a Lunchtime Supervisor on a permanent contract. We are looking for a friendly candidate with a love for children, who is a team player, and who will be able to make a valuable contribution to our wonderful school.

In return we are able to offer the successful candidate:

- Brilliant children, full of character, who are keen to succeed
- A Church school with a strong a purposeful Christian ethos centred around our vision: **Love God, love others and love ourselves**
- Engaged parents who want the best for their child
- Good links with our community
- A friendly and pleasant working environment where staff are solution focussed and supportive of each other
- A large and supportive Leadership Team
- A supportive Local Governing Board

Closing date: Sunday 11th July 2021

Interview date: Week commencing Monday 19th July 2021

This post will commence: Wednesday 1st September 2021

An application form and full job description and person specification are available from the school website: www.stjamesch.co.uk

Candidates are invited to contact the school and arrange a visit. If you would like to arrange this, please book an appointment via phone (01823 272553) or email (enquiries@stjames.bwmat.org)

Benefits of working for the Bath & Wells Multi Academy Trust include a generous pension scheme, enhanced sickness and parental benefits and a supportive working environment.

The Bath & Wells Multi Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS and all relevant pre-employment checks.

Application forms should be sent to the school office by post or emailed to the School Business Manager – gavin.duenas@stjames.bwmat.org



Haygrove School, Durleigh Rd, Bridgwater, Somerset, TA6 7HW

OFFICE MANAGER

Full-time (37 hours per week)

Term time plus 15 days (41 working weeks per year)

Grade 12 Actual salary £20,147 to £23,142 depending on experience

We have a fantastic opportunity for a highly skilled, motivated and experienced professional to take responsibility for the planning, development and implementation of administrative services within

Haygrove School. You will be responsible for managing our busy school office and leading a team of reception and administrative staff.

The successful candidate will:

- Be well educated, with a minimum of GCSEs in English and mathematics (grade C or above) and NVQ Level 3 Business Administration or equivalent qualification in a relevant discipline;
- Have experience working in an educational office environment, ideally in a supervisory role;
- Have experience of using education management information systems
- Have experience of the development, management and operation of administration systems;
- Have excellent interpersonal skills, be highly organised and have the ability to work well under pressure;
- Have excellent verbal and written communication skills;
- Be fully competent in the use of IT packages, with experience of using Microsoft Office;
- Be friendly and approachable with a welcoming and professional manner.

Quantock Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. This post is subject to safer recruitment requirements including a satisfactory Disclosure & Barring Service (DBS) Enhanced Disclosure Certificate.

We are an equal opportunities employer.

For full details and an application form please visit: <https://www.haygroveschool.co.uk/about-us/vacancies.htm>

Closing date: noon on 8 July 2021. Interview date w/c 12 July 2021

Court Fields School

ICT TECHNICIAN

From 6th September 2021

37 Hours per week

All year round

Grade 13 (Actual annual salary £19,698 - £21,748)

Appointment is from 6th September 2021

We are looking to appoint an enthusiastic ICT Technician to join a flexible, hardworking team who are responsible for ensuring all ICT systems, along with digital resources and software are well maintained to support a high standard of teaching and learning across The Castle Partnership Trust.

The position is based at Court Fields School but is also required to support all schools within the trust so the ability to travel within sites is essential.

The ideal candidate will have a strong aptitude for IT that can be applied across an array of technologies. The ability to problem-solve is vital alongside a degree of resourcefulness to use what is available to provide solutions within set timeframes and budgets.

Apply online <https://www.courtfields.net/category/staff-vacancies/>

CVs are not accepted, please complete the application form in full.

Closing date: Midday on Monday 12th July 2021



INCLUSION OFFICER

Fixed Term contract (01/09/21—26/07/22), 37 hours per week, term time only + inset days.

Salary: Grade 13 Point 6 £19,698 FTE per annum

The Taunton Academy is looking to recruit an Inclusion Officer to join our Social, Emotional and Mental Health (SEMH) support team. The successful candidate will work with a small group of identified students, aged 11-16, supporting their emotional and social wellbeing and promoting improved behaviour and social skills to enable more effective learning. We are looking for someone with strong communication skills, who is flexible, resilient, patient and nurturing towards children. You will also support students who have additional needs i.e. autism, ADHD, dyslexia/dyspraxia and global delay. The academy is on a rapid improvement journey and has a strong staff team in place to ensure every child is enabled to fulfil their potential. We have excellent pastoral support and our students report that they feel very happy and safe at the school. We are proud of our students. The relationships between staff and students are strong. Community engagement is also an important feature; a recent poll showed a high degree of parental satisfaction.

If you want to work in an inspiring, fully inclusive environment with students who want to succeed and friendly, supportive staff, then we want to hear from you! You will join a passionate and dedicated team, praised for their strong leadership, and a Trust who is committed to providing professional development and opportunities for all colleagues.

The Taunton Academy, sponsored by the outstanding Richard Huish Trust, is an 11-16 academy in the north of Taunton. With modern, impressive facilities, the academy currently caters for approximately 830 students, with an increasing roll anticipated to see numbers rise to in the region of 1200 over the next few years. Taunton is Somerset's county town and has easy access to the M5. Somerset is a lovely place to live with the stunning Somerset Levels, Quantock Hills and Blackdowns on your doorstep.

For more information about the Taunton Academy and to apply for this post, please visit our website www.thetauntonacademy.com. If you would like to discuss the role in more detail please email Mr Eddy jeddy@thetauntonacademy.com or call 01823 348200. Completed applications should be emailed to vacancies@thetauntonacademy.com. Please note CVs will not be accepted and a Taunton Academy application form must be submitted.

Closing date: 8am Friday 9th July 2021

The Trust reserves the right to appoint or withdraw this advert before the deadline, if necessary.

The Taunton Academy is part of the Richard Huish Trust and is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.



Stanchester Academy, Stoke-Sub-Hamdon, Somerset TA14 6UG

Tel: 01935 823200 www.stanchester-academy.co.uk

Stanchester Academy is a secondary school located in Stoke-Sub-Hamdon. The school is part of the Bridgwater & Taunton College Trust.

SAFEGUARDING OFFICER

Job Ref: 261

Full time and Permanent

37 hours per week, 39 weeks per year (term time plus INSET days)

BTCT Scale Points 10-12 Actual starting salary: £19,396 per annum

Starting September 2021

At Stanchester Academy we aim to provide a rich and varied education for all of our students. We believe that ensuring students realise their full potential depends upon a continuous drive for excellence by our staff.

The successful candidate will manage safeguarding and child protection issues, and ideally have experience of working in a similar role, although experience of managing a safeguarding case load is desirable.

The ability to be self-motivated and organised is essential as the right candidate will need to be able to prioritise their own workload responding to the most urgent concerns to ensure that the school is compliant in safeguarding procedures and practice. The successful candidate will be supported and be provided ongoing training and development to assist them in their role.

Please see the job description for more information.

Please note, although we are ideally looking for a full-time colleague, we are open to discussing flexible working options

For further details and application form please visit our website:

<https://www.stanchester-academy.co.uk/our-school/vacancies.htm>

Closing date: 12pm on Friday 9th July 2021

Anticipated Interview Date: w/c 19th July 2021

Stanchester Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share its commitment. Our mission is that all children achieve. A criminal disclosure check will be completed for any applicant who is offered a position.



Bridgwater College Academy, Parkway, Bridgwater, Somerset TA6 4QY

www.bridgwatercollegeacademy.org

Bridgwater College Academy is an all-through academy for students aged 3 to 16. The academy is part of the Bridgwater & Taunton College Trust.

CARETAKER Job Ref 260

37 hours per week (working shifts), all year round

Week 1 06:30 – 14:30 and week 2 12:00 - 20:30

BTCT points 5 to 6. Actual starting salary: £19,542 per annum plus a shift allowance of £1649.50 per annum

At Bridgwater College Academy we endeavour to provide an outstanding education to all of our students, and we believe this ambition for excellence is driven by our talented and exceptional staff. The core purpose of this position is to ensure the Academy's site, buildings and furnishings are safe, secure, cleaned and maintained to standards defined by legal requirements, Health and Safety regulations and the Academy management.

This is a practical role, where experience of carrying out simple repairs, maintenance and decorating are required.

Ideally you will have an understanding of health and safety and manual handling, and will have basic IT skills. You will need to have a pleasant, courteous manner, with the ability to work in often reactive situations to meet the needs of the Academy.

For more information and how to apply, please visit the "Vacancies" page under "Key Information" on our website: www.bridgwatercollegeacademy.org

Closing date: Noon Friday 9th July 2021

HIGHER LEVEL TEACHING ASSISTANT – SPEAKING AND LISTENING / LANGUAGE INTERVENTION FOUNDATION STAGE –YEAR 4 REF: 258

31 hours 15 minutes per week, 39 weeks per year (term-time plus INSET days)

Fixed Term September 2021-August 31st 2022

BTCT Points 10 to 12. Starting on Point 10, actual salary, £16,382 per annum.

Putting students first is part of our fundamental culture. We strongly believe that positive outcomes for our students come from the professionalism, commitment and passion for excellence displayed by our staff.

We are looking for a HLTA to be trained in and then deliver the Nuffield Early Language Intervention programme. NELI is a 20-week programme proven to help young children overcome language difficulties. It is designed for children aged 4-5 years and combines small group work with one-to-one sessions delivered by trained teaching assistants, targeting vocabulary, narrative skills, active listening and phonological awareness.

The ideal candidate will have experience in delivering English and/or speaking and listening interventions and support with a proven track record of success. They will provide support for students, teachers, and the Academy to raise standards of achievement for all students by utilising advanced levels of knowledge and skills when assisting with planning, monitoring, assessing, marking and managing classes.

You will support staff, students and the academy policies and strategies. You will also provide support for students' welfare and support the inclusion of students in all aspects of Academy life.

Full details and an application pack can be found in the Vacancies section on:

www.bridgewatercollegeacademy.org

Closing Date for applications: Noon, Monday 12th July 2021



West Somerset College is an all-inclusive College catering for 13 to 18 year olds, situated on the edge of Exmoor National Park.

TEACHING ASSISTANT Job Ref: 259

27.5 hours per week, 39 weeks per year (Term time plus INSET days)

BTCT Points 3-4, commencing at point 3 - Actual starting salary: £11,848 per annum

Fixed term contract until 31st August 2022, pending funding

At West Somerset College we aim to provide a rich and varied education for all of our students. We believe that ensuring students realise their full potential depends upon a continuous drive for excellence by our staff.

We are looking for an individual who is able to work as a part of a friendly and effective team to support our students.

You will need to be educated to GCSE standard or equivalent in literacy and numeracy, with experience of dealing with young people. Experience of supporting students within an educational setting would be an advantage.

Further details and an application pack can be found in 'Vacancies' in the 'Information' section at: www.westsomersetcollege.org

Closing date for applications: Midday, Friday 9th July 2021

West Somerset College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share its commitment. Our mission is that all children achieve. A criminal disclosure check will be requested for any applicant who is offered a position.

As an independent local charity working in Somerset and North Somerset, we lead teams of staff and volunteers to provide information and services that promote wellbeing and independence, adding value to later life.

We are delighted to offer an opportunity to work within the heart of our operation as part of our proficient and supportive Administration Team.

Administration Officer

Are you an experienced Office Administrator with excellent organisational skills and high standards of customer service? Then, you might be just the person we are looking for to join the team.

Contract: Permanent

Hours: 2 days or 14 hours per week (working pattern to be agreed)

Location: Taunton

Salary: £19,852 p.a. FTE (£7,940 actual)

With a background in providing administrative support within a customer-facing environment, you will already possess a desire to help people and be able to handle situations using sensitivity and understanding.

You will display an excellent telephone manner and have a sound working knowledge of MS Word, accurate keyboard skills and an eye for detail.

As someone who enjoys working as part of a team, whilst comfortable with using your initiative and taking ownership, you will thrive in this interesting and varied central role.

In return, we can offer a pleasant working environment within our modern Taunton office and free on-site car parking.

Interviews (via MS Teams or in person): Wednesday 28th July 2021

How to apply

Go to 'Work with us' at www.ageuksomerset.org.uk for the application pack. Alternatively, email us on recruitment@ageuksomerset.org.uk for further information.

Closing date for all applications: 9am, Wednesday 21st July 2021

Age UK Somerset is striving to be an equal opportunities employer and welcomes applications from all sectors of the community.

Charity Reg. 1015900