Vacancy Bulletin
(Blue Sheets)

Issue No: 26

28 June 2019

You can view these vacancies, and more, online at:
dasjobs.co.uk
Latest time for acceptance of advertisements is 12 noon Monday for the Friday bulletin.

UNLESS OTHERWISE STATED, details and application forms FOR ALL POSTS, excluding those marked INTERNAL can be found on dasjobs.co.uk

Only SCC employees may apply for posts marked INTERNAL in the first instance. Internally advertised vacancies can be viewed on the SCC intranet: dasjobs.co.uk/internal

ALL POSTS MARKED WITH * REQUIRE A CRIMINAL BACKGROUND CHECK VIA THE DISCLOSURE PROCEDURE

"Somerset County Council is committed to safeguarding and promoting the welfare of children and young people"

All applicants, including current employees, should complete and return the Recruitment Monitoring Form, which is attached to the Application Form. Thank you for your cooperation

AN EQUAL OPPORTUNITIES EMPLOYER

Applications for all vacancies are particularly welcome from people with disabilities. Further details and application forms are also available on request in braille, large print, tape and disc.

JOB SHARING

Somerset County Council, as an equal opportunities employer, wishes to promote job-sharing arrangements in any full-time post where the Manager and Chief Officer consider that such an arrangement would be a viable proposition. If you are interested in making an application on a job-sharing basis for any full-time post advertised in this bulletin, you should contact the appropriate Manager in the first instance to see whether such an application would be accepted.

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To receive an automatic update of the week’s latest jobs simply click on email alerts and fill in the subscription form.

You can cancel the email alerts anytime you like.

Somerset County Council is proud to offer an environment that is supportive and rewarding, working as part of a team who are passionate about the work they do. We offer great training and development opportunities, with supportive management. We offer an excellent benefits package to all of our employees including:

• A Local Government Pension Scheme.
• Discounted lease car via salary sacrifice scheme and options for discounts on petrol or diesel.
• My Staff Shop offering discounts in shops, online shopping, restaurants, cinema tickets, insurance benefits and so forth.
• A Flexible Benefits Scheme via salary sacrifice to obtain a cycle for work, childcare vouchers, additional annual leave, computers, mobile phones and health screening.
• Generous annual leave and flexible working arrangements.
• Staff discounts in gyms.
• Employee Assistance and support offering a variety of employee wellbeing services to support a healthy work/life balance and lifestyle.
• Optional pension enhancement through our Additional Voluntary Contribution scheme.

Somerset County Council is subject to Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English will be an essential requirement for customer-facing roles.

Please note for SCC roles:

If an internal applicant who is at risk of redundancy or in need of redeployment has applied and passed the selection process they will be offered the role over remaining internal and external applicants.

If you are applying for a secondment please ensure you discuss this with your Line Manager first and obtain their approval.
Public Health, Taunton

**HEALTH PROMOTION MANAGER – INTERNAL**

37 hours per week  
**Salary: £34,788 - £37,849 per annum**

**About us**  
This is an exciting opportunity to join a dynamic public health team which has an excellent reputation. This is a great opportunity to develop and influence the public health agenda and tackle the inequalities that exist across the county.

**About the job**  
The council is seeking to appoint a dynamic individual to play a major part in the delivery of key programmes relating to the wider determinants of health. We are looking for an outstanding individual to fill this exciting post.

**About you**  
You will need to be able to work in partnership with a wide range of providers and partners to influence the provision of support, advice and services to improve the health and wellbeing for those who experience inequalities in their health outcomes due to factors like housing, homelessness, poverty, education, substance misuse, mental ill health.

For an informal discussion about this opportunity, please contact Louise Woolway, Consultant in Public Health on 01823 357269.

**Apply online at** [http://enterprise.somerset.gov.uk/careers/details.html?jobId=774](http://enterprise.somerset.gov.uk/careers/details.html?jobId=774)  
Closing date: 05 July 2019  
Job ref: SCC00614TC

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**Adults and Health, Mental Health Social Care Service, Somerset (negotiable)**

**MENTAL HEALTH SOCIAL WORKER**

37 hours per week (part time hours will be considered)  
**Salary: £29,636 to £33,799 per annum**

**About us**  
Mental Health Social Care is delivered by small but dedicated and enthusiastic teams based in locations around Somerset. Your work base will be within a locality mental health social work office which is co-located with community mental health teams and home treatment teams. The service works with adults with no upper age limit and young people transitioning to adult services.

**About the job**  
We have social worker posts available within the Mental Health Social Care Service in Somerset. This role is fast paced and based within the community working with people with complex mental health needs. This opportunity is suitable to start or develop your career in a mental health setting, with the potential to train as an Approved Mental Health Professional (AMHP). Experience working as a social worker in a mental health setting will be an advantage but it is not essential. In essence, we are looking for people who are passionate about doing the right thing with and who have the right personal attributes.

Access to transport is essential due to Somerset being a rural county.

**About you**  
You will be dedicated to making a difference in peoples lives, providing you with a great opportunity to build good working relationships with community multi-disciplinary teams. You will need to use all your social care skills to engage with people in creative ways, to find out what matters to individuals and to promote their recovery and independence. Working with families and local communities is central to our approach as we work to support people to live in the community following hospital admission wherever possible, as we know this achieves the best outcomes for people.
Strong social care values, flexibility, a ‘can do’ approach and high standards will be essential for these roles as will be the ability to robustly advocate for people’s human rights.

The county of Somerset is an extremely attractive, reasonably priced and varied area to live and work; famous for Cheddar cheese, Clarks Village, Glastonbury Festival, Arthurian Legends and Wells, the smallest city in England with a magnificent cathedral. With rural, urban and coastal areas, there are wide open spaces for walking, outdoor activities such as rock climbing in Cheddar Gorge and all within easy reach of Bristol and Bath.

To find out more about these posts or to arrange a visit, please contact the following:
Teri McDonald at TXMcDonald@somerset.gov.uk or Kate Cleary at KCleary@somerset.gov.uk
On telephone number 01278 720220

Apply online at https://secure1.somerset.gov.uk/careers/details.html?jobId=760
Closing date: 09 July 2019   Interview date 25 July 2019   Job ref: SCC00602SR

Finance and Performance, Children’s Finance Team, Taunton

FINANCE MANAGER
37 hours per week
Salary: £29,636 - £33,799 per annum

About us
We have an exciting opportunity for suitably experienced Local Government Finance individuals to join our fast-paced organisation.

The Council is thinking innovatively to make sure that our communities continue to receive high quality services from us in financially challenging times.

We are keen to appoint a finance professional as Finance Manager, with a focus on providing high quality professional advice, guidance and support

About the job
You should have experience in providing technical and specialised financial support and advice to both services and finance colleagues.

You will be responsible for providing strong business partnering and management accounting support to services across the organisation including offering financial and business advice, supporting driving through change and efficiency and providing challenge.

You will be instrumental in supporting critical transformational projects, which will innovate service delivery and reduce costs alongside the more traditional support with budget preparation and forecasting.

About you
Applications are invited from suitably skilled people with detailed knowledge of the framework within which local government operates.

Due to the importance of this post, prior experience within local authority finance is essential.

Experience of providing support to front line services and across multiple agencies is desirable.

If you have any questions about the role please contact Sian Kenny on 01823 359392 or Adele McClean on 01823 356946.

Apply online at www.somerset.gov.uk/jobs-and-careers/our-vacancies/job-details/?jobId=794
Closing date: 14 July 2019   Job ref: SCC00628AMB

Finance and Performance, Taunton

FINANCE OFFICER
37 hours per week
Salary: £21,589 - £24,799 per annum
Job ref: SCC00629AMB
Apply online at https://secure1.somerset.gov.uk/careers/details.html?jobId=789
30 hours per week  
Salary: £17,585 - £20,107 per annum  
Job ref: SCC00634AMB  
Apply online at [https://secure1.somerset.gov.uk/careers/details.html?jobId=791](https://secure1.somerset.gov.uk/careers/details.html?jobId=791)  

About us  
We have an exciting opportunity for two suitably experienced individuals to join our fast-paced organisation. Hours can be negotiable depending on the right candidate. The Council is thinking innovatively to make sure that our communities continue to receive high quality services from us in very financially challenging times. We are keen to appoint two Finance Officers, with a focus on providing high quality advice, guidance and support to Children's services.

About the job  
You will be responsible for working with managers to prepare revised and forward year estimates, monitoring expenditure throughout the year and producing and developing financial reports. A key element of the roles will be working with managers to improve financial controls, identifying where improvements and efficiencies can be made and driving forward their implementation.

About_you  
You should have experience in providing financial support and advice to both services and finance colleagues.  
If you have any questions about the role please contact Sian Kenny 01823 359392 or Dale Newland on 01823 359121  
Closing date: 14 July 2019

Finance and Performance  

FINANCE APPRENTICE  
37 hours per week  
National Minimum Wage Pay Rates for an Apprentice:  
16-17: £8,392, 18-20: £11,865, 21-24: £14,855, 25+: £15,839  

About Us  
The Somerset County Council Finance Service provides a wide range of support in helping to deliver services to support the County Vision whilst also providing value for money for the people of Somerset and helping the authority towards financial self-sustainability. There is an increased need to deliver effective financial management and provide strong financial support to services and the organisation corporately.

About the Job  
This role will cover a broad range of administrative and finance functions with potential to work across several teams in the finance service. You may have opportunities to support management accounting functions in budget setting, budget monitoring and forecasting, supporting the Corporate Finance activities including control and reconciliation processes and financial reporting and provide general administrative support for the finance service. As part of this role you will gain significant experience in using our finance system (SAP) and excel with opportunities to learn advanced skills in these areas. You will receive comprehensive in house training and study for an Assistant Accountant apprenticeship including AAT Level 2 with Richard Huish College. More information on this apprenticeship standard can be found at [www.instituteforapprenticeships.org/apprenticeship-standards/assistant-accountant/](http://www.instituteforapprenticeships.org/apprenticeship-standards/assistant-accountant/)

About You  
Skills Required  
- Organised  
- Excellent attention to detail and work with a high level of accuracy  
- Exceptional communication skills both written and verbal  
- Confident and polite telephone manner  
- Professional attitude
INSURANCE APPRENTICE

37 hours per week

National Minimum Wage Pay Rates for an Apprentice:
16-17: £8,392, 18-20: £11,865, 21-24: £14,855, 25+: £15,839

About Us
Somerset County Council provides services to the 550,000 people in the county, ranging from Highways to Social Care and Public Health. The Insurance and Strategic Risk service is a vital support service for the whole Council. We are currently a team of 7 working with the Council to ensure that all risks are managed, reviewed and reduced and that the correct insurance policies are in place.

About the Job
To support the Service Manager – Insurance (IM) and others with general matters relating to the Council’s Insurance arrangements and Risk updates, being a principal point of contact and response for general insurance and claim enquiries.
To assist the Insurance and Risk service, primarily the day to day administration of insurance, claim and risk matters.
Also taking responsibility for helping with the maintenance of the insurance and risk database(s), enquiries and administration duties if required.
You will achieve Level 3 Business Administration during the apprenticeship. Training will be delivered by SCIL in Taunton. The apprenticeship is for 18 months. More information on this apprenticeship standard can be found at https://www.instituteforapprenticeships.org/apprenticeship-standards/business-administrator/

About You
All Somerset County Council’s staff are expected to follow the 4 C’s; Can Do Attitude, Customer Focus, Collaboration and Care and Respect. In this apprenticeship we are looking for someone who: behaves in a professional way; shows exemplary personal qualities such as integrity, reliability and self-motivation; takes responsibility for their own work and development and accepts feedback in a positive way; is able to accept and deal with changing priorities; demonstrates taking responsibility for team performance and the quality of projects delivered.
Entry Requirements for the position:
5 GCSEs including English & Maths Grades A-C/Grades 4-9
For more information or an informal discussion about this post please contact Heather Hall on 01823 359865.

Apply online at https://secure1.somerset.gov.uk/careers/details.html?jobId=778
Closing date: 05 July 2019   Job Ref: SCC00620/AMB
Commercial and Business Services, HR & OD, Taunton

SENIOR PROJECTS OFFICER – OD – INTERNAL
37 hours per week
Salary: £29,636 - £33,799 per annum
One year secondment opportunity

About us
Organisational Development (OD) is a small team within HR that is responsible for a number of important and wide-ranging projects and work streams that support the development of the organisation. A 12-month secondment opportunity has arisen within OD to oversee one of these important projects - leading the organisations Young People Strategy.

About the job
The Young People Strategy includes initiatives relating to Apprentices, Graduates, Work Experience, the “Pathway to Employment” programme, Education Partnerships and Traineeships. Each of these projects includes a number of varied workstreams that are currently at different points in their development. The post holder will lead on the continuation of the development of these areas, leading the organisations Young People Strategy.

About you
We are looking for an enthusiastic and committed individual who is confident with IT and online applications. You will be proactive and organised, as well as flexible and adaptable. You will need to work as part of a team and on your own. The role requires the ability to manage workloads and prioritise tasks, as well as requiring good written and verbal communication skills.

For an informal discussion about the post please contact Clive Mallon, CMallon@somerset.gov.uk 07817724009

Apply online at http://enterprise.somerset.gov.uk/careers/details.html?jobId=772
Closing date: 05 July 2019 Job ref: SCC00607AMB

Commercial and Business Services, Corporate Property, Bridgwater

AREA FACILITIES MANAGEMENT ASSISTANT
37 hours per week
Salary: £18,065 - £18,426 per annum

About us
A happy, flexible, hardworking team based in Bridgwater covering the west of the county including West Somerset, Taunton and Sedgemoor. Supporting a large number of properties, we are responsible for health and safety tasks, procurement of goods, parking permit issue, reporting of faults and issues to name but a few of the tasks. Full induction and training will be provided

About the job
A full-time opportunity has arisen in the Somerset County Council Facilities Management Service in the West based at Bridgwater. We are seeking a motivated Area Facilities Management Assistant with excellent customer service skills. Covering a number of offices in your area, you will need to be flexible and able to travel, at times at short notice so access to your own vehicle is required. The role of a Facilities Management Assistant is very varied and interesting, and no two days are the same! From your base, you will work as part of a team covering a dedicated area supporting 21 buildings with a number due to come under our management. Tasks include:

• Weekly health and safety tours of offices under our remit, testing of fire alarms, legionella testing, emergency light tests, visual electrical inspections and other various health and safety tasks as required including winter weather support and pandemic situation to ensure business continuity.
• Requisitioning of goods and services as required through our online sap system.
• Reception duties, answering general queries, booking visitors in on an online system, managing room bookings
• Reporting of property faults via an online system
• Induction of new staff at all of our offices we support including issuing and completion of DSE assessments, setting up access to buildings via access cards.
• Processing of car parking permits for staff when required
• Reporting of ICT faults through an online system
• Answering general day to day queries and managing the team central mailbox
• Liaison with staff, members of the public, suppliers and partners are part of the daily tasks.
• Training for all tasks will be provided with regular one to one line management with annual appraisal

About you
Previous health and safety knowledge and experience would be a benefit although full training will be provided. You must enjoy working as part of a team but have the ability to work independently with strong communication skills and demonstrate a commitment to providing an excellent customer service. The ability to prioritise, deal with interruptions and manage a changing workload is essential to this varied and interesting role. In return we will offer a full induction programme, on-going training, regular supervision as well as the opportunity to be part of a developing service.
For an informal discussion about the role, please contact either Rachael Selway, Facilities Manager, at RKSelway@somerset.gov.uk, Francesca Pearn, Facilities Manager at FPearn@somerset.gov.uk or Lianne Fothergill, Facilities Management Supervisor at LDFothergill@somerset.gov.uk or alternatively all three can be reached on 01278 447791.

Apply online at www.somerset.gov.uk/jobs-and-careers/our-vacancies/job-details/?jobId=780
Closing date: 05 July 2019 Job ref: SCC00609AMB

Economic & Community Infrastructure Operations, Corporate Property, Taunton

MAINTENANCE ELECTRICIAN
37 hours per week
Salary: £25,295 - £28,785 per annum plus a recruitment allowance of £4,000 pa for up to three years

About us
The Council's Property Management Group (PMG) is made up of qualified professional’s (electricians, gas/oil engineers, multi skilled building tradesmen, refrigeration engineers) supported by administrative and managerial staff. The PMG is based within County Hall where workshop facilities are available however operations are mobile for which individual transport is provided. The successful applicant will operate within the Councils Property Maintenance Group delivering a high standard of work on commercial properties such as offices, libraries, museums, children’s homes etc.

About the job
Electrician required to carry out maintenance, testing/inspection, repairs and installation of electrical equipment in a commercial environment on sites across Somerset. As part of a mobile team you will provide maintenance services both in and out of hours.

About you
You should be suitably qualified and experienced, you will need to be well organised, self-motivated and committed to providing a high standard of workmanship.
For an informal discussion about this post please contact Chris White, Operations Manager on 07973 685896

Apply online at https://secure1.somerset.gov.uk/careers/details.html?jobId=786
Closing date10 July 2019 Job ref: SCC00617AMB
MULTI-SKILLED TRADESPERSON (CARPENTRY)
37 hours per week
Salary: £21,589 - £24,799 per annum plus a recruitment allowance of £4,000 pa for up to three years

About us
The Council’s Property Management Group (PMG) is made up of qualified professional’s (electricians, gas/oil engineers, multi skilled building tradesmen, refrigeration engineers) supported by administrative and managerial staff. The PMG is based within County Hall where workshop facilities are available however operations are mobile for which individual transport is provided. You will operate within the Council’s Property Maintenance Group delivering a high standard of work on commercial properties such as offices, libraries, museums, children’s homes etc.

About the job
Tradesman required to carry out repairs, maintenance and small projects in a commercial environment on sites across Somerset. As part of a mobile team you will provide maintenance services both in and out of hours. The role is predominantly carpentry biased however you should possess light building, painting & decorating, roofing, plumbing skills etc.

About you
You should be suitably qualified and experienced, you will need to be well organised, self-motivated and committed to providing a high standard of workmanship.

For an informal discussion about this post please contact Chris White, Operations Manager on 07973 685896
Apply online at https://secure1.somerset.gov.uk/careers/details.html?jobId=787
Closing date: 10 July 2019 Job ref: SCC00618AMB

FACILITIES ASSISTANT – REPROGRAPHICS AND POST
37 hours per week
Salary: £18,065 to £18,426 per annum

About us
We have a vacancy within the Facilities Management Team for an enthusiastic and motivated individual with good literacy and numeracy and strong customer service and organisational skills. Facilities Assistants carry out daily operations in the Post Room and Reprographics service, working as a team to meet the print and post demands for County Hall and Council sites across Somerset.

About the job
Your duties would include:

- Receiving, despatching and sorting incoming and outgoing mail as required and making daily rounds in County Hall and to local Council sites to deliver and collect mail using light vans.
- Printing, coping and completing orders for reprographics on in-house printers and finishing machines in accordance with agreed timescales and standards.
- Raising postal orders on the Council’s internal e-procurement system (SAP) and maintaining an audit trail and log of all orders.
- Operating the County Hall car park barrier and occasionally providing cover for security patrols of the building and key-holding duties.
- Supporting the Facilities Management office to photograph staff and print access card badges.
- Helping to evacuate staff in the role of fire warden in the event of a major incident and related drills.

For an informal discussion about this post please contact Facilities Services Managers, Annabel Bradley-Moyhayeva (07977401875) or Louise Smith (01823 355930).
Apply online at somerset.gov.uk/jobs-and-careers/our-vacancies/job-details/?jobId=781
Closing date: 08 July 2019 Job ref: SCC00624AMB
BUSINESS ADMINISTRATOR APPRENTICE - ENERGY

37 hours per week
Salary: National Minimum Wage Pay Rates for an Apprentice:
16-17: £8,392, 18-20: £11,865, 21-24: £14,856, 25+: £15,839

About Us
It is an exciting time to join the Council’s Energy Team. The council has recently declared a climate change emergency thus placing greater importance on our work. Energy management is key to reducing the Council’s carbon footprint. The Energy team is responsible for managing the Council’s energy bureau service, energy management of the Council’s estate and operations and provision of technical advice/lead on wider sustainability and climate change initiatives, so by joining the team you will gain valuable experience in the environment sector.

About the Job
In the first year of your placement you will be learning the basics of energy management, this will include validating energy invoices, corresponding with utility suppliers and bureau customers, contract administration and will learn how to use specialist industry leading energy management software. In the second year of your placement you will complete The Energy Institute’s Level 1: Certificate in Energy Management Essentials and will carry out additional tasks such as monitoring and targeting, reporting and project administration. You will achieve Level 3 Business Administration during the apprenticeship. Training will be delivered by Richard Huish College in Taunton. The apprenticeship is for 18 months.

More information on this apprenticeship standard can be found at https://www.instituteforapprenticeships.org/apprenticeship-standards/business-administrator/

About You
You will have a keen interest in environmental issues. You will be a team player with a can-do attitude. You will have excellent communication skills both written and verbal and will have the ability to plan and prioritise your own workload. If you are looking to enter the environment sector and are willing to learn this is a great opportunity for you!

For more information or an informal discussion about this post please contact Abigail Lamberti - Energy Manager on ALamberti@somerset.gov.uk or telephone 01823-355425.

Apply online at https://secure1.somerset.gov.uk/careers/details.html?jobId=767
Closing date: 15 July 2019
Job ref no: SCC00605AMB

ECONOMIC & COMMUNITY INFRASTRUCTURE OPERATIONS, CORPORATE PROPERTY, COUNTY HALL, TAUNTON

RELIEF DRIVER
Salary: £9.36 per hour

About us
Are you an experienced driver, used to transporting passengers with a variety of needs? If this sounds like you, would you like to be part of our Transport Team, working in the Bridgwater area?

About the job
You will transport a variety of people with various needs on mainly public service routes. The role is varied and interesting with a range of routes covered during the week, incl. some LD transport. More details available if required.

About you
You will need a D1 category on your driving licence or have passed the minibus driving test and you will have had experience of driving minibuses or large vans. As a driver, you would also be responsible for the safe operation and routine maintenance of the vehicle.

For an informal discussion about this post please contact Steve Osborne on 07585 983350 or Lee Jones on 01823 356132

Apply online at https://secure1.somerset.gov.uk/careers/details.html?jobId=790
Children’s Services, Yeovil

*LEAVING CARE WORKER
Fixed term contract to cover maternity leave
37 hours per week
Salary: £21,589 and £24,799 per annum

About the job
An opportunity to join the South Somerset Leaving Care team has arisen due to the maternity leave of a worker. The Leaving Care Worker role involves supporting young people who are leaving and have left the care system.
Our workers are engaged in preparation and planning for adulthood, taking on the statutory function of Personal Adviser for those over 18 potentially to age 25, taking the lead role in delivering and coordinating services to ensure a smooth transition into independent living.
The Leaving Care worker role involves balancing direct contact with young people alongside multi-agency working, recording, conducting assessments and writing plans. It can be challenging and emotionally demanding but is also rewarding.

About you
For this post you will need to demonstrate:
Significant experience of direct working with older teenagers/young adults who are, or have been, in a care setting and/or young people with complex needs and challenging behaviour
A full understanding of child development, the needs of young people who are, or have been, in care and come from another culture.
Knowledge of Child Care and Leaving Care legislation and an understanding of safeguarding issues for children and young adults
Knowledge and understanding of assessment and planning processes for young people
A good level of communication, advocacy and presentation skills to enable engagement with a wide range of young people, their families, colleagues and other agencies.
Skills in engaging and influencing young people some of whom may be challenging and / or resistant to intervention.
An ability to manage conflicting priorities, crises and some challenging work.
Sound recording skills and an ability to write good quality, concise reports and plans that include analysis, and are SMART.
After reading the job details if you require any further information about the posts please contact Emma Hix on Direct Dial Tel No. 01749 822667 Mobile: 07919 540374 or Trish Lyons on Direct Dial Tel No. 01749 822689 Mobile: 07919 540319.
Apply online at www.somerset.gov.uk/jobs-and-careers/our-vacancies/job-details/?jobId=769

Closing date: 3 July 2019 Job ref: SCC00608

Children’s Services, Yeovil, South Somerset

*CONTACT WORKER
Salary: £19,171 to £21,166 per annum pro rata
30 hours per week
Apply online at somerset.gov.uk/jobs-and-careers/our-vacancies/job-details/?jobId=775
Job ref: SCC00615JH

14 hours per week
The preferred working hours are below however it maybe that we can be flexible with the right applicant.
Apply online at somerset.gov.uk/jobs-and-careers/our-vacancies/job-details/?jobId=776
Job ref: SCC00616JH

About us
We are looking to recruit a Contact Worker to work as part of a small team coordinating and supervising planned contact between children in care and family members.
We offer a full induction to Children’s Social Care, regular supervision and ongoing development and training with the service.

About the job
As the role involves supervising contact for Children Looked After with their family and friends. You will need:
Some experience of working with children, young people & families.
An understanding of the skills required to engage with children, young people and families.
Excellent communication skills, attention to detail and a broad range of IT skills with a minimum of GCSE Grade C (or equivalent) in Maths and English.
It is essential you have a car and a full driving licence. There is an expectation to drive service users as part of the role.
Feel free to get in touch if you want more information, you can contact Victoria Rymell on 01935 463942.
Closing date: 08 July 2019

Children’s Services, Beechtrees, Wellington

*SUPPORT WORKER
1 x 30.5 hour post, 1 x 16 hour post
Salary: £19,171 to £21,166 pro rata

About us
As part of Children’s Social Care in Somerset our Residential Short Break service focuses on promoting independence, social inclusion, choice and individual support to children and young people with learning disabilities and complex needs. We have full time and part time positions are based in our Beechtrees home, in Wellington.

About the job
This a very important and rewarding role. You will be working with children and young people in our home and be involved in supporting them in all aspects of their life, including providing personal care, emotional support and assistance with routine tasks.

About you
We need people who are motivated, enthusiastic and flexible, with experience in caring services and able to plan and manage shifts. You will enjoy working with a variety of people and understand the importance of communicating with others and promoting rights and choices. You will either hold a Level 3 Diploma in Caring for Children and Young People or be ready to work towards this. You will need the ability to work flexibly on a rota basis which includes evenings, some weekends and sleep-ins. Ideally you will have the ability and willingness to drive a vehicle, possibly as mini bus.
If you think that you have these qualities and are interested in joining our team, we would love to hear from you.
If you would like to discuss these opportunities please call Karen Hill, Registered Manager on 01823 354604.
Interviews will be held on 15 and 16 July and candidates selected for interview will be asked to visit the home prior to interview.
**Children’s Services, The Lodge, Taunton**

*SUPPORT WORKER*

1 x 14 hour post, 1 x 12 hour post (there may be some flexibility with these hours)

**Salary:** £19,171 to £21,166 pro rata

**About us**

As part of Children’s Social Care in Somerset our Residential Short Break service focuses on promoting independence, social inclusion, choice and individual support to children and young people with learning disabilities and complex needs. We have full time and part time positions are based in the Lodge, in Taunton.

**About the job**

This a very important and rewarding role. You will be working with children and young people in our home and be involved in supporting them in all aspects of their life, including providing personal care, emotional support and assistance with routine tasks.

**About you**

We need people who are motivated, enthusiastic and flexible, with experience in caring services and able to plan and manage shifts. You will enjoy working with a variety of people and understand the importance of communicating with others and promoting rights and choices. You will either hold a Level 3 Diploma in Caring for Children and Young People or be ready to work towards this. You will need the ability to work flexibly on a rota basis which includes evenings, some weekends and sleep-ins. Ideally you will have the ability and willingness to drive a vehicle, possibly as mini bus.

If you think that you have these qualities and are interested in joining our team, we would love to hear from you.

If you would like to discuss these opportunities please call Karen Hill, Registered Manager on 01823 354604.

Interviews will be held on 15 and 16 July and candidates selected for interview will be asked to visit the home prior to interview.

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**Children’s Services, Children’s Commissioning, Taunton**

*CLAIMS CHECKER*

37 hours per week

**Salary:** £18,426 - £19,171 per annum

**Fixed term contract for 6 months**

**About us**

Children’s Services in Somerset are committed to improving outcomes for children and young people and their families. To help focus, monitor and sustain improvement we need additional resource for 6 months to support a National Programme.

**About the job**

You’ll be working as part of our Children’s Business Intelligence team with a focus on the National Troubled Families programme. You will collate, check and interpret a wide range of information, much of which is obtained from computer systems using sophisticated methods of retrieval and analysis.

**About you**

You will need to demonstrate good analytical and ICT skills, including basic knowledge of using Microsoft applications and be able to navigate information systems. You’ll have a systematic approach but be flexible and effective at problem solving, being able to work effectively within a team and self-
motivated. Familiarity with techniques for performance monitoring or front line working within Children’s Service is desirable.
You will also need to be able to communicate effectively, both orally and in writing, with staff throughout the service and with partner agencies. Be able to translate service delivery needs for information in to deliverable products whilst maintaining high levels of customer service.
For an informal discussion about the role please contact Gill Bawler 07880 178 995 gmbawler@somerset.gov.uk.

**Apply online at** [www.somerset.gov.uk/jobs-and-careers/our-vacancies/job-details/?jobId=785](http://www.somerset.gov.uk/jobs-and-careers/our-vacancies/job-details/?jobId=785)

Closing date: 08 July 2019   Job ref: SCC00627TC

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**Strategic Commissioning Economy & Planning, Taunton**

**GRADUATE – BRIDGES AND STRUCTURES**

**37 hours per week**

**Salary: £19,171 per annum plus excellent benefits**

**About us**

For the second year Somerset County Council are launching their popular graduate programme. We have a variety of opportunities across our service areas.

Somerset County Council is an innovative employer where you will be encouraged to learn, develop and flourish. We’re looking for graduates with new ideas and a can-do attitude to help us deliver public services for the people of Somerset. We deliver a diverse number of services, from social care to civil engineering and cyber security.

What our current graduates say; ‘I feel supported in all I do’ and ‘from day one you’re involved in exciting projects’.

**About the job**

The graduate scheme provides an opportunity for a non-qualified civil engineer to gain early experience in this work area.

The bridges and structures team are responsible for the management and maintenance of the County’s Highway bridge, culvert and retaining wall stock which stands at over 2500 structures. This stock contains a wide variety of asset types in respect of their form, construction, material, span and location. There are a significant number of masonry arches and simply supported reinforced concrete slabs as well as retaining walls of different construction forms and, of course, large multi-span structures, all located in both rural and urban areas. The oldest asset is Tarr Steps a 17 span Clapper Bridge reportedly dating back to prehistoric times located on Exmoor.

The role primarily includes the following activities

- Carrying out/assisting with inspections & reporting
- Initiate deliver & supervise minor routine bridge maintenance schemes
- Liaison with statutory bodies, affected parties, consultants & contractors
- Act as a point of contact for public, parish, district councils
- Support senior members of the team with preparation of reports, schedules, calculations, costings, presentations etc.
- Assist with rationalisation of asset management data

**About you**

We are happy to consider all applicants at degree level as well as HND (level 5), higher apprentices, however degrees in civil engineering or a related qualification would be examples of desirable qualifications.

You will be self-motivated, committed and enthusiastic with good standards of numeracy and ICT capability. You should also be self-motivated and happy to use your own initiative. As well as having a methodical and conscientious approach to work. Will be able to remain calm in difficult or uncertain situations and be a team player. Experience in technical/engineering would be advantageous.
As a key member of the group the post holder will be expected to promote the image of the County Council and embrace a culture of customer care to ensure successful delivery of a quality service in Somerset.

Feel free to get in touch if you want more information, you can contact Paul Tucker, ptucker@somerset.gov.uk

Apply online at somerset.gov.uk/jobs-and-careers/our-vacancies/job-details/?jobId=773
Closing date: 07 July 2019  Job ref: SCC00613/JH

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Birchfield Primary School, Birchfield Road Yeovil, Somerset BA21 5RL
(01935) 427609

FINANCE ASSISTANT
Grade 13: actual salary £14,635-£16,158 (£19,171 - £21,166 FTE)
34.25 hours per week, Monday-Friday (term time only). Starting September 2019. Permanent.
We are looking to appoint a Finance Assistant, main duties to include:
• Placing orders, ensuring delivery and paying invoices
• Processing the petty cash claims
• Counting and recording income received
• Monitor and oversee budget
• HR and payroll related duties
• Undertake general office duties
You will have a minimum 5 GCSE's grade C and above (of which 2 will be English and Maths). A-levels / NVQ qualification in accounting / finance an advantage.

MIDDAY SUPERVISOR
Grade 16: £17,711 FTE (£9.18 per hour)
Commencing: September 2019, 12.00pm-1.30pm (7.5 hours per week), Monday-Friday (term time only).
We are looking to appoint a new member of our lunchtime team. Duties will range from supervising and positive engagement of pupils eating lunches, the supervision and leading of activities outside and serving the hot meals. All of which ensures lunchtimes operate smoothly and efficiently.
You will be based at Birchfield School, however due to the school supplying meals to multiple neighbouring schools the ability and flexibility to work at neighbouring school sites (on an ad hoc basis) is an advantage.

For further information please download a recruitment pack and application form from the school website www.birchfieldprimaryschool.co.uk or telephone or e-mail for further assistance.
Completed application form to be emailed to recruitment@birchfieldprimaryschool.co.uk.
Visits are welcomed and encouraged.
Closing date: mid-day Wednesday 3rd July 2019  Interview date: W/C 8th July 2019
Successful applicants will be notified by email prior to interview. If we have not contacted you by Monday 8th July 2019, unfortunately you have not been shortlisted for interview. Previous applicants need not apply.
The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to relevant employment checks and criminal background check via the disclosure procedure.
PRE-SCHOOL SUPERVISOR
22.5 hours per week, term time only – initially fixed term contract until 31/08/20
Salary: Grade 14 (£18,426 pro rata)
Required September 2019
We are seeking to appoint an experienced and enthusiastic person to lead our on-site Pre-School.
Duties will include managing staff, daily running of the pre-school, meeting with parents, liaising with EYFS co-ordinator, Headteacher and other organisations as required. The applicant must have a minimum of a Level 3 qualification and previous experience of running a nursery or pre-school would be desirable.
We are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment.
Please email or telephone the school office for job description & application form. Visits to the school are encouraged. Completed application forms should be returned with a covering letter to the headteacher, Mr Gary Tucker, at the above address.
Closing date: 5.00 p.m. 12th July 2019 Interviews: 18th July 2019

CLERK TO GOVERNORS
Required for September 2019 or October 2019, depending on the candidate’s circumstances.
The Clerk will be accountable to the Governing Body, working effectively with them, the Chair of Governors and the Headteacher.
The Clerk’s main role is to provide professional clerking services to the Governing Body and its committees.
The successful applicant will:
• be able to take accurate minutes from their own notes, to then produce well-presented minutes for distribution;
• collate and distribute agendas and associated paperwork, in electronic form, in advance of meetings;
• be available to take minutes at all meetings throughout the year, up to 18 meetings a year; Meetings will normally take place in the evenings from 6.00pm to 8.00pm or sometimes at the end of the school day from 3.30pm – 5.30pm.
• provide procedural and legal advice and guidance to the Governing Body;
• attend relevant training events organised by the Local Authority.
Experience is desirable, but not essential as training will be provided. Candidates should be competent in the use of a word processor, email and have access to a computer.
Candidates should also have an interest in education, be tactful and able to deal with matters confidentially.
The Post of Clerk to the Governing Body has been evaluated using Somerset’s Job Evaluation Scheme at Grade 14 £18,426 pa (£9.55 per hour) full time equivalent salary.
Please apply by application form to Mrs W Turner (Headteacher) at the School. Application forms available from http://dasjobs.co.uk/job/clerk-to-governors-14/
Closing date: Monday 15th July 2019 Interview date: Thursday 18th July 2019
SEN TEACHING ASSISTANT

30.85 hours per week: Grade 15.4 - £18,426.00 per annum (pro rata)

WORKING HOURS: 8:50 – 15.30 - (lunch break 30 minutes)

Start date: 3rd September 2019

We are looking for an enthusiastic and caring Teaching Assistant to support several children in our Early Years and KS1 classes. These children require small group and occasional 1:1 support as well as general support in class.

The post is subject to SEN funding.

The successful candidate will join a happy, caring and motivated staff and governors. Catcott Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share in this commitment. The successful candidate will be required to undertake an Enhanced DBS check.

Visits to the school are welcomed.

Application forms, available from [http://dasjobs.co.uk/job/sen-teaching-assistant-30/](http://dasjobs.co.uk/job/sen-teaching-assistant-30/) or the school website, should be sent to the school office by post or emailed to office@catcott.somerset.sch.uk.

Closing date: 10/07/19 Interviews: 15/07/19

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TEACHING ASSISTANT

27.9 hours per week – term time only

(Fixed-term, dependent upon funding)

Grade 15

Required for September 2019

We are seeking to appoint an experienced classroom assistant (NVQ Level 2 or above) to support children’s learning throughout the school. We are looking for a caring and enthusiastic person to work across the primary age range, providing in-class support and implementing specific intervention programmes to small groups and individuals.

Desirable skills/experience:

- You must be able to work as part of a team, or on your own initiative, to provide support for pupils.
- Have a good level of English and mathematical knowledge.
- Be committed to continued training and personal development
- Have consistently high expectations of learning and behaviour.

St Mary’s is committed to safeguarding and promotes the welfare of all its children, and expects all staff to share this commitment. Candidates will need to satisfy the requirements of an enhanced DBS.

Visits to the school are warmly welcomed and encouraged.

Further information and an application form can be found on our website at: [http://www.stmarysbridgwater.co.uk/vacancies/](http://www.stmarysbridgwater.co.uk/vacancies/).

Please apply by email: office@st-marys.somerset.sch.uk

Closing date: Thursday 11th July 2019, midday Interview date: Tuesday 16th July 2019
The following posts will be available at our school from September:

**POST 1 - CLASSROOM TEACHING ASSISTANT**

15 hours per week - mornings: this is a permanent post. Grade 15 – Point 3 to 4, £9.36 - £9.55 per hour.

Our inclusive community primary school is seeking a superhero that is committed to providing exciting learning experiences for our curious children. We are looking for someone who understands the importance of secure relationships and is able to cultivate these effectively. If you would like to work alongside an experienced team of staff to foster a positive ethos and passion for learning then we would love to hear from you.

**POST 2 - LUNCHTIME SUPERVISOR**

13 hours 45 minutes hours per week, Monday to Friday, Grade 16 Point 2 - £9.18 per hour.

We are looking for a responsible, motivated and enthusiastic person to be a lunchtime supervisor at our friendly and welcoming school. The person appointed will be responsible for serving meals from an external provider, for having supervision of the lunch hall and ensuring children’s safety during lunchtime.

The successful candidate will have:

- A positive attitude and enjoy working with children
- The ability to follow instructions from other staff whilst having a regard to school policies
- The ability and skills to deal with a range of behaviours positively
- The responsibility of serving meals and cleaning of catering equipment.

If you are a calm, warm and reliable person we would love to hear from you.

Information about our school, the posts and an application form can be downloaded from the school website: [www.ilchestercommunityprimary.com](http://www.ilchestercommunityprimary.com) (look under staff vacancies). Please apply using the application form and include the names, addresses and e-mail addresses of two referees.

Please apply in writing to: Mrs Michelle Mordue – Deputy Headteacher
Closing Date: 9am Monday 8th July
Interviews: Wednesday 10th July

Visits to the school are always welcomed.

Ilchester Community Primary School is committed to the safeguarding of all children. Thorough background and criminal record checks will be conducted.

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**Cheddon Fitzpaine Church School, Taunton**

01823 451335 [office@cheddon.bwmat.org](mailto:office@cheddon.bwmat.org)

**BREAKFAST & AFTER SCHOOL CLUB ASSISTANT**

14hrs - 7.45-8.45 5 days per week & 3.15-5.30 4 days per week
SCP2 - £17711 pro rata, term time only.

This post is dependent on club numbers and therefore the length of the post will be a rolling 12 months fixed term contract.

An exciting opportunity has come up at our school to appoint an enthusiastic assistant to become part of our friendly and supportive Extended Schools Club team.

The successful candidate will also be involved in supporting

We are looking for:

- Someone who is calm, versatile and resourceful
- Has good interpersonal skills and is able to use their initiative as well as working well in a team.
- Previous experience and NVQ Level 2 or above qualification is essential.
A willingness to undertake the following training:
- Training in specific SEN areas
- Children Protection and Prevent Training
- First Aid Training
- Food Hygiene Certificate

**TEACHING ASSISTANT**
5 Days a week (27.5 hrs)
SCP2 - £17711 pro rata, term time only.

**LUNCHTIME SUPERVISOR**
5 Days a week (2.5hrs)
SCP1 £17364 pro rata, term time only.

This post will include some one-to-one support and therefore the length of the post will be a 12 months fixed term contract initially.

An exciting opportunity has come up at our school to appoint an enthusiastic and experienced Teaching Assistant and lunchtime supervisor to become part of our friendly and supportive team. The successful candidate will also be involved in supporting a child in the EYFS class who has additional needs, providing safe and stimulating activities and individual 1-to-1 support.

We are looking for:
- Someone who is calm, versatile and resourceful
- Has good interpersonal skills and is able to use their initiative as well as working well in a team.
- Previous experience and NVQ Level 2 or above qualification is essential.

A willingness to undertake the following training:
- Training in specific SEN areas
- Children Protection and Prevent Training
- First Aid Training

Cheddon Fitzpaine Church School is committed to safeguarding and promoting the welfare of children, therefore applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the criminal Records Bureau.

Visits to our school are welcome please phone to make an appointment.

**Applications will only be accepted if on an application form, available on school website www.cheddonbwmat.org, to the Headteacher at the school.**

Closing date: 4th July 2019  Interviews will be held on 12th July 2019

These appointments to commence 1st September 2019, subject to notice periods. Appointment subject to enhanced DBS clearance.

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**St Benedict’s Catholic Primary School, Charlton Lane, Midsomer Norton, Radstock BA3 4BD**
Tel. 01761 418594  www.stbenedicts.info  Email: MStratford@educ.somerset.gov.uk

**BREAKFAST & AFTER SCHOOL CLUB ASSISTANT**
Job Share considered
Somerset term-time plus 13 holiday club days
From September 2019

Breakfast Club: (term-time only) 2 days per week: 7.45am-8.45am (days to be agreed)
After School Club: (term-time only) 5 days per week: 3.15pm-6pm Monday to Friday
Holiday Club: one week in Summer & Easter holidays, one day in each half term holiday (8.30am-5.30pm)

Somerset Pay Spine Grade 17 point 1 (£9 ph)
St Benedict’s school provides a friendly and caring environment where all staff promote children’s positive behaviour. We are looking to appoint an assistant to work in our breakfast and after school clubs, assisting with day to day activities of the club and to provide quality playcare within the framework of the school’s policies and procedures. Reporting to the Club Manager, duties will include assisting with planning, preparing and delivering quality play opportunities within a safe and caring environment and providing comprehensive care for the children.

Hours are during term time and also include some holiday club dates.

The successful candidate will have experience of working with 4 to 11 year olds, understanding the varied needs of children and their families and what is required to deliver quality play care and will be able to work as part of team.

Training appropriate to the role will be given.

Closing date: 5th July 2019

An application form and job description can be found on the school website or requested from the school office.

St Benedict’s Catholic Primary School is committed to safeguarding the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment. An enhanced DBS disclosure is required for the successful applicant.

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**Taunton Deane Partnership College (TDPC)** is one of four Pupil Referral Units commissioned by Somerset County Council and Somerset schools. We provide services through a number of centres for students who have a range of social, emotional and mental health (SEMH) needs. All students are referred through their mainstream schools in the Taunton Deane and West Somerset area.

Outdoor Education is an important part of our curriculum offer and we would like to increase our OE team with the following appointment. The postholder will work with students and staff across all our centres to deliver a variety of challenging outdoor education activities.

**OUTDOOR EDUCATION ASSISTANT**

(37 hours per week, term time only, fixed term to August 2020)

**Start date:** 1st September 2019

**Salary:** Grade 14 (£15,642-£16,274)

We are looking for someone who:

- Has excellent teaching or instructor skills and knowledge of an appropriate outdoor education curriculum relevant to Key Stage 2-4 pupils
- Is able to instruct across a range of outdoor education activities, such as, but not limited to, mountain biking, paddlesports and climbing
- Is an excellent practitioner who is reflective, recognises their own development needs and is keen to learn.
- Is resilient and dependable and committed to high quality teaching and learning.
- Has excellent interpersonal skills and works well in a small team.
- Is organised and hard working – willing and able to go the extra mile.
- Firmly believes that every child, irrespective of background and starting point, can be successful in learning.
- Is imaginative and can create opportunities to promote children’s social and emotional development.
- Is able to work collaboratively as part of the wider TDPC staff team.

Prospective candidates are welcome to visit our centres by prior arrangement.

TDPC is committed to safeguarding and promoting the welfare of children; successful candidates will be required to demonstrate a high awareness of these areas and undergo an enhanced DBS check.
If you would like an informal discussion on the post once you have received a copy of the job description please contact TDPC on 01823 349338.

Apply online at [http://dasjobs.co.uk/job/outdoor-education-assistant/](http://dasjobs.co.uk/job/outdoor-education-assistant/)

Please email your completed application form to office663tdpc@educ.somerset.gov.uk

Closing date: Monday 1st July 2019   Interviews: Week beginning 8th July 2019

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Fiveways School, Victoria Road, Yeovil, Somerset BA21 5AZ
Tel: 01935 476227
Caring, enthusiastic people needed to support pupils with Severe Learning Difficulties.

**TEACHING ASSISTANT**

Grade 14 (Approx actual salary £13,728 to £14,280)
Term time: 39 Working Weeks
5 days per week (31.65 hours) Monday to Friday
To start September 2019 and to end 31st August 2020
Part time hours may also be available.

Please specify on your application form the number of days you can work.
An excellent opportunity exists for enthusiastic people to join this ‘outstanding’ (OFSTED) school. The post holders will join a team of staff currently working with pupils across the school. Qualifications, experience and a real commitment to special needs and SEMH would be a significant advantage.

Our school is committed to ensuring a ‘Safe Recruitment’ process including a Criminal background check.

Job Description and Application Forms are available from the school website: [www.fivewaysschool.co.uk](http://www.fivewaysschool.co.uk)

Deadline for receipt of applications: Wednesday 3rd July 2019
Date for Interview: Thursday 11th July 2019
Only successful applicants will be contacted

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Elmwood & Penrose Federation, Hamp Avenue, Bridgwater, Somerset, TA6 6AW
Telephone: 01278 456243

**PE & SPORT LEAD (HLTA) at Elmwood & Penrose Federation**

20 hours per week 39 Weeks per year. (Term time plus INSET days)

September 2019 start
Grade 12 - Spine Point 12 - 19   Actual Annual Gross Salary: £10,081 - £11,580
£11.19 - £12.85 per hour

Term time hours of work: Monday 08:45 am - 5.00 pm.
Tuesday – Friday 12.5 hours, days to be agreed.

We are seeking a positive, enthusiastic and dynamic practitioner to lead our PE and Sport curriculum, able to demonstrate flexibility, empathy and excellent communication skills.

In return, the federation is committed to developing the skills of all staff and offer a rich CPD programme. Successful candidates will join a friendly and supportive team of staff who are committed to achieving high standards for all pupils.

You will be expected to demonstrate:
- A wealth of experience at planning and delivering PE and Sport activities
- Excellent Communication skills
- An understanding of how children and young people learn
- An ability to build positive relationships with students, staff and families
- Good literacy, numeracy and ICT skills

Closing date: Midday on Wednesday 3 July 2019   Interview date: w/c 8 July 2019

Apply online at [http://dasjobs.co.uk/job/pe-sport-lead-hlta/](http://dasjobs.co.uk/job/pe-sport-lead-hlta/)
Elmwood & Penrose Federation is committed to safeguarding and promoting the welfare of children and young people. This appointment will be subject to enhanced DBS disclosure, medical clearance, proof of the right to work in the UK and satisfactory references.

St Vigor and St John Church School, Wells Road, Chilcompton, Radstock BA3 4EX
Tel: 01761 233847 Email: school@svsj.bwmat.org Age Range: 4-11 NOR: 214

ADMINISTRATIVE ASSISTANT
Pay Grade 14 (£18,795-£19,171 pa pro rata)
St Vigor and St John Church School are looking to appoint an Administrative Assistant to start on 2nd September 2019 to work 18 hours per week over 3 days, term-time only. This is a permanent appointment.
We are seeking an enthusiastic, approachable, calm and well-organised individual to support the Office Manager in delivering a quality administrative service to our staff and the school community. The successful applicant will thrive on working in an extremely busy environment with a widely varied workload, take pride in being the ‘first point of contact’ with the school community and have excellent communication and administration skills.
Experience of working with Microsoft Office, including outlook is essential and experience of using a school information management system would be an advantage.
Closing date for applications: Thursday 11th July 2019
Interviews will be held: Thursday 18th July 2019
If you would like to arrange a visit, please call or email the school.
Further details including job description and person specification as well as the application form can be found at www.bwmat.org/vacancies/

St James Church School, Cranmer Road, Taunton, Somerset TA1 1XU
01823 272553 office@stjamesbwmat.org

EARLY YEARS PRACTITIONER
Permanent, term time only
37 hours per week or part-time hours available
Pay Grade £17,711 to £18,426 (pro rata)
St James Church School Nursery is looking to recruit a dedicated, creative and innovative Early Years Practitioner to join our friendly team working in our highly successful Nursery.
Applications are welcomed from qualified practitioners with a minimum Level 2 Early Years qualification or above. This position could be fulfilled by one full-time practitioner or could be a job-share position. The ideal candidate will be committed to ensuring the safety, welfare and development of young children.
Benefits of working for the Bath & Wells MAT include; a generous pension scheme, enhanced sickness and parental benefits and a supportive working environment.
The Bath & Wells MAT is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS and all relevant pre-employment checks.
Please download the job description and application form from www.stjamessch.co.uk
Application forms should be sent to the Nursery Manager: alice.tolen@stjames.bwmat.org
Informal enquiries and visits to the setting are most welcome and can be arranged via the email address above, or by telephoning the Nursery office direct on 01823 282645.

Application forms should be sent to the school office by post or by emailing alice.tolen@stjames.bwmat.org
Closing date: Monday 1st July 2019 at 5pm  Interview date: Friday 12th July 2019
This post will commence: Monday 2nd September 2019, subject to notice period.

HIGHER LEVEL TEACHING ASSISTANT (HLTA)
Fixed term contract for one year in the first instance
Pay Grade: Band 13 (£19,171 to £21,166) Actual pay £15,857 to £17,507
Hours: 37 per week. Working times 8.15am to 4.30pm
An exciting opportunity has opened up for an HLTA at St James Church School on a one-year fixed term contract in the first instance, predominantly working in upper Key Stage 2, and covering classes as required. This is a school full of children that enjoy learning. We are looking for a candidate with a passion and love for education, is resilient, and who will offer children a high quality and professional education.
Closing date for applications: Thursday 4th July 2019 Interview date: Tuesday 16th July 2019
This role will commence: Monday 2nd September 2019

OUTDOOR EDUCATION LEADER/HLTA
Permanent
Pay Grade: Band 13 (£19,171 to £21,166) Actual pay £12,858 to £14,196
Hours: 30 per week
An exciting opportunity has opened up for an Outdoor Education Leader/HLTA at St James Church School on a permanent contract. This role includes whole class Forest School sessions, Forest School interventions across the school, and after school clubs. This is a school full of children that enjoy learning. We are looking for a candidate with a passion and love for education, is resilient, and who will offer children a high quality and professional education.
Closing date for applications: Monday 8th July 2019 at noon
Interview date: Monday 15th July 2019
This role will commence: Monday 2nd September 2019

In return we are able to offer the successful candidate:
• A friendly and pleasant working environment.
• Private parking for staff
• Working as part of a welcoming, friendly, and dedicated staff team
• Supportive Leadership Team and Local Governing Board

We have a strong communal ethos, assisting each other to ensure that all stakeholders enjoy their time in the school. We understand the difficulties that come with teaching, and strive to alleviate them. We look for someone who is willing to work with us and add to our improving school.
This vacancy is perfect for a candidate looking for a school that is nurturing and friendly. If you are that candidate, we warmly welcome you to visit the school. Please contact the School Office on 01823 272553 to arrange a visit.

An application form and Information Pack can be downloaded from the school website www.stjamessch.co.uk or the BWMAT website www.bathwellsmat.org
As part of the wider BWMAT you will benefit from the support of a professional and experienced central team and also a network of colleagues in similar role across other schools. The BWMAT offers excellent CPD and staff benefits for its employees. Please visit the ‘working for us’ tab on the BWMAT website for more details.

Application forms should be sent to the school office by post or email to the School Business Manager Gavin Duenas – gavin.duenas@stjames.bwmat.org
The school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All posts are subject to satisfactory references and an enhanced DBS check.

NERROLS PRIMARY SCHOOL

NURSERY PRACTITIONERS X4
Closing date: Noon 8th July 2019
Interviews: week commencing: 15th July 2019
Start date: 1st September 2019
Salary: Grade 15-17 – salary dependent upon qualification and experience
Hours: Position 1 – 35.5 hours (Mon – Fri)
Position 2 – 27.5 hours (Mon – Fri am)
Position 3 – 27.5 hours (Mon – Fri pm)
Position 4 – 11 hours (Tues am & Fri am)
Location: Taunton
Contract term: Permanent

Nerrols Nursery is a brand new purpose built nursery provision, opening in September 2019. We are seeking passionate and experienced Nursery Practitioners to provide high quality care and education and develop an outstanding provision at our 28-place nursery.

These posts are all year round, permanent positions. There are four roles available, as detailed above, with the possibility of additional hours available as the nursery grows.

These posts present a unique opportunity for the successful candidates to play a vital role in establishing a successful and inspiring Nursery provision, which provides excellent opportunities for children, aged 2-4.

We Are Looking For Candidates Who:
- Inspire and engage children.
- Are passionate about enabling every child to fulfil their potential.
- Have a strong track record of delivering consistently high quality care and education.
- Are able to motivate and inspire.
- Are committed to high standards.
- Are hard working and well organised with a strong understanding of Early Years development.

You may wish to discuss the role in more detail prior to application, if so please contact Rhian Locker on 07974 323496 or RLocker@educ.somerset.gov.uk.

Application packs are available on our website https://www.nerrolsprimary.co.uk/. To apply, please send your Application Form (CV’s not accepted) with a covering letter addressed to The Head Teacher to vacancies@huish.ac.uk. We are happy to receive applications by post, or by email.

All appointments are subject to satisfactory pre-employment checks, including a satisfactory Enhanced Criminal Records with Barred List check through the Disclosure and Barring Service (DBS).

Huish Episcopi Primary School, North Street, Langport TA10 9RW
Headteacher: Mrs Tiffany Doughty Davis

TEACHING ASSISTANT – 27.5 hours per week term time
Salary Grade 15: Point 3 - 4 (£18065 - £18426 pro rata)
Starting date 01 September 2019
Fixed Term to 31 August 2020
We would like to invite applications for a full time teaching assistant at Huish Episcopi Primary School, part of the Levels Academy Trust.

We believe in enabling each other to be the best we can be for our children and for each other. We highly value development opportunities which this year has seen a teaching assistant undertaking an HLTA qualification and an HLTA embarking upon a PGCE School Direct programme, all fully supported by the school.

Our results have improved dramatically and have been confirmed as being in the top 10 in the county (KS2 SATs, 2018), with our maths KS2 results in the top 1% of the country, alongside which, we have reduced teacher workload considerably; we strongly believe the two can go hand in hand. Our children are well behaved and are eager to learn and progress.

If you would like to work in an environment where 96% of our staff team described staff morale as ‘high’ (Kirkland and Rowland, November 2018, 23 participants), despite a period of rapid change, then book a visit to see what we can offer you for the next step of your career. We are very keen that anyone applying should, wherever possible, visit our fabulous school by booking a visit with Mrs Joan Meredith on 01458 250673.

We are all looking forward to meeting our newest colleague who will ensure our children receive the best education possible. We know that our school can only be as good as our staff team. The Levels Academy Trust is committed to equal opportunities, safeguarding and promoting the welfare of all children. The appointment is subject to a satisfactory enhanced clearance via the disclosure procedure.

Application packs are available on the school website [http://huishepiscopiprimary.co.uk](http://huishepiscopiprimary.co.uk) or from the school [jmeredith@educ.somerset.gov.uk](mailto:jmeredith@educ.somerset.gov.uk)

Closing Date: 9.00am Thursday 4 July 2019

Interview Date: Wednesday 10 July 2019

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St Cuthbert’s C of E Academy, Infants and Pre – School, Wells

‘Inspiring the Hope of our Future’

**Part-Time TEACHING ASSISTANT**

25 hours per week, 8.30am – 1.30pm, Monday – Friday.

Term – time plus 2 training inset days,

Hourly rate £9.36-£9.55 plus Holiday Pay (£10,202 pa - £10,405 pa),

Fixed Term Contract for the Academic Year September 2019 to July 2020

Ofsted rated ‘Good’ in October 2017 and SIAMS rated ‘Good’ in July 2014

We are looking for an enthusiastic and flexible teaching assistant to support the teaching staff and pupils within our Academy. The above position will **start 2nd September 2019 until 17th July 2020**.

There may be a possibility to extend this further depending on the requirements of the school for the new academic year.

We are looking particularly for someone who has:

- Good written and verbal communication skills
- High level of personal and emotional resilience
- Is caring, patient, inspiring and passionate about making learning exciting both indoors and outdoors
- Is willing to support our church school values and ethos
- Is self-motivated, reliable and flexible
- Is committed to being part of an effective staff team
- Ability and confidence to use initiative whilst respecting advice from professionals
- Experience of phonics and interventions with Early years and Key Stage 1 pupils

**If you think this could be just the post for you, please contact the school office team for further information and an application form on [SCH.395@educ.somerset.gov.uk](mailto:SCH.395@educ.somerset.gov.uk) or call on 01749 672591.**
For a discussion about the position and the possibilities this presents, contact the Head teacher, Mrs Sheryl Cooper.
Closing date for applications is Thursday 4th July 2019 at 9am. Shortlisting will occur by Friday 5th July. Interviews will be held on Tuesday 9th July 2019.
St Cuthbert’s C of E Academy, Infants & Pre-School is fully committed to the safeguarding and promoting the welfare of our children.

Churchfield Church School, Burnham Road, Highbridge, Somerset TA9 3JF
01278 782743 office@churchfieldbwmat.org

TEACHING ASSISTANT
Position 1 – Permanent Position (32 hours per week)
Position 2 – Temporary Maternity cover (32 hours per week)
BWMAT Scale points 2-4 (£17,711-£18,426 pro rata)
We are looking for an enthusiastic, creative and committed Teaching assistant to join our friendly, enthusiastic and dedicated team.
We are looking for someone who will:
• Be a good team player
• committed to inclusion and able to work systematically and flexibly in a busy school
• an excellent communicator with good presentation skills, both written and verbal
We can offer:
• A whole school culture underpinned by our Christian vision and values
• A caring and supportive school community
• A commitment to professional development
• The opportunity to work effectively with other schools within our Trust
Our School has a dedicated and experienced team of teaching and support staff. We have strong links with the Church, local community and have supportive parents.
Visits to the school from prospective candidates prior to their application are strongly encouraged and warmly welcomed. Please contact Faye Coombes, Office Manager to book an appointment via phone 01278 782743.
Benefits of working for the Bath & Wells MAT include; a generous pension scheme, enhanced sickness and parental benefits and a supportive working environment.
The Bath & Wells MAT is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS and all relevant pre-employment checks.
Please download an Application Pack from the Bath and Wells MAT website, or http://dasjobs.co.uk/job/teaching-assistant-211/, and return, accompanied by a full letter of application by email to fayecoombes@churchfield.bwmat.org.
Closing date: Wednesday 3rd July 2019 Interview date: Wednesday 10th July 2019
This post will commence 1st September 2019
Avishayes Primary School & Early Years Centre
Fairway Rise, Avishayes Road, Chard, Somerset TA20 1NS
01460 63050 avishayesoffice@educ.somerset.gov.uk

CLEANER (2 Vacancies)
Permanent Position
Salary: Grade 16 – Point 2
(£17,711 Pro Rata)
44 Weeks (39 weeks term time which includes 5 non-pupil days plus 5 weeks during school holiday)
10 hours per week Monday to Friday
Avishayes Primary School & Early Years Centre, require two cleaners to start as soon as possible. Applicants should be hard working, reliable, and able to work on their own initiative and as part of a team.
Duties will involve cleaning to a high standard, including - vacuuming, mopping, cleaning toilets, emptying bins and any other tasks which may be required. 2 hours per day between the hours of 3.30p.m – 5.30p.m Monday to Friday. We are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment.
A DBS disclosure and Childcare Disqualification form are required for this post.
Closing Date: Wednesday 3rd July 9 a.m. Interview Date: Tuesday 9th July 2019 - p.m.
An application form can be downloaded from the school website and emailed to: avishayesoffice@educ.somerset.gov.uk

KINGS ACADEMY
BELIEVE AND SUCCEED

INCLUSION OFFICER
37 hours per week, term time only
Required for 1 September 2019
Monday – Thursday 8.15 am – 4.15 pm, Friday 8.15 am – 3.45 pm
With a half hour unpaid lunchbreak each day
Scale 12 £21589 - £24799 per annum pro rata
Starting Salary £18173 - £20875
We are seeking a full time Inclusion Officer to join our highly committed Student Welfare and Inclusion Team. The successful candidate will have experience of working with vulnerable young people and their families.
You will provide intervention and support for a case load of students who may have emotional/behavioural difficulties. Supporting them to achieve outcomes that will enable them to take their next steps for employability in their chosen pathway.
Candidates will need to demonstrate the following:
• Ability to work in a fast-moving environment, often with conflicting priorities
• Ability to engage positively and successfully with all young people, working flexibly both in 1:1 and group settings
• A positive approach to the challenges faced and ability to set high expectations
• Outstanding interpersonal skills and the ability to communicate with students, staff, parents and external agencies using tact and discretion to ensure a professional response
• Able to facilitate and monitor interventions for key students
• IT literate with a sound working knowledge of Microsoft packages
Closing date: Monday 8 July 2019 – 8.00 am Interview date: Friday 12 July 2019
LEARNING SUPERVISOR
32.5 hours per week, term time only
Required for September 2019
Monday – Friday 8.30 am – 3.30 pm, with a half hour unpaid lunch break
Grade 13 £19171 - £21166 per annum pro rata
Starting Salary £13928
We are looking to appoint an enthusiastic Lesson Supervisor to join our talented team. You will supervise whole classes, deliver pre-planned lessons during the short-term absence of teaching staff and provide learning support for individuals and groups of students where necessary. This is an exciting post offering an excellent opportunity for an energetic and creative individual to thrive in the dynamic, inclusive and progressive Upper School. The role can be useful experience for those considering a career in teaching.
The primary focus when supervising will be to ensure ongoing student progress to learning, maintain behaviour and keep students on task. The Learning Supervisor will respond to questions and generally assist students to undertake activities, which have been set by the teacher. Additional duties include preparation and organisation of resources and providing support to teaching staff and students when cover is not required.
Candidates will need to demonstrate the following:
• Good presence, excellent communication skills, patience, and the ability to understand the needs of students
• Computer literate
• Ability to use their own initiative, with good planning and organising skills and the ability to adapt quickly to a varied and constantly changing routine
• Work well in a team
• Work effectively and be able to relate positively to young people
• Applicants should be well educated, and ideally have experience of supporting young people either in the classroom or across other contexts. Training will be given

Closing date: Monday 1 July 2019 – 8.00 am Interview date: to be confirmed

SCHOOL ADMINISTRATOR
37 hours per week, term time only
Required for 1 September 2019
Monday, Wednesday 8.00am-4.00pm, Tuesday 8.30am-4.00pm, Thursday, Friday 8.30am-4.30pm
With a half hour unpaid lunchbreak each day
Scale 14 £18426 - £19171 per annum pro rata
Starting Salary £15720 (includes £480 first aid allowance)
We require an exceptional person to join our team. The successful candidate will be flexible, reliable, patient, discreet, good-humoured, and committed to the well-being of pupils at our Academy. The ideal candidate will have an excellent telephone manner and administration skills. You must be friendly, professional and approachable.
You will have experience of working in a busy environment, with the ability to handle many tasks at the same time. You will be the first line of contact for both telephone calls and visitors to the Academy, providing a warm welcome to visitors.
Candidates will need to demonstrate the following:
• Ability to work in a fast-moving environment, often with conflicting priorities
• Excellent written and communication skills
• The successful candidate will be a key part of the first aid team, training will be given
• Outstanding interpersonal skills and the ability to communicate with staff, pupils, parents and our community, using tact and discretion to ensure a professional response
• Competent at using Microsoft Office suite of applications
• Able to work efficiently under pressure whilst maintaining calm and professional manner at all times

Closing date: Monday 1 July 2019 – 8.00 am  
Interview date: Monday 8 July

LEARNING MENTOR
Required for September 2019
20 hours per week, term time only
Hours can be worked between 8.30 and 3.15 pm, over 4 or 5 days (to be agreed with the successful candidate)
Grade 14 £18426 - £19171 per annum pro rata
Starting Salary £8238

We are seeking a motivated member of staff to support a range of students to achieve their full academic potential. You will coordinate a mentoring programme, meeting with identified students on a 1:1 basis to identify barriers to their learning, and implement strategies and action plans to support them to achieve.

Candidates will need to demonstrate the following:
• Ability to engage positively and successfully with all young people
• Excellent working relationships with colleagues and the ability to work effectively in a team
• Outstanding interpersonal skills and the ability to communicate well with parents to engage them in their child’s learning
• Able to facilitate and monitor an effective mentoring programme
• Able to deliver effective mentoring sessions for a range of students, including Pupil Premium students
• Potential to support colleagues in developing their mentoring skills
• IT literate
• Applicants should be well educated, and ideally have experience of giving academic support to young people

Closing date: Monday 8 July 2019  
Interview date: to be confirmed

To apply for these positions, please complete a support staff application form, (which is available on our website), together with a letter of application for the attention of Mr G Ball (Executive Head Teacher). Your letter should be no more than two pages of A4, detailing your experience to date and why you are the best candidate for the position. Completed applications should be returned by post to the HR Department or by email to jobs@kowessex.co.uk

These posts require a criminal background check via the Disclosure Procedure

The Castle Partnership Trust
ACHIEVE | BELONG | PARTICIPATE

The Castle School, Wellington Road, Taunton, Somerset TA1 5AU
Tel: 01823 274073  www.castleschool.co.uk

Court Fields School, Mantle Street, Wellington, Somerset TA21 8SW
Tel: 01823 664201  www.courtfields.net

Wellesley Park Primary School, Homefield, Wellington, Somerset TA21 9AJ
Tel: 01823 664876  www.wellesleyparkschool.com

Court Fields School employment opportunity

COVER SUPERVISOR
33 hours 45 minutes per week
Term Time plus three Inset days (38 weeks)
Closing date for applications: Monday 8th July 2019

The Cover supervisor has an important role in the school, supporting and supervising the learning of students when teaching colleagues are absent.

In addition to this, Cover Supervisors are required to cover lunchtime supervision each day as well as supporting the Special Educational Needs Department in the role of Teaching Assistant if there are no lesson cover requirements.

The post does not require qualified teacher status, although applicants with this status are most welcome to apply and often people use this as a stepping stone into teaching as a career. An enthusiasm for education and learning, and a commitment to supporting and working with young people are vital personal qualities for this role. Previous experience in a similar role is desirable but not essential as training will be provided.

The vacancy is for 33 hrs 45 minutes per week and is term time plus three Inset dates (38 weeks per year). The normal working day is 8:30am to 3:45pm with 30 minutes unpaid lunch break. In addition, colleagues are required to attend full staff meetings, which keep you informed of whole school issues and developments in teaching and learning. The post is Grade 13, on Somerset Support Staff Pay Scale.

Application packs for the above post are on the school website under “About us” or by telephoning 01823 664201. Completed applications to be emailed to: tmorcom@educ.somerset.gov.uk or posted to: Mrs T Morcom, Court Fields School, Mantle St, Wellington, TA21 8SW

The Castle Partnership Trust is committed to safeguarding and promoting the welfare of children and young people and expects all who work here to share this commitment. The successful candidates will be subject to enhanced DBS disclosures.

The Castle School, Wellington Road, Taunton, Somerset TA1 5AU
Tel: 01823 274073 www.castleschool.co.uk

TEACHING ASSISTANTS – Full Time & Part Time Available

Grade 14 (£18,426 - £19,171) – £9.55 - £9.94 per hour, 39 weeks per year (term time plus INSET days). A full time Teaching assistant would work 33 hrs 45 minutes per week, with a pro-rata starting salary of £14,267.

The Castle School in Taunton is looking to recruit both full and part time Teaching Assistants to join our successful, busy school from September 2019. Teaching Assistants support students with a wide range of challenging needs including physical, social and emotional difficulties as well as specific learning difficulties. The work may be with small groups, 1:1 or within the classroom and our Return to Learn centre.

Applicants should be enthusiastic, patient, demonstrate flexibility, initiative and excellent communication skills, be a team player and have strong empathy skills.

A full job description and application pack is available from www.castleschool.co.uk.

The closing date for applications is 9am on Monday 8th July 2019 with interviews taking place very soon after.

CLEANING SUPERVISOR

The Castle Partnership Trust are seeking to appoint a pro-active, reliable and conscientious individual to the position of Cleaning Supervisor at The Castle School. The successful candidate will have high standards and be able to work as part of the premises team, maintaining the buildings and facilities in the best possible state of cleanliness and condition, a key part of this role will be to help supervise our team of cleaners.
The salary scale is Grade 15 on the School Support Staff Pay Scale (£18,065 to £18,426 per annum). This position is envisaged to be 37 hours per week, all year round giving a starting salary of £1,505 per month, however part time hours would be considered for the right candidate. Any part time hours would need to cover 3:30pm – 9pm during term time as a minimum and 9am – 2pm during holidays. The school requires some flexibility to cover exam periods and other school events. In return, we can offer a certain amount of flexibility particularly during school holidays. If you would like to discuss how your personal circumstances would fit in with the school’s requirements please contact Brendan Slade (Premises Manager) on 01823 274073 for an informal discussion.

A full job description and application pack is available on the school website [www.castleschool.co.uk](http://www.castleschool.co.uk)

The closing date for applications is 9am on Monday 1st July 2019.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to a satisfactory Disclosure & Barring Service (DBS) Enhanced Disclosure Certificate.

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**Kingsmead**

**SCIENCE TECHNICIAN**

Points 5-6 Support Staff Pay Scale £18,795-£19,171, pro rata. Actual salary £9,632-£9,825

22 hours per week, 3 days per week, Wednesday-Friday

Term time, plus INSET, plus 1 week in school holiday

An energetic, practical and efficient person is required to support student learning by providing equipment and resources for lessons. Ensuring a safe working environment is maintained at all times.

Further details and an application pack are available from our website under: “Joining Us” – “Staff Vacancies”.

Closing Date for Applications: Monday 8 July 2019 at 12 noon

Interviews: Wednesday 10 July 2019

Kingsmead School is committed to the safeguarding and welfare of children and young people and expects all who work at Kingsmead to share this commitment. This post requires clearance through the Disclosure and Barring Service (DBS)

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**Buckler’s Mead Academy, 1 St John’s Road, Yeovil BA21 4NH**

Telephone: 01935 424454  [www.bucklersmead.com](http://www.bucklersmead.com)

Headteacher: Mrs S Gorrod BA (Hons) M Ed NPQH  NOR 850+ (11 – 16)

**SEN TEACHING ASSISTANT (LITERACY SUPPORT)**

Grade 14 (25 hours per week)

£10,297 per annum

Buckler’s Mead Academy requires a Teaching Assistant to join our SEN team from September 2019 to provide support (individual and in small groups) for students who display difficulties with cognition, learning and literacy.

We are looking to recruit an outgoing, enthusiastic, patient and resilient person, preferably with experience of working with challenging students in an educational environment. The SEN team at Buckler’s Mead works closely together and it is therefore essential that you can build good relationships with others quickly and work effectively as part of a team.

Buckler’s Mead Academy is a highly inclusive academy in the east of Yeovil. Our vision as an academy is that all community members are happy, achieve and have limitless aspirations. Our job as professionals is to ensure this happens. All our staff sign up to these aspirations and play a full role in contributing to this vision through inclusive teaching and support for our students. We seek to recruit dedicated and talented staff, highly committed to making a difference.
The academy is an 8 times ‘Investor in People’ and candidates can be assured of excellent support at all times and a structured induction programme and relevant training will be provided for the successful candidate. As an academy we actively encourage sharing best practice and the person appointed can be assured of support to help them effectively meet the students’ needs. The Academy is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share these commitments. All appointments are subject to references and a full Disclosure and Barring Service check before confirmation.

Buckler’s Mead Academy is an equal opportunities employer. The campus is a no smoking site.

**Interested candidates should apply in writing to Sara Gorrod, Headteacher using an academy application form and with a covering letter giving details of your current experience and suitability for the role. Application forms and further details of the post are available from our website [www.bucklersmead.com](http://www.bucklersmead.com) or contact Deborah St Paul, Head’s PA/HR Manager (dstpaul@bucklersmeadacademy.com)**

Thank you for your interest in this post. We look forward to receiving your application.

Closing Date: Monday 8 July 2019 (12.00 Noon) Interviews: Week Commencing 8 July 2019

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**Required for September 2019**

**DRAMA & MUSIC TEACHING ASSISTANT**  
(20 hours per week – term time only)

Grade 14 (minimum starting salary £8,238 per annum)

We are looking for an enthusiastic and hardworking person to support our students and staff in the Drama and Music departments. An interest or qualification to at least GCSE in one or more of these subjects is essential.

In return we can offer you the opportunity to work with motivated students, the full support of a dedicated and committed team of staff, a supportive induction programme and ongoing professional development, plus the opportunity to work in a successful academy in a beautiful area of the South West. In addition to this, all permanent staff appointed to Buckler’s Mead are enrolled in our Health Care package, are entitled to discounted gym membership and are part of a national discount scheme. The academy is an 8 times ‘Investor in People’ and candidates can be assured of excellent support at all times.

Buckler’s Mead Academy is a highly inclusive academy in the east of Yeovil, close to the Dorset border. Our vision as an academy is that all community members are happy, achieve and have high aspirations. Our job as professionals is to ensure this happens. All our staff sign up to these aspirations and play a full role in contributing to this vision through inclusive teaching. We seek to recruit dedicated and talented staff, highly committed to making a difference.

The Academy is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. All appointments are subject to references and a full Disclosure and Barring Service check.

Buckler’s Mead Academy is an equal opportunities employer. The campus is a no smoking site. 

This is an exciting time to be joining Buckler’s Mead Academy as it continues to progress.

If you think this could be the role for you, we would love to hear from you. Interested candidates should apply in writing to Sara Gorrod, Headteacher using an academy application form and with a covering letter (no more than 2 sides of A4 paper), giving details of your current experience and suitability for the role.

Thank you for your interest. We look forward to receiving your application.

Closing Date: Monday 8 July 2019 (12.00 Noon) Interviews: Week Commencing 8 July 2019
West Somerset College is an all-inclusive College catering for 13 to 18 year olds, situated on the edge of Exmoor National Park.

TEACHING ASSISTANTS
Job Ref: WSCJTA

27.5 hours per week, 39 weeks per year (Term time plus INSET days)
Actual starting salary: £10,857 per annum
1 x Permanent Contract
1 x Fixed Term Contract until 31st August 2020, pending funding

At West Somerset College we aim to provide a rich and varied education for all of our students. We believe that ensuring students realise their full potential depends upon a continuous drive for excellence by our staff.

We are looking for individuals who are able to work as a part of a friendly and effective team to support our students.

You will need to be educated to GCSE standard or equivalent in literacy and numeracy, with experience of dealing with young people. Experience of supporting students within an educational setting would be an advantage.

Further details and an application pack can be found in ‘Vacancies’ in the ‘Information’ section at: www.westsomersetcollege.org

Closing Date for applications: Midday, Friday 12th July 2019

West Somerset College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share its commitment. Our mission is that all children achieve. A criminal disclosure check will be requested for any applicant who is offered a position.

Selworthy School, Selworthy Road, Taunton TA2 8HD
(The Oak Partnership Multi Academy Trust)
Age Range: 4-19    NOR: 97    Telephone: 01823 284970    Headteacher: Mark Ruffett

TEACHING ASSISTANTS

Hours: 31.25 hours per week, term time only
8.45 am – 3.30pm Monday to Friday

Salary: £9.55 per hour
(£13,209 actual salary - £18,426 per annum pro-rata)

Selworthy School is expanding!
From September 2019 our school will be split across two sites – Oakhill Campus (Lower School) and Hazelbrook Campus (Upper School)

These are exciting times for Selworthy and we need Teaching Assistants to work across the school with all ages and types of need. No two days are ever the same at Selworthy and we can promise an exciting, varied and rewarding career working with our dedicated Teachers and Senior Leadership Team to help children and young people reach their full potential.

We are looking for people who can demonstrate they are flexible, calm, patient and empathic and who will easily fit in with our skilled, enthusiastic and hardworking staff team.

We have roles available across the school and would welcome applications from experienced classroom support practitioners who are able to think on their feet, cope well in challenging circumstances and who are committed to becoming fully involved in the life of the school.
In return, we can offer a friendly and supportive school community with an outstanding leadership team who are dedicated to ensuring continuous improvement. This school is committed to safeguarding & promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.

Please visit the school website for further details and an application pack: www.selworthy.somerset.sch.uk (We are unable to accept applications by CV)
Closing date: Sunday 7th July 2019 at 6pm  Interview date: Tuesday 16th July 2019

2 x Fixed Term TEACHING ASSISTANTS
(Ref: Tarragon)

Hours: 31.25 hours per week, term time only
8.45 am – 3.30pm Monday to Friday

Salary: £9.55 per hour
(£13,209 actual salary - £18,426 per annum pro-rata)

Selworthy School requires two Teaching Assistants to work within a specific class with young people with ASD.

We are looking for people who can demonstrate they are consistent, calm, committed and resilient and who have experience of supporting teenagers with challenging behaviours.

The role will include working collaboratively with the Class Teacher/Lead Teaching Assistants to ensure the safety of the learners in line with risk assessments and behaviour management strategies whilst both on and off site.

We can promise an exciting, varied and rewarding career working with our dedicated staff team to help children and young people reach their full potential.

We would welcome applications from experienced classroom support practitioners or those in the care industry who wish to make the transition into education. The ability to work as part of a close team and to build relationships is essential.

In return, we can offer a friendly and supportive school community with an outstanding leadership team who are dedicated to ensuring continuous improvement.

This school is committed to safeguarding & promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.

Please visit the school website for further details and an application pack: www.selworthy.somerset.sch.uk
(We are unable to accept applications by CV)
Closing date: Sunday 7th July 2019 at 6pm  Interview date: Tuesday 16th July 2019

SCHOOL LIBRARIAN

Required September 2019

We require a passionate and organised School Librarian to join our fantastic school.

All Hallows School is a highly successful co-educational, day and boarding school for 3-13 year olds.

We are renowned for providing inspirational academic teaching, a superb extra-curricular programme and outstanding pastoral care.

We are looking for a flexible, approachable and inspirational Librarian to take ownership of our Library, creating a warm and inviting atmosphere in which children develop a love of reading and independent
study. You will be child focused and have a passion for books, actively encouraging this in our young people.
This is a term-time permanent position: Monday – Friday 10:30-14:00 during term time. Salary dependent on qualifications and experience.
For a full description, job pack and application form for this exciting role, please visit our website https://www.allhallowsschool.co.uk/jobs

Please send your completed application form to recruitment@allhallowsschool.co.uk
Prompt applications are encouraged and will be considered on receipt.
The closing date for applications is 16th August.
Initial interviews will take place on w/c 19th August.

All Hallows School is committed to safeguarding and promoting the welfare of children. The post is subject to an enhanced DBS check and satisfactory references.

Cranmore Hall, Shepton Mallet, Somerset, BA4 4SF
IAPS Co-educational 3 to 13 years, boarding and day
Registered Charity no. 310281

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ENVIRONMENTAL PROTECTION SPECIALIST / ENVIRONMENTAL HEALTH PRACTITIONER
Community Health Service
Permanent, Full-Time 37 hour Flexible Working
£28,542 – £32,652 per annum

Would you like to live in an area of outstanding beauty and work for an exciting and innovative Council? Mendip Council is set in the stunning Mendip Hills of Somerset and the offices are modern with great facilities and flexible working practices that offers the opportunity for a great work/life balance.
Are you enthusiastic, motivated and dedicated with a strong customer service ethos? We are currently looking for an EH professional with previous experience of working within a multi-disciplinary environmental protection service. Our approach is to maximize practical and technical knowledge and skills relating to environmental pollution to make a real difference to protecting public health and improving the wellbeing of the residents of Mendip.

As an assertive individual, with strong analytical and problem solving skills, you will have the ability to offer both technical and professional advice to internal and external stakeholders, through exceptional verbal and written communication skills. You’ll also need to be able to work independently and have robust self-discipline with good time management skills.
You should be able to demonstrate an ability to manage competing priorities and remain calm, even when the pressure of workload is high. You will have good IT skills and the ability to use relevant specialist software including the use of GIS.
We are a Council committed to finding a way of delivering the best possible outcomes in the best way, so our ideal candidate will also be able to demonstrate a level of commercial experience which can be used to build on our already innovative approaches and to identify further opportunities to generate income or deliver savings.
If this exciting opportunity sounds like the right fit for you, we look forward to receiving your application and if you’d like an informal discussion about the post, please contact Curtis Lakin on (01749) 341634 or Sally Webster on (01749) 341334

Please apply online: https://saas.ngahr.com/capita5c/wrl/pages/vacancy.jsf?latest=01000427
Closing date for external applications is 11th July 2019
Interview date to be arranged
HOUSING COACH
Salary £22,764 - £24,750
Full-time (37 hours pw), 12 month fixed term
We are looking for a highly motivated colleague to work within our dynamic Housing Options Team. We deliver a comprehensive homelessness and housing advice service to clients across the district. Your overall aim will be to support the prevention and relief of homelessness for vulnerable single people and couples by providing tailored and person-centred interventions to clients with a varying degree of support needs, who are experiencing a diverse range of housing related issues.
If you are looking for a new opportunity where every day brings a different challenge, you enjoy working with people and want to help empower them, and feel you have good advocacy, negotiation and interpersonal skills as well as a “can do” attitude, then this could be the opportunity for you.
If you want to be part of our team we need you to:
• Be committed to delivering a high quality service
• Have effective communication skills
• Be solution-focused and motivated to overcome barriers
As well as those with the relevant experience, we also invite applications from people with transferrable skills from other related sectors and disciplines.
The post will be subject to a disclosure request through the Disclosure and Barring Service.
For an informal discussion about the post, please contact Rose Smith on 07881834982 or Peter McGuire on 07813315649.
Apply online: https://saas.ngahr.com/capita5c/wrl/pages/vacancy.jsf?latest=01000428
Closing date for applications is 8th of July 2019 at noon. Interviews will be held at the Council offices in Shepton Mallet on the 19th of July 2019.