

Vacancy Bulletin

(Blue Sheets)

Issue No: 27

9 July 2021

You can view these vacancies, and more, online at:

dasjobs.co.uk



SOMERSET
County Council

Latest time for acceptance of advertisements is Tuesday 10am for the Friday bulletin.

UNLESS OTHERWISE STATED, details and application forms FOR ALL POSTS, excluding those marked INTERNAL can be found on dasjobs.co.uk

Only SCC employees may apply for posts marked **INTERNAL** in the first instance. **Internally** advertised vacancies can be viewed on the SCC intranet: dasjobs.co.uk/internal

ALL POSTS MARKED WITH * REQUIRE A CRIMINAL BACKGROUND CHECK VIA THE DISCLOSURE PROCEDURE

"Somerset County Council is committed to safeguarding and promoting the welfare of children and young people"

All applicants, including current employees, should complete and return the Recruitment Monitoring Form, which is attached to the Application Form.

Thank you for your cooperation

AN EQUAL OPPORTUNITIES EMPLOYER

Applications for all vacancies are particularly welcome from people with disabilities. Further details and application forms are also available on request in braille, large print, tape and disc.



JOB SHARING

Somerset County Council, as an equal opportunities employer, wishes to promote job-sharing arrangements in any full-time post where the Manager and Chief Officer consider that such an arrangement would be a viable proposition. If you are interested in making an application on a job-sharing basis for any full-time post advertised in this bulletin, you should contact the appropriate Manager in the first instance to see whether such an application would be accepted.

To receive an automatic update of the week's latest jobs simply click on [email alerts](#) and fill in the subscription form.

You can cancel the email alerts anytime you like.

Somerset County Council is proud to offer an environment that is supportive and rewarding, working as part of a team who are passionate about the work they do. We offer great training and development opportunities, with supportive management. We offer an excellent benefits package to all of our employees including:

- A Local Government Pension Scheme.
- Discounted lease car via salary sacrifice scheme and options for discounts on petrol or diesel.
- My Staff Shop offering discounts in shops, online shopping, restaurants, cinema tickets, insurance benefits and so forth.
- A Flexible Benefits Scheme via salary sacrifice to obtain a cycle for work, childcare vouchers, additional annual leave, computers, mobile phones and health screening.
- Generous annual leave and flexible working arrangements.
- Staff discounts in gyms.
- Employee Assistance and support offering a variety of employee wellbeing services to support a healthy work/life balance and lifestyle.
- Optional pension enhancement through our Additional Voluntary Contribution scheme.

Somerset County Council is subject to Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English will be an essential requirement for customer-facing roles.

Please note for SCC roles:

If an internal applicant who is at risk of redundancy or in need of redeployment has applied and passed the selection process they will be offered the role over remaining internal and external applicants.

If you are applying for a secondment please ensure you discuss this with your Line Manager first and obtain their approval.

***STRATEGIC MANAGER OPERATIONS, PERMANENCE AND WELL-BEING**

Closing on 15 July 2021

£56,322 per annum

Full Time

Taunton

A bit about us

An exciting and rewarding opportunity has arisen due to developments in children's social care and we are looking to recruit an additional Operations Manager (Permanence and Well-Being) to join the current post holder.

Here at Somerset County Council we are proud to offer an environment that is supportive and rewarding, working as part of a team who are passionate about the work that they do to improve the lives of people in Somerset. We offer great training and development opportunities, along with a very supportive leadership team.

Here's what you can expect to be doing

We are specifically looking for a candidate with the skills and experience to lead on the adoption work in Somerset, to act as the Registered Manager for Adoption and lead link for the Regional Adoption Agency.

In addition, alongside the current part time postholder, you will provide strategic direction and operational oversight of the following services. The exact line management accountabilities will be agreed on appointment to ensure we utilise skills and experience:

- Family Group Conference Service – nationally recognised as being outstanding
- Kinship Service – recently expanded in Somerset
- Emotional Health and Well-Being Team – working with our Children Looked After and Leaving Care teams.

As part of a strong Operational Management Team you will work alongside managers responsible for all aspects of Children's Social Care with a clear focus on proportionate intervention, keeping children in their families and communities and for those coming into our care striving to achieve permanence to ensure all children and young people achieve best outcomes. Specifically, there will be close working with the Operations Managers in CLA and Fostering to focus on care planning for our children.

A few things about you

You will be an experienced manager who is excited about the need for positive change, is an aspirational leader and role model for your teams. You will have a high level of personal integrity and the drive and self-motivation to motivate others. You will be committed to strengths and relationship based practice and achieving best outcomes for children and young people.

Core responsibilities

- Provide expertise and strong leadership to drive performance and to deliver the Council's priorities and meet service targets, as a member of the Council's Senior Management Group
- Provide clarity, management and motivation in delivering the service priorities, the Children and Young People's Plan and other Council transformation programmes as required
- Recruit and review the performance and development of individual professionals and other team members.
- Participate in the review and development of children's social care services, policy and practice. Lead teams through transformation and change by working in close collaboration with internal colleagues and partner agencies to deliver new ways of working.
- Identify and deliver opportunities for service change and improvement and scope, plan and manage change in corporate and professional activities.
- Review performance outcomes and customer feedback in order to meet customer requirements and to increase operational efficiency and effectiveness
- Develop and maintain effective relationships and networks with partner agencies to ensure best outcomes for children.

- Communicate clearly and succinctly and use influence and persuasion to negotiate and achieve service objectives.

Additional information

The Provisional interview date is 22 July 2021. Interviews will include a presentation and will take place virtually via MS Teams.

For an informal conversation please contact Jayne Shelbourn-Barrow

JShelbournBarrow@Somerset.gov.uk (please note not available 5-9 July), Becky Hopkins

BHopkins@Somerset.gov.uk

Apply: <https://www.somerset.gov.uk/jobs-and-careers/job-search/job/?jobId=2340>

CONTACT CENTRE SERVICE MANAGER

Closing Date - 16 July 2021

Salary - £34,728 to £38,890 per annum

Working pattern - Full Time

Location - Taunton

A bit about us

Would you like to work for an award-winning Contact Centre where no two days are the same? Do you want to lead a successful team ensuring they deliver the best customer service and improve lives in Somerset? If you can answer yes to these questions, read on!

We offer an excellent induction and learning programme and the opportunity to gain a range of experience in leading and managing a respected customer service team to ensure a quality and timely operation.

Here's what you can expect to be doing

There are two roles available, one to lead and manage the Adults first point of Contact team and one to lead and manage the Children's first point of contact team. These teams work on behalf of the Somerset County Council (SCC) Adults and Children's Services to provide telephone and electronic guidance, information, support and signposting to members of the public, service users and professionals from other organisations. The breadth of the work covers all functions for social care including safeguarding. You will work closely with managers from Adults or Children's to ensure your teams provide a quality and professional operation to pre-agreed outcomes and service standards. You will ensure that the team continue to develop and enhance service delivery in line with the requirements for Adults and Children's and as industry standards or technology develops. Monitoring and ensuring a quality and timely delivery is essential through reporting systems, quality monitoring solutions and customer feedback. Your work involves the collaboration with other partner organisations to ensure a customer journey and experience that is customer focused and not constrained by organisational boundaries. It's a role in which you can make a real difference and have a positive impact on people's lives.

You will have access to a range of training and technology to support you in your day to day work and to improve the service to our customers.

A few things about you

Managerial experience is essential alongside experience of leading an operation that needs to achieve set outcomes which include performance and quality. You will also need experience in working and collaborating with others and have effective communication skills along with the ability to influence and build good relationships to lead a team and work with services and partners. You will also need experience in service improvement and managing change.

You will be educated to degree level or have extensive experience of managing teams and performance in a customer focussed operation.

We are looking for people who are innovative and creative in their approach, positive, adaptable, able to motivate and value others and a role model for change. You will need to be able to support and motivate the teams in dealing with emotive, time-sensitive, and difficult customer service delivery.

Additional information

These roles are based in our modern offices in County Hall, in Taunton. There will be the opportunity for regular home working where individual circumstances permit and align with business demands. If you would like to find out more about these exciting opportunities before applying, please get in touch with Jane Henry 07977 410749 Email: jmhenry@somerset.gov.uk

Interviews will take place remotely via MS Teams on 28 and 29 July 2021

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

***PRACTICE SUPERVISOR - FOSTERING**

Closing Date - 22 July 2021

Salary - £34,728 to £38,890 per annum - pro rata

Working pattern - Flexible

Location - Somerset

A bit about us

Somerset County Council has exciting opportunities for Practice Supervisors to join our Fostering teams across Somerset.

Why this role?

Security and permanence are our passion for those children and young people that need it the most. Working in Fostering you will have the opportunity to support profound changes to a child's life and to build long term relationships to see them through their journey.

We place children and young people at the heart of what we do, and you will work with their families, carers, and other professionals to achieve positive outcomes for their education, health, social and emotional wellbeing.

What our young people say they want is 'A good social worker is someone you can build a strong relationship with. And they are always there to listen, even when it is difficult to do so'. 'Compassion, Care and Consistency' are important to them.

Our teams are based across Somerset in Taunton, Bridgwater, Yeovil and Shepton Mallet; however, we are open to flexible working options.

Here's what you can expect to be doing

The key purpose of the role is to drive service delivery that improves the lives of children in Somerset in a designated area within the fostering service.

We are looking for practice supervisors in a variety of service areas, such as fostering assessment; support and supervision; FA&ST (parent(s) and child(ren)); and specialist services.

This is an exciting time to join the fostering service, and practice supervisors assist with building upon our good practice and are fundamental to developing the service further. The fostering service is seen as integral to delivering excellent services to children, and part of a whole systems approach in helping children and young people thrive and have positive and fulfilled lives.

As a Practice Supervisor you will supervise a small team of social workers and support staff, within a designated service area, and hold and manage cases of more complex nature. You will use your skills, knowledge, and experience to promote and lead on good practice, service delivery and quality assurance. You will oversee your area of service in respect of action planning and reaching targets: overall achieving positive outcomes for children.

You will be able to work with an increased level of autonomy and decision making; support less experienced colleagues with practice meetings and chair meetings as appropriate to support good outcomes for the children and young people in our care.

A few things about you

You will be passionate about relationship-based social work, proud of your profession, and able to reflect and think creatively about how you can build and promote relationships to make a difference to children and families.

You will need to be a qualified social worker registered with Social Work England and have substantial experience working with children and families in social work.

The ability to travel is necessary to carry out the role therefore access to / use of a vehicle is an essential requirement.

Additional information

We're supporting flexible working arrangements and our offices meet the Covid-19 Secure standards. We're using risk assessments and where needed, PPE to protect our social workers. Good technology is provided to help you stay connected to your team and manager through virtual meetings, team check-ins and service sessions.

We'd love to hear from you if you think this could be the role for you, so for an informal chat about our jobs in Fostering please contact: Matthew Randles on 07855282719

We anticipate offering and conducting interviews ahead of the closing date for suitable candidates.

All interviews will be taking place virtually, for example via Microsoft Teams

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

***COMMISSIONING OFFICER - CHILDREN'S SERVICES**

Closing date 19 July 2021

£30,451 to £34,728 per annum

Full Time. Fixed Term Contract

Taunton

A bit about us

An exciting opportunity has arisen for a 12 month secondment within the Children and Young People's Commissioning Team to work as a Commissioning Officer with a particular focus on fostering services and ensuring children and young people are getting the right care and support from external fostering agencies.

We are looking to recruit a Commissioning Officer to develop a shared understanding of the specific objectives set out in the Children and Young People's Plan.

Somerset County Council support flexible working arrangements, where possible, and you will be able to carry out this role working from home with the opportunity to travel if required.

Although the role is full-time, part-time hours will also be considered.

Here's what you can expect to be doing

This opportunity will require you to undertake the full range of tasks within the commissioning process involving a high degree of self-management over a range of projects and services. You will work collaboratively with other officers within the team and across key partners such as education, health and social care, maintaining effective working relationships with providers and stakeholders, including the voluntary, community and private sector.

Your main priority will be undertaking reviews of individual placement agreements that are in place with independent fostering agencies and informing future commissioning strategies to increase the sufficiency of foster carers.

A few things about you

You will have the ability to think strategically, demonstrate strong communication and negotiation skills and make use of data and information to aid understanding of specific issues.

Ideally, you will have knowledge and experience in fostering, and supporting foster carers and children in communities, or demonstrable experience within a similar field of work.

We are open to explore applications from social workers who have worked in fostering services, who wish to change and develop their understanding of commissioning and enter into a new career path'

Additional information

For further information or an informal discussion about this exciting opportunity, please contact Julie Breeze, Strategic Commissioner on 07919 540517.

All interviews will be taking place virtually, for example via Microsoft Teams and will be held on 13/07/2021

Apply: <https://www.somerset.gov.uk/jobs-and-careers/job-search/job/?jobId=2341>

RECRUITMENT & ENGAGEMENT OFFICER ADULTS SERVICE

Closing date - 18 July 2021

£30,451 - £34,728 per annum

Full Time

Taunton

A bit about us

Want to have an impact on improving the lives and outcomes for Adults across Somerset? Enjoy working as part of a dynamic team, helping us to attract, engage with and retain the best staff in Somerset? Keen to be creative and overcome problems as well as work with and influence our senior leaders? We may have the role for you.

A permanent opportunity has arisen to shape the future of recruitment, engagement, retention and culture across our Adults Social Care Services. This role is funded by Adults Services but sits in and is managed by the HR Service as part of our Resourcing function.

We are proud to offer an environment that is supportive and rewarding, within a team who are passionate about the work that they do. We are currently following government guidelines and working from home. However, going forward we will be adopting a hybrid way of working which will consist of supporting flexible working arrangements to ensure our teams feel happy, supported and are able to achieve the right work life balance to ensure the best possible output and job satisfaction. Good technology is provided to help you stay connected to your team and manager through virtual meetings, team check-ins and regular one to one sessions.

Here's what you can expect to be doing

The role will also require you to work across a number of teams within the Council as well as with external providers and organisations. You will to be able to travel around the county and there is an occasional need for overnight stays when we attend recruitment events outside of county.

The role will work alongside an existing role that supports Children's Services. The purpose of the role is to look at two key areas – 1) engaging with and retaining our current workforce and 2) recruiting to hard to fill, professional, vacancies (both permanent roles and locum/temporary roles) within the service. Many of the roles are identified as national skills shortages so you will need fresh ideas and a real passion to help us to support our teams.

A few things about you

You do not need to be CIPD or Social Work/Occupational Therapy qualified, however you will need the ability to work to deadlines and prioritise a variety of tasks as well as tenacity, resilience and great communication and listening skills. You will need to have experience of recruiting to hard to fill/skills shortage professional roles.

Additional information

For an informal discussion about the role please feel free to contact Melissa Fairhurst - Line Manager for the post - on 07976 699318 or via mfairhurst@somerset.gov.uk

Interviews will be held on the mornings of Wednesday 4 and Thursday 5 August and will be held virtually using Microsoft Teams.

Apply: <https://www.somerset.gov.uk/jobs-and-careers/job-search/job/?jobId=2334>

PUBLIC HEALTH INTELLIGENCE ANALYST

Closing Date - 20 July 2021

Salary - £25,991 - £29,577 per annum

Working pattern - Full Time

Location - Taunton

A bit about us

We are looking to recruit a Public Health Intelligence Analyst to join a friendly, welcoming and vibrant Public Health team. This is a fantastic opportunity to make a real difference to the lives of local people. You will fulfil a vital contribution to the vision of Somerset's Health and Wellbeing Strategy through evidence analysis that enables informed decision-making.

Here's what you can expect to be doing

You will be responsible for designing and supporting the recording of data to feed into performance reporting and need analysis. This will include basic training of frontline staff on the recording data for the National Child Measurement Programme (NCMP) and refining the processes through engagement with the service. You will oversee the School Health and Wellbeing Survey designing the questionnaires using the in-house consultation software and refining the question set based on feedback from stakeholders while accounting for the potential reporting implications.

You will be responsible for maintaining and developing automated performance reporting making significant use of Power BI to achieve this. There are a number of existing reports which need to be modernised and automated in this way including NHS Health Checks, NCMP and other smaller projects. You will make use of a variety of tools – including Power BI, Power Queries, Excel, Access and MAPInfo – to make complex information often with advanced statistical data (such as standardised rates and confidence intervals) and make this accessible to audiences as appropriate.

You will work independently engaging inquisitively and astutely with customers and stakeholders to identify their needs and propose the most effective and timely solutions. However, you will have the support of the Epidemiologist (line manager) and other colleagues within the Public Health Intelligence team as required.

You will be a key point of contact for the wider public health team in understanding what data is available to them and what data will be useful for their purposes. You will also be expected to support colleagues in understanding how to use these available tools effectively. To this end you should work on and maintain a good comprehensive knowledge of data flows from the Office for National Statistics (ONS), Public Health England (PHE), NHS Digital, NHS England and others. Specific attention should be given to the health profiles available from PHE as well as locally to the information held within the Somerset Intelligence webpages.

In addition to publicly available information you will have access to some public health service dataset, project data as well as mortality and hospital activity data. You will be actively engaged in contributing to health needs assessments and other reports undertaken by colleagues within the team. You may also have the opportunity lead on need assessment, health equity audits and other reports with direction from a lead within the Public Health team and support from the Epidemiologist (line manager).

Finally, you will be responding to ad-hoc queries to support a range of customers with a wide array of needs setting clear expectations while providing expert advice around data and its use.

A few things about you

You should have a passion for improving the lives, health and wellbeing of local communities and people and be enthusiastic about improving population health and addressing inequalities. You should have an awareness for public health approaches and a desire to support the implementation of these through accurate and insightful data analysis and performance reporting.

You should enjoy complex problem solving with data, databases and data models and be driven to constantly improve and develop your own data manipulation and analysis capabilities. Additionally you should be keen to design processes for accurate recording of data and want to work with operational colleagues to make sure these processes are appropriate and supportive to their work.

You will need to have a strong skillset with relational databases and should be confident in using Power BI, Power Queries and Excel. Experience of working with Access, SQL databases, GIS software will also be beneficial.

You will need to have excellent communication skills and be confident in presenting complex information to a variety of different audiences.

You will be expected to have advanced statistical achievement (undergraduate degree or above) and experience of working within analysis roles preferably within a public health or related field. You will need to be comfortable applying and understanding statistical content.

You will understand the importance of information governance and steps that should be taken to ensure and protect the privacy of information relating to individuals and vulnerable groups.

Additional information

The post is for 37 hours per week; however, flexible working arrangements will be considered. The county council is currently supporting remote working where at all possible.

Interviews will take place virtually, via MS Team on Friday 30 July.

For an informal discussion about this opportunity, please contact Jack Layton, Public Health Specialist – Epidemiologist on 01823 35 5084 or email jlayton@somerset.gov.uk

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

FACILITIES ASSISTANT

Closing Date - 14 July 2021

Salary - £18,562 - £18,933 per annum

Working pattern - Full Time

Location - Taunton

A bit about us

We have a fantastic opportunity for a hands-on Facilities Assistant to join our expert team of facilities staff at Somerset County Council.

Our facilities team look after our buildings to the highest standards, making sure they're fit for purpose and fit for the people.

Here's what you can expect to be doing

You'll be joining a small friendly team of staff providing a caretaking and basic maintenance and repairs service, as well as admin support across our Facilities Management sites. As a Facilities Assistant your varied duties will include:

Caretaking duties - including opening County Hall and securing it in the evening, regular health and safety checks and assisting with Incident control.

Carrying out portering duties, such as moving furniture.

Carrying out minor repairs to furniture, office fittings and occasionally office fabric, straightforward carpentry and construction in relation to our offices.

Assisting in the post room – sorting, scanning, franking & delivering mail

Weekly Health and Safety Tours, Legionella checks, emergency lighting checks, panic alarm testing, fire alarm testing and evac chair checks.

Providing front office cover support for Facilities Management – answering phones, emails and walk-in enquiries from internal customers.

What we can offer you...

A full training and induction programme.

Ongoing training and development.

Regular supervision to help you grow in the role.

A few things about you

You'll have experience in a similar role, with basic building maintenance knowledge.

You'll be available to respond to out of hours call outs and to work across sites in Taunton, Bridgwater and Yeovil when required.

You'll take pride in your work, have great work ethic and want to play your part in creating a welcoming and safe environment.

You'll have experience of using Word, Excel and Outlook.

Additional information

Please feel free to get in contact if you have questions about the role. Please contact either Louise Smith on 01823 355930 or Annabel Bradley-Mozhayeva on 07977401875 - Facilities Services Manager's for County Hall.

Interviews are currently being held virtually, via MS Teams.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

***ADMINISTRATOR - CHILDREN'S LEARNING & DEVELOPMENT**

Closing Date 13 July 2021

Salary - £18,562 to £18,933 per annum

Working pattern - Full Time. Fixed Term Contract

Location - Taunton

A bit about us

Would you like to join a friendly, hardworking team in an interesting and busy role where you'll play an important part in ensuring our children's social care staff and foster carers have access to a high-quality training and development service?

We are looking for an Administrator who is enthusiastic and has a strong work ethic to cover the maternity leave of the current post holder for a period of one year, starting in August 2021.

Here's what you can expect to be doing

This is an excellent opportunity to gain administrative experience where you will work closely with our senior administrator in all aspects of course administration.

You will assist with preparing training course materials, liaising with tutors, maintaining our on-line courses booking system, booking venues, raising purchase orders and providing email and telephone support to foster carers and staff in relation to their training.

A few things about you

You will be approachable, friendly and professional with a customer focus. You will also have excellent organisational and communication skills and be IT proficient. Some familiarity with using spread sheets, IT systems or previous experience in an administrative or customer focused role would be an advantage.

Additional information

We are pleased to be able to support flexible and hybrid working arrangements which includes working from home for some days, and flexible start and end times.

For more information about this role or for an informal discussion please contact Nicholle Keen-Cross on 07826 950019 or Hilary Bowles on 07905 147252.

All interviews will be taking place virtually, via Microsoft Teams and are scheduled on 19 or 23 July 2021. However, we anticipate offering and conducting interviews ahead of the closing date for suitable candidates.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

***ADMINISTRATIVE ASSISTANT**

Closing Date - 18 July 2021

Salary - £18,562 - £18,933 (£15,050 - £15,351 pro rata)

Working pattern - Part Time

Location - Bridgwater

A bit about us

Are you an administrator who is looking to really make a difference to the health and wellbeing of families in Somerset? Somerset Public Health Nursing Team is delighted to be offering an opportunity to join the team for 30 hours per week, delivering the Healthy Child Programme 0-19 years, to children, young people and families across Somerset.

We know that good health supports a child or young person's ability to grow and develop and lays the foundations of a fulfilling adult life. This is why we work to reduce health inequalities and empower children to make healthy lifestyle choices.

Here's what you can expect to be doing

By joining us as an administrative assistant, you will play an integral role in supporting our amazing Health Visitor and School Nurse teams on a day to day basis. Your help will enable them to provide a high-quality service to community.

A few things about you

You should be competent with using Windows office and working with the public face-to-face and via the telephone.

Additional information

If you'd like to learn more or have a chat with one of our team, please contact Helen Stairs Team Leader 07976 695693.

Interviews will be held virtually over MS Teams on the 26th July.

Due to the nature of the role, this post will be office based.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

NIGHT PORTER

Closing Date - 18 July 2021

Salary - £18,562 to £18,933 per annum

Working pattern - Full Time

Location - Ilminster

Here's what you can expect to be doing

We are looking for an experienced Night Porter to join the team to assist in the delivery of a service that exceeds expectations. The role of Night Porter includes (but is not limited to) overseeing late arrivals and early departures, dealing with general enquiries via email and duty mobile phone, ensuring the security of all buildings on site, acting as the duty manager overnight, setting up and cleaning of conference rooms, housekeeping duties, and assisting the Bar Supervisor when required on late night events .

A few things about you

We are looking for a Night Porter with the following experience:

Held a similar role within a hotel environment.

The ability to work well both on their own and as part of a team.

Takes pride in their work.

The ability to communicate tasks completed and any issues through a handover system.

The role will involve working nights and weekends, shift pattern 10pm -7am this is not a sleep in role.

Additional information

For an informal discussion about this post please contact Adam Powell (General Manager) on 01460 258648 or email ABPowell@Dillington.com

All interviews will take place virtually via MS Teams.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

***SENIOR SOCIAL WORK ASSISTANT**

Closing Date - 18 July 2021

Salary - £12,439 to £13,733 per annum - including a 26.3% enhancement for unsocial hours

Working pattern - Part Time. Fixed Term Contract

Location - Bridgwater

A bit about us

The Emergency Duty Team (EDT) is located in the Express Park Police Centre in Bridgwater and contributes to the Safeguarding work of the Multi Agency Safeguarding Hub (MASH), ensuring children safeguarding referrals are prioritised as part of the County Council's 24x7 First Response Service.

We are looking to appoint 2 x Senior Social Work Assistants to join this busy, demanding service, working weekend shifts on a 12 month fixed term contract.

You will be paid an enhancement of 26.3% for working at least 50% of contractual hours as night work between 8.00 pm and 6.00 am.

Here's what you can expect to be doing

Working weekends and Bank Holidays you will contribute to the emergency assessment and provision of care and support to children and their families across the County who are experiencing emergency or crisis. You will assist the duty social workers with the assessment by phoning clients' with urgent out of hour's needs, giving advice and providing services and support to make situations safe until the next working day. You will staff the EDT office and receive incoming phone calls, alone at times, and in the absence of duty social workers on visits; working with a degree of autonomy, but also maintaining appropriate phone contact and consultation with the duty social workers.

Although essentially office-based, there will be times when you need to work from home. There will also be occasions when you will need to attend a police station as an Appropriate Adult for a juvenile or provide one to one support for a young person and their family.

The working pattern would be Week 1 – Friday, Saturday and Sunday 17.00 to 0.00, Week 2 – Saturday and Sunday 10.00 – 17.30. This will leave 2 hours per month for Supervision and Team Meeting which are both during daytime working hours (09.00 – 17.00) and expected to be attended once a month.

A few things about you

You:

- should have an NVQ 3 in Health and Social Care or a relevant qualification/experience, and will also have excellent people skills and an empathy and respect for vulnerable individuals.
- will be a good listener, committed to getting the best out of someone and should look for solutions that empower people wherever possible.
- will provide accurate typed reports of work undertaken.
- should have some previous experience (paid or unpaid) of social care (preferably Children's Social Care but not essential) and a basic understanding of equal opportunities.

Basic IT knowledge is necessary although full training will be provided on our specific systems.

Additional information

For further information or an informal discussion about this exciting opportunity, please contact Kelly Budd, EDT Team Manager, on 078113125118

All interviews will be taking place virtually, for example via Microsoft Teams

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

St Andrew's Church of England Junior School, Dunstan Road, Burnham-on-Sea TA8 1ER

Headteacher Mr Wayne Higgins

Tel: 01278 783558 Email: Sch.075@educ.somerset.gov.uk

www.standrewsjuniors.co.uk

PASTORAL SUPPORT ASSISTANT/HLTA

Fixed term to 31st August 2022 – In the first instance

30 hours per week (Term time only)

Grade 12 Pt 12-19 £22,183 - £25,481 pro rata pa (£11.49-£13.20 per hour)

Required to start 1st September 2021 to work with and supervise individual and groups of pupils with pastoral, emotional and behaviour difficulties and to support class teachers and teaching assistants with the creation and implementation of plans and strategies for the development and education of pupils. We are looking to appoint an enthusiastic, flexible person to support pupils. You will support social, emotional and behavioural needs as well as teaching and learning within the classroom, teach small groups and fulfil general HLTA duties. You should offer:

- a willingness to work with children with a range of needs including learning difficulties, autism and challenging behaviour
- a calm, positive, consistent and patient approach to supporting children

- a desire to support learning within the classroom and with small groups of children
- the ability to work well as part of a team
- the ability to adapt to change
- the willingness to support the school's Christian ethos

We can offer:

- a supportive working environment
- friendly and hardworking colleagues
- opportunities for additional training and CPD

For further information about our school, please visit: www.standrewsjuniors.co.uk.

A job description and school prospectus are available on our school website.

Closing date is Monday 12th July 2021 at 12 noon

Please apply by using the SCC application form <https://dasjobs.co.uk/job/pastoral-support-assistant-hlta/>

Interview date: Wednesday 14th July 2021

Please return your completed form to the school.

St Andrew's is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this

Wincanton Primary School (NOR 388) Station Road, Wincanton, Somerset, BA9 9LE

Headteacher Mr. G. Wilson

Telephone: 01963 32132 Email: wincantonprimary@educ.somerset.gov.uk

Website: www.wincantonprimaryschool.co.uk

1:1 LEARNING SUPPORT ASSISTANT in the mornings

16.65 hours (Grade 15.3 £9.62)

HLTA FOREST SCHOOL/NURTURE GROUP afternoons

15 hours (Grade 12.19 £13.20 ph)

These posts are term time only and temporary subject to funding.

We are looking for a skilled Learning Support Assistant to work in the mornings with children in Year 4. Candidates need to demonstrate their knowledge of ASD/SEMH and ADHD. Have knowledge of supporting pupils additional and development needs, showing understanding of attachment as well as breaking down steps in learning to secure prior knowledge. In the afternoons you will lead our new Forest School provision. Planning and delivering Forest School across all key stages to include natural arts and crafts, games, songs and bushcraft skills. Candidates must have a nurturing ethos and be a highly skilled practitioner who is able to demonstrate excellent understanding of pupils needs, including those with SEMH and allow sessions to be tailored to their needs is essential to making this provision successful, and safe for all.

We would love to hear from you if:

- are an outstanding practitioner
- have experience of working with children with complex needs
- have a knowledge of how to support a pupil's emotional needs as well as their academic development
- are able to demonstrate a good use of initiative and responsibility to support pupils' learning
- are able to take on others ideas
- have proven Forest School experience
- experience of planning and delivering Forest School
- have a commitment to active learning
- have good behaviour management

Our curriculum is set up to explore learning through a hands-on approach that requires skilled professionals to have the ability to promote what is being seen as well as knowing the curriculum well

enough to make connections with other areas of the curriculum at the same time; i.e. development of grammar through an investigation or the use of speech. Candidates need to also recognise the small steps that a child needs to take and how this is recorded as part of their individual Learning Plan. This skilled role will enable a child to unlock their learning and become confident learners – a privileged position indeed.

The school is committed to safeguarding and promoting the welfare of children and young people and expects staff and volunteers to share this commitment. This post is subject to enhanced DBS disclosure and pre-employment checks will be undertaken before any post is confirmed.

Interested candidates are invited to call our Headteacher, Mr Graeme Wilson, to discuss the position and find out more about the school. **Application packs and further information are available from our school website: www.wincantonprimaryschool.co.uk under Key Information/Vacancies.**

Application forms should be returned to the Headteacher Mr. G. Wilson

Closing Date: 9am on Tuesday 13th July 2021. Interviews: Thursday 15th July 2021

Shepton Mallet Community Infants' School & Nursery

Headteacher: Mrs Honoria Thompson

Tel: 01749 342322 Email: sheptonmalletinfants@smcis.org Website: www.sheptonmalletinfants.co.uk

NOR 223 (incl. Nursery)

PARENT & FAMILY SUPPORT ADVISOR (PFSA)

Part-time (13 hours per week across 2 days, Term Time Only)

Starting September 2021 – initially a 12 month contract

Salary £22183 - £25481 pro rata depending on experience

An opportunity to add to an already successful team at a growing school.

We are looking for an effective and enthusiastic parent & Family Support Advisor who will be able to complement our dedicated, hardworking staff team for one academic year from September 2021 in the first instance. The position is part-time, working 2 days per week, Term Time Only.

We are looking for a committed and empathetic person to work with families within the Shepton Mallet Area. An encouraging and positive personality, flexible approach and excellent communication skills are crucial for this post. You will be required to work alongside school staff in supporting parents, families and children in a variety of ways. Experience of delivering individual or group based support and a proven experience in working with children and families is essential.

The work of the PFSA will allow children and families to feel supported and will ensure effective outcomes in terms of improving mental health, wellbeing, relationships and home and school circumstances for many of our families.

Apply: <https://dasjobs.co.uk/job/parent-family-support-advisor-pfsa-18/>

Closing Date: 12 noon Thursday 15th July 2021 Interview date: Tuesday 20th July

Shepton Mallet Community Infants' School & Nursery is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants will be subject to a full Disclosure and Barring Service check before appointment is confirmed.

The Exmoor Federation

Living and learning in one loving community

CLERK TO THE BOARD OF GOVERNORS VACANCY

The Exmoor Federation is seeking to appoint a Clerk to the Board of Governors. Start date September 2021.

The board, through its appointed and elected governors, plays a distinctive and essential role in the continuing success and development of the schools and nursery.

We are looking to recruit a flexible individual with great organisational skills who can support our governing body. The clerk's job is to work with the chair, other governors and headteacher, in dealing with administrative matters for the board and advising on procedural issues of governance and the board's statutory duties.

The successful candidate will:

- Be self motivated, able to manage deadlines and work well under pressure.
- Have excellent attention to detail and a high level of IT skills.
- Have excellent interpersonal and communication skills.
- Behave in a warm, yet professional manner and contribute towards the positive ethos of The Federation.

Central to the role is preparing for, taking notes at and producing accurate and concise minutes for meetings. The ability to remain impartial, comply with data protection legislation and maintain confidentiality is essential.

New clerks receive advice, support and training from the SSE-Governance Team and all clerks are encouraged to attend termly briefings in their locality to update themselves on the latest developments in governance.

The post will initially involve **approximately 5 hours per week and paid training will be available.**

There will be approximately 10-12 hours work for each meeting and, typically, there will be **1 meeting per month during term time.** The post does involve some evening work and the successful candidate should be available at times during the day.

You may be asked to take on additional work according to need; for example, the Federation is currently undergoing recruitment and strategy meetings, some of which the clerk will be asked to attend to minute.

The post of Clerk to the Governing Body has been evaluated using Somerset's Job Evaluation Scheme at Grade 13 point 6, full time equivalent £19,698 – hourly rate £10.21.

For further information and an application form, please contact Anne Ansell,

AAnsell@educ.somerset.gov.uk

<https://dasjobs.co.uk/job/clerk-to-the-board-of-governors-14/>

The Exmoor Federation is fully committed to safeguarding and promoting the welfare of children.

This post is subject to a successful DBS check and satisfactory references.

Closing date for applications: 14th July 2021

Wiveliscombe Primary School, North Street, Wiveliscombe TA4 2LA

CARETAKER

25hrs per week term time (hours must include locking-up school site at 6pm) + 5 weeks during school holidays (split as per table below).

Oct H/T	15 hours
Christmas	25 hours
Feb H/T	15 hours
Easter	30 hours
May H/T	15 hours
Summer	50 hours

Grade 14, points 4-6

£18,933 - £19,698 (£12,344 - £12,802 pro-rata salary)

We are looking to appoint an enthusiastic, conscientious and self-motivated person to provide a key role in helping to manage the school sites at Wiveliscombe Primary School and The Paddocks Nursery & Pre-School. The ability to carry out simple repairs, maintenance and decorating are required.

Further details and an application form are available on our school website or contact the School Office on 01984 623325 with any queries.

Closing Date: Monday 19th July
Interview Date: Thursday 22nd July
Start Date: Monday 6th September

High Ham C of E Primary School, High Ham, Langport, TA10 9BY

TEL: 01458 250735 Website: www.highhamprimary.co.uk

TA and MDSA Role Fixed Term pending re-structure (2021/22 academic year)

We have a great opportunity for an experienced and qualified TA and MDSA. We are looking for an experienced, enthusiastic, positive, flexible member of staff who is able to complete a range of tasks across the school - including some classroom TA work and intervention support as well as the role of lunchtime assistant. This will be an interesting and flexible role which would offer the successful candidate the opportunity to bring their own skills and experience to the post.

Pay is dependent upon skills/experience within.

MDSA role 12.15 pm to 1.15pm Grade 16 £9.43 and hour.

TA role 1.15pm to 3.30 pm Grade 15 £9.62 to £9.81 an hour.

In return we can offer:

- A supportive learning community.
- A commitment to continuing professional development.
- A good school with outstanding care, guidance and support.

High Ham Church of England Primary School is committed to safeguarding and promotes the welfare of all its children and expects all staff to share this commitment. All candidates will need to satisfy the requirements of an enhanced DBS.

Closing date Wednesday 14th July at 12 o'clock. Interviews to be held week beginning 19th July 2021.

Start date 06/09/2021.

Further details and an application form are available on the school's website. Visits to the school prior to application are welcome. **Please email your application to the Joanne Stewart School Business Manager at jstewart@educ.somerset.gov.uk**

St Joseph and St Teresa's Catholic Primary School

1:1 TEACHING ASSISTANT

Required from: September 2021 – March 2022 (Temporary Funding)

Fixed Term: 5 x mornings including lunchtimes a week

Salary: Grade 15

The Governors are looking to appoint a highly motivated 1:1 Teaching Assistant to join our enthusiastic team of professionals. These posts are temporary to provide 1:1 support for pupil within St Joseph and St Teresa's Catholic Primary School.

You will perform a key role in supporting the child's learning in all its aspects. You will work directly with the pupil, prepare the resources, 1:1 curriculum delivery and work on areas of Passport to Learning.

The successful candidate will:

- Hold a relevant Level 3 Child Care or Teaching Assistant qualification
- Confidently support quality first teaching of children alongside the class teacher
- Have good numeracy, literacy and communication skills
- Have some knowledge of different intervention programmes, for example, precision teaching and be willing to engage in further training.
- Be willing to help with self-care skills if needed.
- Have a commitment to safeguarding and well-being of children
- Be able to use ICT to support learning

Experience in working with children with specific needs/SEN, would be desirable though not essential.

You will work as a member of an established team and will contribute to the wider school community.

You will also need to demonstrate the ability to work with teachers and also work independently to support pupils.

Further details, a Job Description, Personal Specification and an application form are available to download from the school website www.stjosephandstteresa.co.uk Visits to the school are welcome.

Closing date for applications: Friday 16th July 2021

Interviews: To be confirmed

Little Pips Nursery

Curry Rivel C of E VC Primary School, Church Street, Curry Rivel, Langport, TA10 0HD

Tel: 01458 252822

NURSERY NURSE - BABY ROOM

Commencing – August 2021

Grade -15 point 3

PART TIME 17 hours (All year or term-time contract negotiable)

We are looking to appoint an enthusiastic, flexible person to support our Nursery team in providing quality care and learning with 0-2 year olds within our baby room provision 'The Nest'. You will work as part of a team to provide a safe, caring and stimulating environment that promotes learning through play. The candidate will have relevant experience of working with young children and be able to work between 7.30am and 6.00pm Mondays and Tuesdays.

You should offer:

- a level 2 Early Years qualification or willing to work towards
- experience of working with children aged 0-2 years old
- a calm, positive, consistent and patient approach to supporting all children
- experience of working as part of a team
- the ability to adapt to change

NURSERY NURSE - BABY ROOM

Commencing – August 2021

Grade -15 point 3

PART TIME 27.5 hours (All year or term-time contract negotiable)

We are looking to appoint an enthusiastic, flexible person to support our Nursery team in providing quality care and learning with 0-2 year olds within our baby room provision 'The Nest'. You will work as part of a team to provide a safe, caring and stimulating environment that promotes learning through play. The candidate will have relevant experience of working with young children and be able to work 8.00am-1.30pm Monday-Friday

You should offer:

- a level 2 Early Years qualification
- experience of working with children aged 0-2 years old
- a calm, positive, consistent and patient approach to supporting all children
- experience of working as part of a team
- the ability to adapt to change

NURSERY NURSE - MAIN NURSERY

Commencing – August 2021

Grade -15 point 3

PART TIME 22.5 hours (Term time or all-year contract negotiable)

We are looking to appoint an enthusiastic, flexible person to support our Nursery team in providing quality care and learning with 2-4 year olds within our growing Nursery. You will work as part of a team to provide a safe, caring and stimulating environment that promotes learning through play. The

candidate will have relevant experience of working with young children and be able to work on a shift pattern between the hours of 7.30am and 6.00pm .

You should offer:

- a level 2 Early Years qualification
- experience of working with children aged 2 -4 years old
- a calm, positive, consistent and patient approach to supporting all children
- experience of working as part of a team
- the ability to adapt to change

BANK STAFF

Commencing – August 2021

Grade -15 point 3

Varied hours available

We are looking to appoint an enthusiastic, flexible person to support our Nursery team in providing quality care and learning with 0-4 year olds within our growing Nursery throughout the next academic year. The candidate will have relevant experience of working with young children and be able to work varied shifts to cover staff sickness and holiday.

You should offer:

- experience of working with children aged 0-4 years old
- a calm, positive, consistent and patient approach to supporting all children
- experience of working as part of a team
- the ability to adapt to change

We can offer:

- a supportive working environment
- friendly and hardworking colleagues

For further information about our Nursery, please contact Miss Hollie Westlake, Nursery Manager by emailing hwestlake@educ.somerset.gov.uk.

Closing date for applications: 16th July. Shortlisting: 19th July. Interviews: 21st July

If you do not receive an interview invitation, please assume that you have not been shortlisted.

The school has a commitment to safeguard children and all posts require a criminal background check via DBS, medical clearance and references.

Kingston St Mary C of E Primary School, Greenway, Kingston St Mary, Taunton TA2 8JH

Tel 01823 451353

We are looking to expand our team of support staff from September

TEACHING ASSISTANT

2 days, 8.30 – 3.15 (Thursdays and Fridays).

Fixed Term for the 2021-2022 academic year

Grade 15, Point 4 (£9.81 per hour)

We are seeking to appoint an enthusiastic, flexible and adaptable Teaching Assistant for our Reception/Year 1 class.

The successful candidate will:

- Have relevant experience of working with children in a school setting.
- Have high expectations of pupils' learning behaviour.
- Have a good level of literacy and numeracy; a knowledge of phonics is desirable.
- Help promote and maintain high standards.

Our school can offer:

- A dedicated and hardworking team.
- Enthusiastic and friendly children.

- A caring and supportive school community.

This post could be combined with the **Lunchtime Supervisor Post 2** below.

LUNCHTIME SUPERVISORS

We are seeking to appoint two Lunchtime supervisors.

The successful candidates will work in a team of Lunchtime Supervisors covering all ages through the school and all aspects of supervision, indoors and outside. The job does involve some lifting as you may be required to set up the lunch hall, including setting out the tables and chairs.

Post 1

11.30 to 1.15 Monday to Friday (term time only)

Grade 16, Point 2 (£9.43 per hour)

Post 2

12.15 – 1.15 Tuesday, Thursday and Friday (term time only)

Grade 16, Point 2 (£9.43 per hour)

This post could be combined with the **Teaching Assistant** post.

The school is committed to safeguarding and promoting the welfare of young children.

All posts in educational establishments require a criminal background check via the disclosure procedure.

Application packs and more details are available via email or telephone.

To arrange a visit please contact Mrs Stephanie Hoare on 01823 451353 or email

ksmschool@educ.somerset.gov.uk

Closing date Tuesday 13th July. Interviews will be held on Tuesday 20th July

Holway Park Primary School, Shakespeare Avenue, Taunton TA1 2JA

01823252126

CLEANER

Required from 6th September 2021

Hours of work - Monday-Friday - 3.30pm-5.30pm -10 hours per week

44 weeks per year including 5 inset days and 5 weeks deep cleaning during school holidays.

Salary: Grade 17 Point 1- £9.25ph

We are looking to appoint a highly committed, self-motivated, flexible and skilled cleaner to work alongside our existing staff.

The successful applicant will have excellent attention to detail and prepared to undertake a wide range of cleaning duties.

Holway Park Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS and all relevant pre-employment checks.

Application by SCC Application forms ONLY <https://dasjobs.co.uk/job/cleaner-206/> , NO CVs, should be sent to the Headteacher via email SJBrewer@educ.somerset.gov.uk

Closing date - Friday 16th July 2021

Frome College

CLERK TO THE GOVERNORS

Grade 13 Point 6 - 11

Annual Salary £19,698 - £21,748 pro rata

Actual Salary £3,980 - £4,394 per annum

9 hours per week - Term Time only

Requirement to attend 16 meetings per year.

The Governing body at Frome College is seeking to appoint a **part-time Clerk** to work with the Chair of Governors, the Governing body and the College Principal from **Sept 2021**. The clerk is responsible for providing effective, professional administrative support to the Governors, working within the broad, current legislative framework. Knowledge of the clerking process would be a distinct advantage, however, is not essential, as training can be provided. Hours can be worked flexibly and virtual attendance at meetings is possible with the agreement of the Chair and College.

The ideal candidate will:

- Have good verbal and written communication skills, maintaining confidentiality at all times.
- IT proficiency with the ability to identify, implement and work with robust systems processes and procedures, to support the required legislative frameworks.
- Have a passion for accuracy and attention to detail.
- A desire and capability to often work independently, using excellent time management skills to promote efficient working practices.
- The ability to build and maintain professional working relationships with a wide range of personnel.
- The ability to confidently communicate key information in a timely manner, within required deadlines.

Frome College is a successful, vibrant and forward thinking 13-19 Upper School with approximately 1200 students, over 300 of whom are in the Sixth Form. It is a fast-moving school undergoing exciting and rapid regeneration. We are based on a stunning campus in easy reach of Bath and Bristol. Frome itself is a thriving market town, with a vibrant artistic community with the renowned Frome Festival, monthly Sunday market and many restaurants and 2 theatres, one of which is on campus. Benefits of working at Frome College offers the opportunity to be part of a strong community and supportive workforce. Free parking, onsite catering, nursery and discounted access to leisure centre. Employees also have access to various opportunities as part of My Staff Shop with Somerset County Council including Cycle to Work Scheme

Closing date: Wed 14th July (8am)

Please visit our website for full details and the application process

www.fromecollege.org/join-us/vacancies

Completed applications should be returned by post or by email to

FCCRecruitment@fromecollege.org

This post requires an enhanced criminal background check **via the Disclosure Procedure**.

BUSINESS ADMINISTRATION APPRENTICE

30 hours per week

Mon-Fri 8:30am - 3:00pm

Start Date: September 2021

Term-Time only, plus Inset Days

The successful candidate will work as part of the Admin Team providing Reception and Administrative duties whilst working towards:

Level 3 NVQ/Diploma in Business Administration.

Closing date: Monday 12th July (8am)

For more information or details on how to apply please visit

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-625946>

www.fromecollege.org/join-us/vacancies

or email: FCCRecruitment@fromecollege.org

The above post requires a criminal background check via the Disclosure Procedure.

Robert Blake Science College

SCIENCE TEACHING ASSISTANT

Grade 14: £18,933 - £19,698 pro rata (£16,143 - £16,796 actual)

37 hours a week, term time + 5 days

We are seeking to appoint a committed, enthusiastic and dynamic individual, to work as part of our Science team in supporting students. You will support students in class, as well as providing one to one and small group support out of it. A love of Science, as well as creativity, good organisational, ICT, and administrative skills are a must. You will join a team of staff committed to improving the life chances of all young people in their care. The confidence and ability to work with students and staff are essential. Robert Blake is a thriving and rapidly growing comprehensive school of 940 students. The school is an exciting place to work and our ethos of 'Aspire, Achieve, Celebrate' lies at the heart of all we do. We are very proud of all our students' achievements and the quality of care and support given to them by staff. The school is located less than 2 miles from Junction 24 of the M5 in Bridgwater and is in a stunning state of the art facility. We are committed to the continuous professional development of staff and will provide opportunities for you to shine.

Closing Date: Wednesday 14th July 2021 (12 noon)

Please apply by letter and application form, to Mrs S Ward by post or via email:

Sara.Ward@robertblake.org.uk

Application forms and further details are available from the Robert Blake Science College website: www.robertblake.org.uk or <http://dasjobs.co.uk/job/science-teaching-assistant/>

This post is subject to a criminal background check via the Vetting and Barring Service.

Heathfield Community School, School Road, Monkton Heathfield, Taunton, Somerset, TA2 8PD

Telephone: (01823) 412396 Fax: (01823) 413119

email: office@heathfieldcommunityschool.co.uk www.heathfieldcommunityschool.com

Age range: 11-19, NOR: 1327

LEARNING SUPPORT ASSISTANT

Grade 15 (starting on £12,700)

30 hours per week Monday-Friday, including a 30-minute lunch duty, term time + 3 inset days

Salaries subject to annual increments and pay awards

We are looking for outstanding staff for our Learning Support department at Heathfield. Main duties will involve working with individuals and groups of students, using a range of strategies to support access to the curriculum. IL's will lead intervention programmes. Some experience in a School or with Children would be an advantage.

Job is subject to satisfactory DBS clearance, references and a six month probationary period

For further information please contact Nicky Foster

recruitment@heathfieldcommunityschool.co.uk or download an application form and further details from our school website <https://www.heathfieldcommunityschool.com/news/vacancies>

Closing date: Monday 12 July 2021 midday

Interviews: during W.C. 12/07/2021

Tor School, Beckery New Road, Glastonbury, Somerset BA6 9NS

Tel: 01458 258296 Torschool662@educ.somerset.gov.uk

HIGHER LEVEL TEACHING ASSISTANT - OUTREACH

37 hours per week, term time only

Salary: Grade 12 (£18,428 per annum, actual pay)

To start September 2021

Tor School is a Pupil Referral Unit that is committed to providing the best education possible for some of the most vulnerable children and young people in the Mendip area, who find it hard to access mainstream school.

The position is to work in an Outreach capacity with students who are either too unwell to attend school or who may be moving between schools or provisions. This role is an extremely important element of the provision that we provide. The successful candidate would be predominantly working with KS3 and KS4 pupils. Sessions will be blended, virtual and face-to-face, either 1:1 or in small groups. The expectation is that these sessions will focus on maths and English.

We are looking for someone who can work flexibly, creatively and collaboratively, as well as have a positive attitude in supporting the learning of young people.

Closing Date: Wednesday 14th July 2021

Interview Date: Wednesday 21st July 2021

For further information email mramsey@educ.somerset.gov.uk or phone on: 01458 258296

To apply please complete the Somerset County Council application form which is available from <https://www.torschool.org/vacancies/> or the school office.

The Bridge School are seeking to appoint permanent HIGHER LEVEL TEACHING ASSISTANTS Grade 12 actual annual gross salary £19,164 - £22,013.

Salary dependent on experience

37 hours per week 39 weeks per year. (Term time plus INSET days)

Hours of work: Monday - Thursday 08.30 - 4.20 and Friday 08.30 – 3.50

The Bridge School, Sedgemoor is one of four Pupil Referral Units commissioned by Somerset County Council and Somerset schools. We provide services through a number of centres for students who have a range of social, emotional and mental health (SEMH) needs. All students are referred through their mainstream schools in the Sedgemoor area.

We are looking for experienced HLTA's to join our team and work within our multi-site school in the Bridgwater area. The post will include planning leading and delivering a subject under the direction of a teacher. Ideally you should have experience of working with young people who may have significant gaps in their education to help them re-engage in their learning.

You will be expected to demonstrate:

- Excellent Communication skills
- An understanding of how children and young people learn
- An ability to build positive relationships with students, staff and families
- Good literacy, numeracy and ICT skills

We are committed to offering our staff a high quality induction, performance management and opportunities for professional development.

If you feel you have what it takes to work with us to achieve the very best for our students we would very much like to hear from you.

Please contact Dave Kennedy Head of School should you need any further information. Enquiries and visits are welcomed, please call 01278 421148 to arrange an appointment.

Apply: <http://dasjobs.co.uk/job/higher-level-teaching-assistant-46/>

Closing date: Wednesday 14 July 2021

Interviews will take place on Tuesday 20 July 2021

The Bridge School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts require a criminal background check via the Disclosure procedure, medical clearance proof of the right to work in the UK and satisfactory references.

Fiveways School, Victoria Road, Yeovil, Somerset BA21 5AZ

Tel: 01935 476227

For Children with Severe Learning Difficulties

Permanent Part-time CARETAKER

20 hours per week

Monday – Friday 3pm to 7pm in the first instance

45 working weeks per annum

Grade 13 (£10.21 to £11.27 per hour)

£19,698 - £21,748 pro rata

Gross starting salary of approximately £873 per month

To start as soon as possible

An excellent opportunity exists for an enthusiastic person to join this 'outstanding' (OFSTED) school. We are seeking a practical, hardworking & committed part-time Caretaker with a particular focus on DIY skills for repairs, maintenance and improvement projects across the school.

The post holder will complement the work of our existing full-time Caretaker and ideally provide cover when required. We are an expanding school so opportunities for additional semi-skilled project work will arise from time to time.

There may also be further opportunities for additional evening, weekend and school holiday "lettings" work when required.

Full training will be given to support the role

Our school is committed to ensuring a 'Safe Recruitment' process including a Criminal background check.

Job Description and Application Forms are available from the school website:

www.fivewayschool.co.uk

Deadline for receipt of applications: Monday 12 July 2021

Date for Interview: Thursday 15 July 2021

Only successful applicants will be contacted



Clevedon
LEARNING TRUST

The Clevedon Learning Trust (CLT) was launched on 1st January 2015. The CLT is currently formed in two geographical areas, Clevedon and Bridgwater. The CLT brings with it a new, innovative and student focussed approach to education within local communities. The CLT will provide high quality education and experiences for children and families. We will achieve this through our formal school partnership, using the most effective teaching and learning strategies, the best resources and facilities and the clearest progression routes for our children from the age of 0 to 18.

Willowdown Primary School

Willowdown Primary is committed to safeguarding and protecting the welfare and safety of the children. This post is subject to an Enhanced Disclosure Clearance via the Disclosure and Barring (DBS) Service. Willowdown promotes equality of all children and adults within the school and the wider community. We promote equality of race, gender and ability and always look for feedback on whether we can make further improvements.

Our school is at the heart of a growing and establishing community and we have strong collaborative links with local primary schools both within and outside the Clevedon Learning Trust. We work with schools within the Trust to offer lots of career development opportunities for staff to explore.

The Nursery and Reception are currently expanding and moving into brand new, purpose build rooms within the school's new Phase 2 extension. From September 2020 we will have two Reception classes and expand to 45 Nursery places from January 2021. We also benefit from a large site, with spacious indoor and outdoor spaces and excellent facilities for outdoor learning.

The school's ethos is one of 'Happy Children, Successful Learners, Confident Individuals'. Parents actively support their children and we have a committed and supportive Local Governing Body. Our values are important to us and guide the decisions we make to improve standards. Love, Enthusiasm, Achievement, Respect and Nurture (LEARN)

NURSERY EDUCATOR

Required for Sept 2021

Fixed 1 year Term Time Only

Grade 3 (Level 2/3) £18,562 - Pro Rata: Hourly rate £9.62

31.5 hours per week Term Time Only

38 working weeks plus 6 inset days

Our expanding Nursery needs a new Nursery Educator!

We are a friendly, supportive school that offers wonderful children who want to learn. Excellent opportunities exist for you to develop your leadership talents in our innovative and forward thinking school. If you are looking for a challenge, have a passion for leadership and commitment to ensuring children learn and do the best they can, this is the school for you! We are looking for an inspired, creative, confident person to join our school at what is a very exciting time. We are seeking to appoint an innovative, hard-working Nursery Educator to join our happy and dedicated team. We want someone to help lead a rich and engaging EYFS curriculum across the Nursery in partnership with the Reception team, where the children are active learners and are nurtured to develop a curiosity about the world around them.

As an excellent practitioner you must:

- Be an excellent educator - at whatever stage in your career - with in-depth knowledge of early child development
- Be a visible and decisive person in our Nursery setting
- Have high aspirations for both yourself and every one of our children
- Be passionate about meeting the needs of all children
- Have strong interpersonal and communication skills
- Have a deep understanding of language development
- Value working in teams and partnerships and understand how to get the best from both experienced and new staff
- Be skilled at fostering independence and pupil-led learning
- Be reflective, resilient and ambitious, keen to develop your professional expertise
- Engage with all aspects of school life, parents and the wider community
- Be committed to ongoing professional development

We offer:

- Children who are engaged, curious, willing and eager to learn
- A creative, positive and friendly staff team
- A supportive environment where there are many opportunities for professional development
- A chance to collaborate with colleagues, with year group partners, as well as local networks and professionals
- A growing and well-resourced nursery and primary school, set in excellent school grounds, where opportunities for high quality outdoor education are facilitated
- A brand new Nursery setting in our new Phase 2 building
- An opportunity to share a real, relevant and engaging curriculum

We are excited to offer you the opportunity to join our team and hope you will want to further explore this with us. A conversation with the Head Teacher & Nursery Manager, prior to application is strongly encouraged and we would ask you to arrange this with Miss Ro O'Reilly & Mrs. Cat Griffiths through the school office.

Application form and Job Description available from the school office & on the school website; please phone 01278 558758 or email Denise Rogers – Drogers7@willowdownprimary.co.uk

They can also be downloaded from the school website: www.willowdownprimary.com If you would like to discuss the vacancy further before submitting your application, please contact Denise Rogers via email: drogers7@willowdownprimary.co.uk
Closing Date for applications: 9am Thursday 15th July Interview date: Tuesday 20th July

Northgate Primary School, Northgate, Bridgwater, Somerset TA6 3EU

01278 226070 office@northgateprimaryschool.org.uk

www.northgateprimaryschool.org.uk

Headteacher: Katie Penny

The Clevedon Learning Trust (CLT) was launched on 1st January 2015. The CLT is currently formed in two geographical areas, Clevedon and Bridgwater. The CLT brings with it a new, innovative and student focussed approach to education within local communities. The CLT will provide high quality education and experiences for children and families. We will achieve this through our formal school partnership, using the most effective teaching and learning strategies, the best resources and facilities and the clearest progression routes for our children from the age of 0 to 18.



Explore ∞ Discover ∞ Aspire



1:1 TEACHING ASSISTANT

Required for September 2021

Grade 3 (£18,562.00 per annum, pro rata)

£9.62 per hour (Pay Award Pending)

Term Time Only + 6 inset days

17.50 hours per week

Fixed Term Contract – role dependant on the pupil remaining in school and High Needs Funding being Available

Potentially more hours available as the child's school hours increases

Clevedon Learning Trust is actively looking to appoint an outstanding and inspirational 1:1 Teaching Assistant for Northgate Primary School, required to start September 2021.

The role is 17.50 hours per week, term-time only to include 6 INSET days, 8.45am – 12.15pm.

Northgate Primary School is a new school that opened in the centre of Bridgwater, Somerset in September 2017.

Northgate Ethos statement: We believe our school will nurture all individuals on their journey of exploration and discovery to achieve their full and unique potential.

Northgate Mission Statement: "To enable each child to become a lifelong learner, with the confidence to explore and discover, aspiring to high standards of achievement in all areas of their life."

Our expanding school needs a 1:1 Teaching Assistant! A great opportunity has become available here at Northgate. We are looking for an experienced and enthusiastic Teaching Assistant to join our inspired and dedicated team. You will be an essential part our team supporting the needs of a pupil with SEND. We are looking for an inspired, creative, confident person to join our school at what is a very exciting time. We are seeking to appoint an innovative, hard-working 1:1 Teaching Assistant to join our happy and dedicated team. We want someone to help deliver a rich and engaging curriculum to our pupils where the child is an active learner and is nurtured to develop a curiosity about the world around them. As a 1:1 Teaching Assistant you will be expected to support the individual needs of pupils in line with their Education Healthcare Plan. You will have a positive approach to learning, with strong communication, flexibility and a proactive attitude. We are looking for a dynamic, fun, talented Teaching Assistant who is highly motivated and who enjoys working as part of a committed team. As a school which is still growing, we are able to offer excellent opportunities for high-quality continued professional development.

- Have previous experience of working with children
- Have an enthusiastic outlook to team working and developing positive outcomes for children
- Have good behaviour management.

- Excellent spoken & written literacy skills and strong Numeracy skills
- Have a relevant NVQ Level 3 or willingness to work towards the qualification is essential
- Strong knowledge of child protection and safeguarding and the ability to take the lead in vulnerable situations when required.
- Be passionate about meeting the needs of all children
- Have strong interpersonal and communication skills
- Have a deep understanding of language development
- Be an advocate for the child you support
- Value working in teams and partnerships
- To champion the school's values and have high aspirations for every child, and for yourself & other staff
- Deliver a child-centred approach to pupil support using creative and exciting methods to engage and stimulate

We are excited to offer you a brand new school environment with high quality learning resources working alongside a supportive and caring team. If you are an outstanding practitioner already or have the potential to be outstanding, if you work hard and are excited by challenge and success, then we would like to hear from you. Visits to the school are strongly encouraged and we would ask you to arrange these with Mrs Katie Penny through the school office.

We are committed to providing excellent professional development opportunities for all members of staff through the expertise across the Clevedon Learning Trust.

The school has a commitment to safeguarding children and has a culture of vigilance to support this. The post holder will be required to undergo a disclosure check with the Disclosure and Barring Service before taking up employment.

If you would like to discuss the vacancy further before submitting your application, please contact Mrs. Katie Penny via email: katie.penny@northgateprimaryschool.org.uk

For further details and an application form, please visit our website

<https://www.northgateprimaryschool.org.uk/Contact-Us/Employment-Opportunities/>

Completed application forms should be sent to office@northgateprimaryschool.org.uk

Closing date for applications – Midday on Thursday 15th July 2021

Interview Date: - Monday 19th July 2021



TEACHING ASSISTANT

Starting Salary: Grade 15 Spinal Points 3-4

This is a permanent and full time contract, working term time only

30hrs/week Monday – Friday (8.45am – 3.15pm includes 30mins lunchtime)

We wish to appoint a Teaching Assistant, from September 2021. The role will require the post holder to support learners of all abilities and Primary school ages and include supporting pupils with Special Education Needs in Classes, groups and at times 1:1- see job description for more detail.

We are a vibrant, supportive, happy and thriving community school with high expectations and a strong values driven ethos.

We are seeking to appoint a candidate who will:

- have the resilience and desire to support all children, of all ages, whatever their needs
- be a team player with a positive attitude and a sense of humour
- be a reflective person, who shows initiative and leadership to support our children to achieve their full potential

- firmly believe that every child can be successful in learning
- promote the inclusion of all pupils ensuring they have equal access to opportunities to learn and develop

Please contact the Office on 01823 338138, visit our website, or email office@blackbrook.oak.education for an application pack.

Blackbrook Community Primary School is committed to safeguarding and promoting the welfare of children and all staff/volunteers must share this commitment. All appointments are subject to the necessary DBS and pre-employment checks. No CVs accepted. Blackbrook Community Primary School is an Academy which is part of The Oak Partnership Trust.

Closing date: Friday 16th July

Interviews: Wednesday 21st July



St James Church School, Cranmer Road, Taunton, Somerset, TA1 1XU

01823 272553

enquiries@stjames.bwmat.org

KITCHEN ASSISTANT

Pay Grade: Band 16 (full time equivalent £17,842 to £18,198)

Permanent contract, 15 hours per week

Actual pay £5,982 to £6,102

Location: St James Church School, Taunton

An exciting opportunity has opened up for a Kitchen Assistant as part of the St James Church School catering operation on a permanent contract. We are looking for a helpful and friendly person who is a resilient and efficient team player, preferably with a full clean driving licence.

In return we are able to offer the successful candidate a supportive catering team producing meals for multiple schools within the Bath & Wells Multi Academy Trust. This job would mainly involve travelling to other Taunton-based schools to serve meals; transport will be provided.

Closing date: Thursday 15th July 2021

Interview date: Week commencing Monday 19th July 2021

This post will commence: Wednesday 1st September 2021

LUNCHTIME SUPERVISOR

Pay Grade: Band 17 (full time equivalent £17,842)

Permanent contract, 6.25 hours per week during term times

Actual pay £2,747

Location: St Andrews Church School, Taunton

An exciting opportunity has opened up for a Lunchtime Supervisor on a permanent contract. We are looking for a friendly candidate with a love for children, who is a team player, and who will be able to make a valuable contribution to our wonderful school.

In return we are able to offer the successful candidate:

- Brilliant children, full of character, who are keen to succeed
- A Church school with a strong a purposeful Christian ethos centred around our vision: **Love God, love others and love ourselves**
- Engaged parents who want the best for their child
- Good links with our community
- A friendly and pleasant working environment where staff are solution focussed and supportive of each other
- A large and supportive Leadership Team
- A supportive Local Governing Board

Closing date: Sunday 11th July 2021

Interview date: Week commencing Monday 19th July 2021

This post will commence: Wednesday 1st September 2021

An application form and full job description and person specification are available from the school website: <https://www.stjamesch.co.uk/staff-vacancies/>

Candidates are invited to contact the school and arrange a visit. If you would like to arrange this, please book an appointment via phone (01823 272553) or email (enquiries@stjames.bwmat.org)

Benefits of working for the Bath & Wells Multi Academy Trust include a generous pension scheme, enhanced sickness and parental benefits and a supportive working environment.

The Bath & Wells Multi Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS and all relevant pre-employment checks.

Application forms should be sent to the school office by post or emailed to the School Business Manager – gavin.duenas@stjames.bwmat.org

North Town School

GENERAL NURSERY ASSISTANT

Dates: Apply by: 20th August 2021
Interviews: Week commencing August 30th 2021
Start date: October 4th 2021

Salary: Grade 17, Point 0 -1 According to experience. Approximate salary £17,500 p.a.

Location: Taunton

Contract type: Monday to Friday working 38 hours per week (4 days over 5)

Contract term: Permanent

North Town Nursery are currently recruiting for an Experienced Nursery Assistant who holds a minimum level 3 Early Years qualification to work within a fantastic day nursery in the centre of Taunton. The successful applicants will assist with the general running of the day to day tasks within the nursery that include food preparation, creating a stimulating and safe environment and supporting colleagues with educational tasks. There will also be opportunities for professional development.

All applicants should have a strong desire to work with, and care for children. They should be kind, enthusiastic, patient and able to work in harmony with other like-minded people to provide children with the best possible learning opportunities, within a safe, stimulating and happy environment.

North Town Nursery provides high quality care and education for 28 children (FTE) aged 2-4, open 49 weeks of the year from 8.00am to 6.00pm Monday to Friday.

We are looking for candidates who are:

- able to work within a caring and energetic team.
- able to follow all safeguarding policies and procedures of the nursery.
- able to inspire all children.
- able to use own initiative.
- able to communicate effectively.

General information and benefits:

- 6.4 weeks holiday per year, including bank holidays, 4 of which must be reserved for Christmas. (A bank holiday adjustment may be made depending on the work pattern).
- Career progression opportunities.
- All successful candidates will need to be compliant with the nurseries requirements of reference checks and provide at least 2 satisfactory references.

Application packs are available on our website www.norhttownschool.org.uk or by emailing NTRecruitment@educ.somerset.gov.uk. Please contact the school office for paper copies.

Completed applications should be sent to NTRecruitment@educ.somerset.gov.uk. Applications received that do not contain a fully completed application form will not be considered.

It is the schools policy to obtain references in advance of an interview. Candidates who do not wish for a reference to be taken in advance will not be short-listed for interview.

The school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This post is subject to a satisfactory Disclosure and Barring Service (DBS) Enhanced Disclosure. Safeguarding is everybody's responsibility.

Maiden Beech Academy, Lyme Road, Crewkerne, Somerset TA18 8HG

Tel: 01460 72677

Maiden Beech Academy is a school for 9-13 year olds and is part of the Bridgwater & Taunton College Trust.



SAFEGUARDING OFFICER

Job Ref: 264

Part-time and fixed-term until August 2022

25 hours per week, 39 weeks per year (term time plus INSET days)

BTCT Scale Points 10-12

Actual starting salary: £13,106 per annum

At Maiden Beech Academy we have high expectations of all the children in our care and whilst an emphasis is placed on academic progress, we recognise the need to develop the 'whole child' through a holistic education in a nurturing environment; it is our aim that our children reach their potential within a happy, caring and challenging environment in which to learn.

The successful candidate will manage safeguarding and child protection issues, and ideally have experience of working in a similar role, although experience of managing a safeguarding case load is desirable.

The ability to be self-motivated and organised is essential as the right candidate will need to be able to prioritise their own workload responding to the most urgent concerns to ensure that the school is compliant in safeguarding procedures and practice. The successful candidate will be supported and be provided ongoing training and development to assist them in their role.

Please see the job description for more information.

Closing date: 12pm on Tuesday 13th July 2021

Anticipated Interview Date: w/c 19th July 2021

ADMINISTRATIVE ASSISTANT

Job Ref: 266

Part-time and fixed-term until August 2022

10 hours per week, 39 weeks per year (term time plus INSET days)

BTCT Scale Point: 5-6

Actual starting salary: £4,483 per annum

At Maiden Beech Academy we have high expectations of all the children in our care and whilst an emphasis is placed on academic progress, we recognise the need to develop the 'whole child' through a holistic education in a nurturing environment; it is our aim that our children reach their potential within a happy, caring and challenging environment in which to learn.

The successful candidate will provide general admin support, including covering the main reception when required. He or she will ideally have experience of working in an office environment, and experience of working in a school setting is desirable.

The ability to be self-motivated and organised is essential as the right candidate will need to be able to prioritise their own workload. The successful candidate will be supported and be provided ongoing training and development to assist them in their role.

Please see the job description for more information.

Closing date: 12pm on Tuesday 13th July 2021
Anticipated Interview Date: Thursday 22nd July 2021

For further details and an application form, please go to the jobs page under 'Useful Information' on our website: www.maidenbeech.net

Maiden Beech Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share its commitment. Our mission is that all children achieve. A criminal disclosure check will be requested for any applicant who is offered a position.

Wessex Learning Trust

TRUST ESTATES MANGER

37 hours per week Monday to Friday, all year round – permanent contract

32 days holiday per year

Leadership Scale £46,566 - £51,402

Wessex Learning Trust have an exciting opportunity for you to join our Professional Services Team in this new, unique role as Estate Manager.

As an experienced property professional, you will take the lead on all property and land matters for the Trust, and as such you will be expected to manage a demanding and varied workload. You will also need to demonstrate great interpersonal and communication skills, and a high degree of flexibility, creativity, and professionalism. You will lead and oversee the estate management programmes for the Trust including premises, facilities, health and safety, contract management and capital works.

Candidates will need to demonstrate the following:

- Ability to work in a fast-moving environment, often with conflicting priorities.
- Excellent project management skills.
- Outstanding interpersonal skills with the ability to communicate with all key stake holders, using tact and discretion to ensure a professional response.
- Experience within the property profession.
- Ability to work efficiently under pressure whilst maintaining a calm and professional manner at all times.

What we can offer:

- Professional induction, training and Continued Professional Development opportunities.
- Rewarding working day.
- Being part of a wider team and the growing Wessex family.
- Employee support services.
- Staff benefits including reduced gym membership and cycle to work scheme.
- Free parking.

Closing date: Monday 19 July 2021 8am

Interview date: Wednesday 21 July 2021

To apply for this position, please complete a support staff application form, (which is available on our website <https://wessexlearningtrust.co.uk/teammembers/trust-estates-manger-wessex-learning-trust/>), together with a letter of application for the attention of Mr G Ball (Chief Executive). Your letter should be no more than two pages of A4, detailing your experience to date and why you are the best candidate for the position. Completed applications should be returned by post to the HR Department or by email to HR@wessexlearningtrust.co.uk

This post requires a criminal background check via the Disclosure Procedure

Stiby Road, Yeovil, Somerset, BA21 3EP

11-16 Academy, NOR 1050

TEACHING ASSISTANT x3 posts

32 hours per week, term time only

Grade 14, £13,960 - £14,523 actual salary

Required to start in September 2021, an experienced and enthusiastic individual to work as a Teaching Assistant. You will be calm with the ability to be firm and patient and have excellent written, numeracy and oral communication skills. Training and support will be provided.

There are three teaching assistant posts available; two of these are due to rising student numbers and there may be the opportunity for candidates to work mainly in Maths or English.

Westfield Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Appointment to this post is subject to an enhanced Disclosure and Barring Service check, including the barred list, as well as other pre-appointment checks outlined in Keeping Children Safe in Education (September 2020).

For further details please follow the links below and visit our website,

www.westfieldacademy.co.uk or contact the Headteacher's PA, Mrs Lisa Jeffreys via email:

lisa.jeffreys@westfieldacademy.co.uk.

The deadline for applications is Tuesday 13 July 2021 at 12:00pm.

Interviews will take place on Monday 19 July 2021.

Shortlisted candidates will be contacted by 5:00pm on Wednesday 14 July 2021

CRISPIN

Church Road, Street, Somerset BA16 0AD

Tel: 01458 442714 www.crispinschool.co.uk

PARENT AND FAMILY SUPPORT ADVISOR (PFSA)

Grade 12 - £22,183 to £25,481 per annum,

37 hours per week.

(Salary quoted to be apportioned pro rata).

Fixed-term contract to start as soon as possible and run until Easter 2022

Crispin, in partnership with Ashcott, Catcott and Walton Primary Schools, is seeking to employ a skilled and motivated PFSA to join its Pastoral Support Team in September.

This post will involve working in a variety of settings, including in schools, the community and family homes. Working 37 hours per week, the post-holder will carry a caseload of approximately 20-30 children, young people and their families and will work to support them and their families make positive and sustainable change. Multi-agency working will be at the core of this work, but the ability to work independently is also essential.

The successful candidate will:

- Be prepared to work with children and families within their homes and other venues in and around Street.
- Be able to demonstrate creativity and flexibility in their approach to engaging families, identifying family strengths, assessing their needs and supporting them to make sustainable, positive change.
- Have excellent interpersonal and communication skills with the ability to communicate clearly and appropriately with pupils, their families and supporting professionals.
- Have experience of working with and engaging children and young people with complex needs.
- Be able to work both collaboratively within a team and independently.

- Be able to identify unmet needs and risks surrounding pupils and respond to them appropriately, in accordance with local area safeguarding policies and guidance.

Closing date for this post: 10:00 Monday 19 July 2021.

Interviews will take place on Tuesday 20 July 2021.

To download an application pack please visit our website

<https://www.crispinschool.co.uk/about-us/vacancies/>

Crispin is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. References will be taken up for all shortlisted candidates prior to interview. This post requires a criminal background check via the disclosure procedure. The successful applicant will therefore be subject to an Enhanced DBS.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent spoken English is an essential requirement for the role.

ART AND PHOTOGRAPHY TECHNICIAN

To start as soon as possible, permanent contract

32.5 hours per week (6 hour day 08:30 – 15:30 less 30 minutes lunch), term time 38 weeks plus an additional 2 days as directed (usually the two September Inset Days).

Grade 15, starting salary range £12,242 - £12,708 pa.

We are looking to appoint a motivated, conscientious and enthusiastic person with excellent organisational skills to join our team of technicians working in the Creativity and Innovation Faculty. Working Monday to Friday from 08:30 until 15:30 each day, the successful candidate will undertake a variety of manual tasks based around ordering and preparing resources to support teaching staff and students in the delivery of Art and Photography lessons.

This will include display work, cleaning of tools/materials and preparation of materials and resources. Full training in the safe use of all relevant equipment, will be provided. First aid at work training will also be provided.

The role could also include working within the wider Creativity and Innovation Faculty Resistant Materials, Graphics, Textiles and Food when required.

Closing date for this post: 10:00 Wednesday 14 July 2021.

For further details about this post and to download an application pack, please visit our website

<https://www.crispinschool.co.uk/about-us/vacancies/> or contact the Head's PA on 01458

442714.

Crispin School is committed to safeguarding and promoting the welfare of children and young people. This post requires a criminal background check via the disclosure procedure. The successful applicant will therefore be subject to an Enhanced DBS.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent spoken English is an essential requirement for the role.



SAFEGUARDING OFFICER

Full time

Term-time only: 39 weeks per year

Pay Grade: 14 Actual Salary £16,142 - £16,795

We are looking for a great colleague to join our safeguarding team to help keep all of our students safe, protected and well. You will work closely with our Assistant Principal who leads on pastoral and safeguarding matters, to manage and support students with safeguarding issues. Experience of safeguarding practices are desired but not essential as intensive training and induction will be offered. Equally, experience of working with (secondary) students in a school setting would be advantageous.

1 x TEACHING ASSISTANT – 32 hrs per week

Full time

Term-time only: 39 weeks per year

Pay Grade: 15, Actual Salary £13,688 – £13,961

Students on the SEND register at Preston School are well looked-after and cared for and we are seeking to appoint a TA to join our strong team.

This post would require someone to be, kind, calm, understanding, with the ability to build positive trusting relationships with students and be enthusiastic about supporting students with Social, Emotional and behavioural needs on a 1:1 basis.

3 x ASD TEACHING ASSISTANTS – 32 hrs a week

Full time

Term-time only: 39 weeks per year

Pay Grade: 15 Actual Salary £13,688 – £13,961

We are seeking to appoint a motivated and caring teaching assistant, who is ready to join a team of specialist staff in working with young people with autism in a mainstream setting. Your role will primarily be focused on working as a one to one teaching assistant, supporting a specific Year 7 student with autism and hearing needs to ensure they are able to access the curriculum with their peers. (The duration of your contract will be connected to the students attendance at school.)

Information on the school and post can be accessed from www.prestonschool.co.uk/vacancies

This post is subject to two references along with enhanced DBS check from Criminal Record Bureau and medical history check. If you would like to visit us prior to applying then please contact Jaclyn Surrey, PA to the Principal, on the email below. We do encourage visits so please get in touch!

Please apply by downloading the application form from the school's website and return completed with a covering letter addressed to Gregg Morrison, Principal, to vacancies@prestonschool.co.uk

Closing date: 12th July 2021

Bridgwater College Academy, Parkway, Bridgwater, Somerset TA6 4QY

www.bridgwatercollegeacademy.org

Bridgwater College Academy is an all-through academy for students aged 3 to 16. The academy is part of the Bridgwater & Taunton College Trust.



HLTA PASTORAL SUPPORT

REF: 269

27.5 hours per week, 39 weeks per year (term time plus INSET)

1 Year fixed term contract

BTCT Points 10 to 12, commencing on Point 10. Actual Salary £14,416 per annum

Starting ASAP

Putting students first is part of our fundamental culture. We strongly believe that positive outcomes for our students come from the professionalism, commitment and passion for excellence displayed by our staff.

We are looking for a Higher Level Teaching Assistant to assist in the delivery of the curriculum and contribute to the development within the BCA Progress Centre. To support staff, students and Academy policies and strategies. The Progress Centre is a focussed education provision for students who need an alternative curriculum in order to succeed within the Academy. The ideal candidate will provide support for students, the teacher and the Academy to raise standards of achievement for all students by utilising advanced levels of knowledge and skills when assisting with planning, monitoring, assessing, marking and managing classes. The ideal candidate will also provide support for students' welfare and support the inclusion of students in all aspects of Academy life.

Do please come to visit us and see what an exciting opportunity our Academy can offer someone looking to be the best they can be and make a significant contribution to narrowing the gap in achievement and attainment for our students.

Full details and an application pack can be found in the Vacancies section on:

www.bridgwatercollegeacademy.org

Closing Date for applications: Noon, Monday 19th July 2021

LIBRARIAN

REF: 268

Permanent

28 hours 30 minutes per week, 39 weeks per year

Monday to Thursday 8:45am - 3:00pm, Friday 8:45am – 2:45pm Friday

BTCT Points 7 to 9, commencing at point 7 - actual starting salary: £13,302 per annum

Commencing September 2021

Putting students first is part of our fundamental culture. We strongly believe that positive outcomes for our students come from the professionalism, commitment and passion for excellence displayed by our staff.

We are looking for a Librarian to assist in the organisation, management and development of the school's fabulous new library and learning resources to ensure the delivery of an outstanding library provision for students at all stages of their education. They will contribute to the improvement of reading ages across the school through supporting reading interventions, liaising with class teachers and middle leaders.

In this role, we are looking for someone who has a passion for reading and literacy, a desire to work with young people in an educational setting, and who will commit themselves to improving reading across our academy. For candidates who have experience working in a school/with young people, we will be happy to provide training and support on the running of our library and the systems involved. Please note, we are open to discussing flexible working options

Full details and an application pack can be found in the Vacancies section on:

www.bridgwatercollegeacademy.org

Closing Date for applications: 12pm on Monday 19th July 2021

ADMINISTRATOR/RECEPTIONIST

REF: 267

Part-time & Permanent

15 hours per week, 39 weeks per year (Term time plus INSET days)

Working Hours: Monday to Friday, 3 hours per day

BTCT Points 3 to 4, starting on Point 4. Actual salary: £6,463 per annum

Commencing October 2021

This role involves ensuring all callers and visitors to the Academy are provided with an efficient and effective service, being the primary contact between the Academy and the community. This role will involve some basic administrative duties and covering a busy reception.

The successful applicant will need to have excellent communication skills, dealing with members of the public in a friendly and professional manner.

For more information and how to apply, please visit the "Vacancies" page under "Key Information" on our website: www.bridgwatercollegeacademy.org

Closing date: Noon, Monday 19th July 2021
