

Vacancy Bulletin

(Blue Sheets)

Issue No: 29

23 July 2021

You can view these vacancies, and more, online at:

dasjobs.co.uk



SOMERSET
County Council

Latest time for acceptance of advertisements is Tuesday 10am for the Friday bulletin.

UNLESS OTHERWISE STATED, details and application forms FOR ALL POSTS, excluding those marked INTERNAL can be found on dasjobs.co.uk

Only SCC employees may apply for posts marked **INTERNAL** in the first instance. **Internally** advertised vacancies can be viewed on the SCC intranet: dasjobs.co.uk/internal

ALL POSTS MARKED WITH * REQUIRE A CRIMINAL BACKGROUND CHECK VIA THE DISCLOSURE PROCEDURE

"Somerset County Council is committed to safeguarding and promoting the welfare of children and young people"

All applicants, including current employees, should complete and return the Recruitment Monitoring Form, which is attached to the Application Form.

Thank you for your cooperation

AN EQUAL OPPORTUNITIES EMPLOYER

Applications for all vacancies are particularly welcome from people with disabilities. Further details and application forms are also available on request in braille, large print, tape and disc.



JOB SHARING

Somerset County Council, as an equal opportunities employer, wishes to promote job-sharing arrangements in any full-time post where the Manager and Chief Officer consider that such an arrangement would be a viable proposition. If you are interested in making an application on a job-sharing basis for any full-time post advertised in this bulletin, you should contact the appropriate Manager in the first instance to see whether such an application would be accepted.

To receive an automatic update of the week's latest jobs simply click on [email alerts](#) and fill in the subscription form.

You can cancel the email alerts anytime you like.

Somerset County Council is proud to offer an environment that is supportive and rewarding, working as part of a team who are passionate about the work they do. We offer great training and development opportunities, with supportive management. We offer an excellent benefits package to all of our employees including:

- A Local Government Pension Scheme.
- Discounted lease car via salary sacrifice scheme and options for discounts on petrol or diesel.
- My Staff Shop offering discounts in shops, online shopping, restaurants, cinema tickets, insurance benefits and so forth.
- A Flexible Benefits Scheme via salary sacrifice to obtain a cycle for work, childcare vouchers, additional annual leave, computers, mobile phones and health screening.
- Generous annual leave and flexible working arrangements.
- Staff discounts in gyms.
- Employee Assistance and support offering a variety of employee wellbeing services to support a healthy work/life balance and lifestyle.
- Optional pension enhancement through our Additional Voluntary Contribution scheme.

Somerset County Council is subject to Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English will be an essential requirement for customer-facing roles.

Please note for SCC roles:

If an internal applicant who is at risk of redundancy or in need of redeployment has applied and passed the selection process they will be offered the role over remaining internal and external applicants.

If you are applying for a secondment please ensure you discuss this with your Line Manager first and obtain their approval.

***TEAM MANAGER CHILDREN WITH DISABILITIES (EARLY SUPPORT)**

Closing Date - 1 August 2021

Salary - £34,728 - £38,890 per annum

Working pattern - Full Time

Contract type - Permanent

Location - Somerset

A bit about us

Somerset County Council have an exciting opportunity for a Team Manager within our Children with Disabilities (CWD) team. The Key purpose of the role is to lead a team who are passionate about improving the outcomes for disabled children, young people, and their families across Somerset. We work closely with multi-agency partners in health, education and social care providing the early help offer to children with disabilities and their families. We take pride in working with children from 0 through to 18 years old with the aim being to support them through childhood and help them to achieve a successful transition into adulthood.

We recognise the importance of a good balance between work and home life so we do everything we can to accommodate flexible working including some working from home. Please just let us know in your application or at any stage throughout the process (and beyond) if these are options you'd like to explore.

Here's what you can expect to be doing

To lead and manage the county wide delivery of early help and support for children with disabilities (CWD), ensuring the effective and efficient assessment of children and young people to deliver person centred support and outreach services that meet their needs.

You will be part of a strong and ambitious Children's social care leadership team, where the goal is to support families ensuring children with disabilities have the best possible chance to develop into happy, content adults who have the opportunity to realise their dreams. You will lead the team in working with parents and the wider family network to support them in tackling problems and change interactions and behaviours. Guided by a permanent stable senior leadership team you'll be well supported with regular and reflective supervision.

A few things about you

This pivotal position has responsibility for the performance, development, and support of a dedicated team who are providing the early help offer to children with disabilities. You will ensure an excellent standard of service is delivered to children and families in Somerset meeting statutory, Council or service standards. This will involve the full range management activities including priority setting, conflict resolution, and team communication whilst driving the service forward to continually strive to be an outstanding service.

We are proud to offer an environment that is supportive and rewarding, within a team who are passionate about the work that they do to improve the lives of children with disabilities in Somerset. We are following government guidelines and our teams are currently working from home. Going forward we will be adopting a hybrid way of working which will consist of supporting flexible working arrangements. Good technology is provided to help you stay connected to your team and manager through virtual meetings, team check-ins and service sessions.

Additional information

If you think this might be the role for you or you have any questions, then we'd love to hear from you. Feel free to get in touch with: Jackie Miles email: JAMiles@somerset.gov.uk or call 01823 357008 Interviews will take place via MS Teams on 11 and 13 August 2021.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

***NEWLY QUALIFIED SOCIAL WORKER (ASYE)**

Closing Date - 11 August 2021

Salary - £30,451 per annum

Working pattern - Full Time

Contract type - Permanent

Location - Somerset

A bit about us

Join us and be part of our enhanced Assessed and Supported Year In Employment (ASYE) programme. We are excited to be able to offer this opportunity to more graduating students than ever before. We are an organisation who are proud to say that we really do 'grow our own', and we are good at it. The ASYE scheme is not only about our Social Workers, but it is also an integral part of Somerset's commitment to succession planning. We need Social Workers to be located throughout Somerset in Shepton Mallet, Bridgwater, Yeovil and Taunton.

Here's what you can expect to be doing

You will begin your career with us straight in at a Grade 10 and a starting salary of £30,451. From day 1 you will be able to take advantage of the benefits of being an employed member of Somerset County Council staff, including staff discounts and a great pension. If you are relocating to Somerset in order to take up a position as a Newly Qualified Social Worker you may be eligible for a relocation allowance. You will be expected to attend an interview; for further information on this you can contact the Consultant Social Workers (CSW) leading the programme for a pre-discussion. Their details are below. We are an approachable organisation which wants our NQSWs to thrive in the ASYE programme and then stay with us. This is a great opportunity for your career but also an important factor in providing the right support for vulnerable children and families in our county. The enhanced programme is Somerset's next step to achieving a permanent quality work force. Part time hours may be considered for the right candidate.

A few things about you

In order to complete the ASYE programme with Somerset Children's Social Care you must have a Social Work qualification which was obtained within the last two years.

We want our NQSWs to have high aspirations and a willingness to learn and develop. You will be supported by your allocated Consultant Social Worker (CSW), your Team Manager and your team to achieve your potential. Opportunities for a varied but protected caseload will be offered enabling you to complete the ASYE. You are required to complete a portfolio which is assessed against the DfE Knowledge and Skills Statement (KSS); study time is provided allowing time to undertake research, to reflect and to complete portfolio paperwork.

Once you have completed your ASYE, the support does not stop there as you will have access to mentor support for your second year along with high quality, mindful supervision. A valid UK driving licence is required, as you will need to travel to different locations in order to undertake the duties of the role.

Additional information

The interview date will be 24 August 2021, please keep this date free if you are applying. All interviews will be taking place virtually, over MS Teams.

If you would like to discuss this opportunity, please contact Laura Gyles LZGyles@somerset.gov.uk or Maggie Rees MZRees@somerset.gov.uk

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

SENIOR EMERGENCY PLANNING OFFICER

Closing Date - 29 July 2021

Salary - £30,451 to £34,728 per annum

Working pattern - Full Time

Contract type - Permanent

Location - Taunton

A bit about us

We have a high-profile opportunity for an experienced emergency planning officer to deliver a varied portfolio, which will include Hinkley Point nuclear power station.

Our Civil Contingencies Unit deliver emergency planning and preparedness on behalf of all five Somerset Local Authorities. Over the last year our dedicated team have been focussing on Somerset's Covid-19 response and are now keen to embed lessons from the last year and to widen the work programme of resilience activities.

We recognise the importance of a good work life balance and do everything we can to accommodate flexible working, including some working from home, compressed hours and other arrangements.

Please just let us know in your application or at any stage throughout the process (and beyond) if these are options you'd like to explore.

Here's what you can expect to be doing

This is an excellent opportunity for a talented emergency planning professional. You will:

- Be responsible for delivering a varied portfolio including the maintenance, development and testing of the Hinkley Point multi-agency Off-Site Plan
- Collaborate with professionals from a wide range of specialisms across the Somerset local authorities and our partner agencies, adding value to our core emergency response and recovery capabilities.
- Take part in a 24/7 duty officer system with a standard daily allowance paid to the duty officer.
- Have line management responsibility for at least one emergency planning officer.

A few things about you

You will possess demonstrable knowledge of current emergency planning legislation, Integrated Emergency Management and Business Continuity Management. You will come to us with experience of emergency planning and incident management together with a proven track record of partnership working and project management. You will be educated to degree level or equivalent and computer literate with the drive and ability to build on existing good practice, utilise current technology and encourage others to find new ideas and opportunities. For full role details, please download our candidate information pack.

Additional information

If you have any questions about the role please contact Nicola Dawson, Civil Contingencies Manager (07796 610211) or Russell Davies, Deputy CCU Manager (07767 652124).

Interviews will be on the Microsoft Teams platform on Monday 9th or Tuesday 10th August 2021.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk/jobs)

FINANCE OFFICER

Closing Date - 27 July 2021

Salary - £22,183 to £25,481 per annum

Working pattern - Full Time

Contract type - Permanent

Location - Taunton

A bit about us

We are looking for a full time enthusiastic and self-motivated individual to join our Finance Business Partnering team as a Finance Officer. As a team we provide financial advice and support to a range of service areas, with the aim of improving lives for Somerset residents.

We recognise the importance of a good balance between work and home life so we do everything we can to accommodate flexible working including some working from home, compressed hours, job shares and other arrangements. Please just let us know in your application or at any stage throughout the process (and beyond) if these are options you'd like to explore."

Here's what you can expect to be doing

You should have experience in providing technical and specialised financial support and advice to both services and finance colleagues. You will be responsible for working with managers to prepare revised and forward year estimates, monitoring expenditure throughout the year and producing and developing financial reports. A key element of the roles will be working with managers to improve financial controls, identifying where improvements and efficiencies can be made and driving forward their implementation, checking third party claims and grant claims and working with various stakeholders and providing challenge when required.

A few things about you

Applications are invited from suitably skilled people with detailed knowledge of the framework within which local government operates. Experience of providing support to front line services and across multiple agencies and stakeholders is desirable but not essential.

Additional information

For any further information, please contact Kieran Ashton on 01823 357208, or via email, kjashton@somerset.gov.uk.

Interviews will take place virtually via MSTeams.

Apply: [Job \(somerset.gov.uk\)](#)

***TRAVELLER EDUCATION LIAISON OFFICER**

Closing Date - 30 July 2021

Salary - £11,756 to £12,979 per annum

Working pattern - Part Time

Contract type - Fixed Term Contract

Location - Yeovil

A bit about us

We are looking for a Traveller Education Liaison Officer to join our Education Safeguarding team on 25.9 per week (term time only) contract until 31 March 2022, in the first instance.

The Education Safeguarding Service is pleased to offer an exciting opportunity to join our developing team as a Traveller Education Liaison Officer. TELOs cover specific regions of Somerset supporting Gypsy, Roma and Traveller children, their families, schools and other support services to ensure children are able access and engage with school and learning.

In response to support requests from schools, families and other services, you will support the response to the varying and sometimes complex needs of families. You will also contribute to developing multi-agency support plans to ensure those needs are met. This will include working in families' homes, on Traveller sites, in schools and other settings. You will advise and support educational settings to improve their knowledge and practice around cultural and social issues relevant to their GRT communities to overcome any barriers to school attendance and learning.

Here's what you can expect to be doing

The role also offers opportunities to plan, develop and deliver events to support engagement and attendance at school in response to the varying and changing needs of the communities we support. These sessions would support attendance and engagement with education, reducing exclusions and improving community awareness and relationships.

A few things about you

Flexibility and the ability to adapt to changing needs of the service is a necessary part of the role, making a positive and committed attitude a necessity. You will be a self-motivated team player who is able to act as a champion for Traveller pupils and support the Education Safeguarding Service to identify areas where our practice can be developed.

Additional information

For an informal discussion about this role, please contact Victoria Viney, Senior Education Safeguarding Officer, on 07977402371 or email VViney@somerset.gov.uk.

All interviews will take place virtually via MS Teams.

Shortlisting week commencing 2nd Aug

Interviews week commencing 9th Aug

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

AREA FACILITIES MANAGEMENT ASSISTANT

Closing Date - 27 July 2021

Salary - £9,281 - £9,466 per annum

Working pattern - Part Time

Contract type - Permanent

Location - Shepton Mallet

A bit about us

We have a part time vacancy for 18.5 hours per week, for an enthusiastic and motivated Area Facilities Management Assistant who is resilient, has excellent technical, administrative and customer service skills and is a natural problem solver.

Here's what you can expect to be doing

The Facilities Management Team provides premises management, health and safety statutory checks, assists with incident control, financial and procurement administration. We act as first point of contact for building users. We are a busy team and each day brings interesting challenges and tasks.

You will join a small team of staff providing weekly health and safety tours as well as admin support across our Facilities Management sites.

Your duties would include:

Carrying out a range of technical premises management related duties

Meet daily priorities and provide exemplary customer service to our corporate tenants based at a variety of properties across Mendip and South Somerset

Ensure that office equipment, building maintenance and health and safety requirements are met

Liaise with partner agencies and services providing advice and guidance

A few things about you

You will have experience in a similar post, and be willing to work across sites in the Taunton, Bridgwater, Yeovil and Shepton Mallet areas when required. Understanding of IT and recent experience of using MS Word, Excel and Outlook are necessary. With the ability to manage your time to meet deadlines; you will be able to work under your own initiative, but also as part of a busy team. In return we will offer a full induction programme, ongoing training and regular supervision.

Experience in a health and safety environment or premises management role is preferred but not essential as training will be given.

Additional information

For more information or an informal discussion about this post please contact Richard Edwards on 07977 401 944 – Area Facilities Manager for East Somerset.

Interviews are currently being held virtually, via MS Teams.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

NIGHT SUPPORT WORKER - CHILDREN WITH DISABILITIES

Closing Date - 27 July 2021

Salary - £6,822 to £7,098 per annum (including a one third night enhancement)

Working pattern - Part Time

Contract type - Permanent**Location - Wellington****A bit about us**

We have an exciting 10 hour shift opportunity for a Waking Night Support Worker to work with children with disabilities based at our Beechtrees Children's home in Wellington. Our residential short break service which is an important part of Children's Social Care in Somerset focuses on promoting independence, social inclusion, choice and individual support to children and young people with learning disabilities and complex needs.

We are proud to offer an environment that is supportive and rewarding, within a team who are passionate about the work that they do to improve the lives of people in Somerset. We offer great learning and development opportunities, along with a very supportive leadership team.

Here's what you can expect to be doing

Beechtrees Children's home aims to provide a safe nurturing environment for disabled children and young people, based on the premise that their needs and welfare are paramount and should be met on an individual basis.

In this pivotal position, you will provide nightly care delivery and support to individual young people in accordance with their individual support plans, whilst following Service policies, procedures and Health & Safety regulations. This will include providing personal care and emotional support.

You will actively promote individuals' rights, obtain, and document the views of the Child with the sole aim being a person-centred and holistic approach to their care. Additionally, you will have the desire and ability to work positively with colleagues in the team and across the organisation to ensure consistent best practice is achieved.

A few things about you

You'll have experience of working with children and young people in either a residential setting, childcare setting, teaching or youth work capacity.

You'll ensure effective safeguarding and well-being of Children & Young people are of paramount importance during daily practice.

You'll hold an NVQ/Diploma Level 3 in children and young people (or equivalent) or have the desire and commitment to work towards this qualification.

You'll enjoy working with a variety of people and understand the importance of communicating effectively with others to promote rights and choices.

Additional information

We'd love to hear from you if you think this may be the right role for you or if you'd like an informal chat about the opportunity, please contact:

Hannah Coles, Manager on hcoles@somerset.gov.uk or 01823 665787 or

Amanda Robins, Deputy Manager on arobins@somerset.gov.uk or 01823 665787

Interviews will be face to face at Beechtrees and due to COVID-19, strict hygiene protocols and essential procedures will be put in place to keep you safe.

Due to the importance of the role we recommend applying as soon as possible. Depending on the level of response, we anticipate conducting interviews ahead of the closing date.

Apply: [Job \(somerset.gov.uk\)](https://www.somerset.gov.uk)

North Newton Primary School, Church Road, North Newton, Bridgwater, TA7 0BG

Telephone/ Fax: 01278 662140

E-mail: office@nncps.org

Website: www.northnewtonschool.co.uk

Age range: 4-11, NOR: 90

LEARNING SUPPORT ASSISTANT (1:1)

(Full-Time: Mondays – Fridays 0845 – 3.15)

SALARY: Grade 13 Point 6.

Start Date: September 2021

We wish to appoint a hard-working and positive person to work within a Year 5/6 class. Do you wish to make a positive impact? Are you a team player with good communication skills? Are you calm, caring and resilient? If you are, we would like to hear from you!

You will be expected to:

- form and maintain positive relationships with children, staff and the community.
- have high expectations and be able to promote the importance of good learning.
- have patience, be caring and be able to work calmly.
- be positive, be motivated and have a good sense of humour!

We can offer the successful candidate:

- a very supportive staff team.
- hardworking and polite children who are a pleasure to work with.
- a positive working environment where two days are never the same.

Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts subject to relevant employment checks and criminal background check via the disclosure procedure.

Please telephone for an appointment, a tour, a discussion about the role and gain an understanding of our school ethos.

Information and an application form - available by e-mail and on our school website.

Please apply by application form to the Headteacher at the school.

Closing Date & Shortlisting: 1st September 2021.

Interview Date: TBC

Oake Bradford & Nynehead C of E (VC) Primary School, Oake Taunton TA4 1AZ

Tel: 01823 461533

LEARNING SUPPORT ASSISTANT - START ASAP – AUTUMN TERM

8.45 – 3.00pm Tuesday to Friday 22 hours per week - Term time only

Salary Grade 15: £18,562 pa pro rata (£9.6212 per hour)

Permanent

We are seeking to appoint a caring, enthusiastic and experienced member of support staff, to join our team in September. Successful candidates will want to promote high levels of achievement, enjoyment and the welfare of children. Relevant experience and qualifications would be advantageous.

Our school is committed to safeguarding our children and this post will require satisfactory completion of the necessary pre-employment checks, these include a criminal background check (DBS) via the Disclosure and Barring Procedure before commencing work.

For further details & application <https://dasjobs.co.uk/job/learning-support-assistant-214/> or contact the school office on 01823 461533 or email sch.264@educ.somerset.gov.uk

Closing date: 12.00 noon Monday 13th September.

Interviews week commencing 20th September.

Christchurch CE First School, Feltham Lane, Frome, Somerset BA11 5AJ

Telephone: 01373 463781 Email: sch.152@educ.somerset.gov.uk

Website: christchurchschoolfrome.org.uk

EXPERIENCED TEACHING ASSISTANT

Working 27 hours and 30 minutes per week 8.45 – 15.15 -- Term Time Only (38 weeks) – Initially Fixed Term until April 2022

Grade15 Points3-4 (£9.6212 - £9.8134 hourly) – Actual Salary £11,616 - £11,844

Required September 2021

We are looking to appoint an experienced teaching assistant to work within a KS2 class. The successful applicant will carry out a variety of tasks to help children make extra progress in their learning across different subject areas and support the class teacher in class management. You will sometimes work with groups, or individuals carrying out interventions. We are looking for a kind, caring, enthusiastic member of staff who understands children and how they learn, and who can work successfully as part of a team, showing both initiative and the ability to follow direction.

Application by letter and completion of a Somerset County Council application form, which can be obtained from the school website, www.christchurchschoolfrome.org.uk where you will also find the Person Specification and Job Description. Visits to the school are welcomed.

For this Post:

See the school website or contact the school office for details.

Closing date for applications: Friday 3rd September @ midday

Interviews: W/C 06/09/2021

LUNCHTIME SUPERVISOR REQUIRED FOR SEPTEMBER 2021

This positions are for 5 hours (12.00pm–1pm, Monday to Friday) per week, term time only (Grade 16, Point 2 - £2,268 actual salary, £9.4325 per hour)

We are looking for a flexible, punctual, trustworthy, reliable person who is cheerful and hard-working and enjoys working with young children.

As a member of our friendly Lunchtime Staffing Team, you will be responsible for ensuring pupils' safety and well-being in the dining hall. You will set up the hall, ensure Health and Safety regulations are followed, check hot lunches, assist in serving meals, clear away, clean and tidy up leaving the facilities ready for the next activities.

Ideally you will have experience of safe food handling and will demonstrate an awareness of **allergens**, food intolerances **and dietary requirements**. As a food handler, you will need to understand the importance of maintaining high food hygiene standards to prevent cross-contamination and subsequent illness.

Christ Church is a friendly school with a dedicated staff team. We are all committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment. This post requires an enhanced DBS. A criminal background check will be carried out and references from past employers will be taken up.

Application packs and more information can be downloaded from our website

(www.christchurchschoolfrome.org.uk).

Please send completed applications to the school at the school address shown above.

Closing date for applications: Monday 6th September 2021 @ 12 Noon

Interview Date: TBC (but probably during the w/b 13th September 2021)

Taunton Deane Partnership College (TDPC) is one of four Pupil Referral Units commissioned by Somerset County Council and Somerset schools. We provide services through a number of centres for students of compulsory school age who have a range of social, emotional and mental health (SEMH) needs. Students are referred through their mainstream schools in the Taunton Deane and West Somerset area and through the SEN Service at Somerset County Council.

We wish to make the following appointments:

HLTA

37 hours per week, 1 year fixed term in the first instance, term time only

Start date: September/October 2021

Salary: Grade 12 (actual salary £19,164 - £22,014)

Primarily to work at our Key Stage 4 Centre in Taunton but some work may also be required at our other centres in Taunton (KS3) and Blagdon Hill (KS1 and 2)

We are looking for an HLTA who:

- Is an excellent practitioner who is reflective, recognises their own development needs and is keen to learn.
- Is resilient and dependable and committed to high quality teaching and learning.
- Has excellent interpersonal skills and works well in a small team.
- Is organised and hard working – willing and able to go the extra mile.
- Firmly believes that every child, irrespective of background and starting point, can be successful in learning.
- Is imaginative and can create opportunities to promote children's social and emotional development.
- Is able to work collaboratively as part of the wider TDPC staff team.
- Is able to deliver English GCSE curriculum under the guidance of a teacher

Apply online: <https://dasjobs.co.uk/job/hlta-18/>

TEACHING ASSISTANT X 2

32.5 hours per week, 1 year fixed term in the first instance, term time only

Start date: September/October 2021

Salary: Grade 14 (actual salary £14,179 - £16,794)

Post 1: To primarily work at our KS1 & KS2 centre in Blagdon Hill but some work may also be required at two our other centres in Taunton (KS3 and KS4).

Post 2: To primarily work at our Key Stage 4 Centre in Taunton but some work may also be required at our other centres in Taunton (KS3) and Blagdon Hill (KS1 and 2)

The successful candidates will

- Assist teaching staff in delivering a curriculum to students referred to TDPC, including delivery of outdoor activities and PE.
- Prepare resources and maintain a safe and suitable learning environment.
- Provide one to one support for students should their individual SEMH needs require this.

The successful candidates will also:

- Have an enthusiasm for the welfare and well-being of young people
- Be solution focused and positive in meeting the social, emotional and mental health needs of our young people
- Have excellent interpersonal and communication skills
- Be organised and hard working
- Be able to work collaboratively as part of the wider TDPC staff team

Apply online: <https://dasjobs.co.uk/job/teaching-assistant-489/>

Closing date for all posts: 5pm Friday 6 August

Interview date: w/c 16th August 2021 (exact date TBC)

We welcome applications from TAs and HLTAs in mainstream schools, special schools and alternative provision.

Please email your completed application form to Sarah Stone at sstone2@educ.somerset.gov.uk

TDPC is committed to safeguarding and promoting the welfare of children; successful candidates will be required to demonstrate a high awareness of these areas and undergo an enhanced DBS check.

Elmwood & Penrose Federation, Hamp Avenue, Bridgwater, Somerset, TA6 6AW

Tel: 01278 456243 Email: sch.601@educ.somerset.gov.uk www.elmwood-school.org.uk

Age range: 4-19

CARETAKER REQUIRED FOR OUR NEW PURPOSE BUILT SPECIAL SCHOOL POLDEN BOWER

Permanent Contract to start ASAP. Full time 37 hours per week all year round

Grade 13 £19,698 - £21,748 Dependent on experience

Elmwood & Penrose Federation are seeking to appoint an organised and reliable Caretaker. You will be part of a team responsible for the high quality maintenance, security and cleanliness of the new Polden Bower school buildings located in Bower Lane Bridgwater. The team is led by our Premises Manager. You will need to be a good team player and confident with working in a busy environment. You will also need to be available to attend out of hours to urgent security or maintenance issues and to open and lock premises on a daily basis, possibly on a spilt shift and to open and lock the building for pre-arranged lettings. You will ideally be able to drive and be willing to move between different sites throughout the day and be happy to drive the school vehicles. An awareness of Health & Safety and building skills would be an advantage as would knowledge of COSH. There are also some cleaning responsibilities.

This is a very exciting time to be joining a growing Federation, we are working in partnership with The Bridge School which is the PRU within Bridgwater and Avalon School in Street. We have now completed our purpose built new school - Polden Bower School. This will be a 160 place special school and will have the specialist resources needed to meet the needs of our students.

If you feel you have what it takes to work with us to achieve the very best for our school we would very much like to hear from you.

Enquiries and visits are welcomed, if you would like to arrange this, please email the school mailbox: sch.601@educ.somerset.gov.uk or phone Polden Bower School on 01278 496386

<https://dasjobs.co.uk/job/caretaker-75/>

You will be entitled to 24 day's holiday and in addition to this all Bank holidays.

Closing date: Thursday 29 July 2021 at Midday

Interviews: TBC

Elmwood & Penrose Federation is committed to safeguarding and promoting the welfare of children and young people. This appointment will be subject to enhanced DBS disclosure, medical clearance proof of the right to work in the UK and satisfactory references.

Fiveways School, Victoria Road, Yeovil, Somerset BA21 5AZ

Tel: 01935 476227

For children with severe learning difficulties

ICT TEACHING & LEARNING ASSISTANT

Permanent contract for 31.65 hours per week

Monday to Friday

Term time only (40 Weeks per year)

To start as soon as possible

Grade 13 (£10.21 - £11.27 per hour)

Gross minimum starting salary of approximately £14,928 per annum (£1244 per month)

The post holder will be an advocate for ICT, supporting staff to keep up to date and use new and exciting technology for teaching and learning in the classroom. Experience and a real commitment to ICT and special needs would be a significant advantage.

We also have a vacancy for a Website Manager, a role which complements the above post of ICT Teaching & Learning Assistant and which could ideally be filled by the same person.

WEBSITE MANAGER

Permanent Contract

3 Hours per week (as directed by the school)

Term time only (39 weeks per year)

To start as soon as possible

Grade 13 (£10.21 - £11.27 per hour)

Gross minimum starting salary of approximately £1380 per annum (£115 per month)

The post holder will manage the development and maintenance of the schools website and will be an advocate for ICT, supporting and working with staff across the school to keep the website relevant and up to date. Relevant experience, knowledge and a real commitment to ICT and website maintenance would be a significant advantage.

Full training will be provided for both posts.

SEMH TEACHING ASSISTANT (FIXED TERM)

Grade 13 (spinal points 6-11) (£10.21 - £11.27 per hour)

Term time: 39 Working Weeks

31.65 hours per week (5 days)

To start September 2021 and end 31st August 2022

Gross starting salary of approximately £1,228 per month

The post holder will have a real commitment to working with pupils with SEN and SEMH experience is essential.

An excellent opportunity exists for an enthusiastic person to join this 'outstanding' (OFSTED) school. The post holder will join a team of staff currently working with pupils across the school. Qualifications, experience and a real commitment to special needs and SEMH would be a significant advantage.

POST 1 - TEACHING ASSISTANTS (FIXED TERM)

Grade 14 - £9.81-£10.21 per hour

Term time: 39 Working Weeks

5 days per week (31.65 hrs) Monday to Friday

Gross starting salary of approximately £1,180 per month

POST 2 - TEACHING ASSISTANT (FIXED TERM)

Grade 14 - £9.81-£10.21 per hour

Term time: 39 Working Weeks

2 days per week (12.66 hrs) Tuesday and Friday

Gross starting salary of approximately £472 per month

To start September 2021 and end 31st August 2022

An excellent opportunity exists for enthusiastic people to join this 'outstanding' (OFSTED) school. The post holders will join a team of staff currently working with pupils across the school. Qualifications, experience and a real commitment to special needs and SEMH would be a significant advantage.

Essential: GCSE minimum A-C/Point 4 or equivalent

Please state which post you are interested in

Deadline for receipt of applications: **Wednesday 4 August 2021**

Date for Interview: **Wednesday 11 August 2021**

Only successful applicants will be contacted

PERMANENT MIDDAY SUPERVISORS

Grade 16 - £9.43 per hour

Term time: 7.5 hours (12.30 – 2.00 pm) Monday-Friday

Gross salary of approximately £281 per month

To start September 2021

An excellent opportunity exists for enthusiastic people to join this 'outstanding' (OFSTED) school. The post holders will join a team of staff currently working with pupils across the school. Experience and a real commitment to special needs would be a significant advantage.

Essential: GCSE minimum A-C/Point 4 or equivalent

Our school is committed to ensuring a 'Safe Recruitment' process including a Criminal background check.

Job Description and Application Forms are available from the school website:

www.fivewayschool.co.uk

Please state which post you are interested in

Deadline for receipt of applications: **Wednesday 4 August 2021**

Dates for Interview: **Wednesday 11 August 2021**

Only successful applicants will be contacted



FINANCE & HR OFFICER

Grade: 13, Points 6-11 (£19,698 - £21,748 pro rata)

Full time 37 hours per week, Term time only

Reports to: Trust Finance & IT Manager

Responsible for: Providing Financial and Human Resources administration across the schools within the Trust

We are looking for an individual with excellent Finance and Human Resources experience to provide daily finance and HR administration for a number of schools across our Trust. The candidate will support the Central Operations Management team ensuring daily financial functions and HR processes are completed within the schools. They will also support the wider Trust and work with Head teachers to ensure expenditure and income received are in line with agreed budgets and that HR and recruitment processes are completed.

The role will cover day-to-day finance and HR functions across a number of schools in the trust, including:

- Administration of all expenditure and payment processes
- Reconciliation of p-card transactions
- Sales invoice generation and receipts
- Providing financial reports as required
- Maintaining staff files including staff absences, appointments and annual leave
- Recruitment administration
- Maintenance of the Single Central Record
- Payroll timesheets checks

The role will involve working at a number of schools within the Trust to support the Finance and HR functions therefore the successful candidate will need to be adaptable and flexible to be able to respond to changing tasks and requirements across multiple schools.

For more information regarding the role, please refer to the job description and person specification. If you would like to discuss the role in more detail, please contact the Trust Executive Business Manager, Sarah Harber on 07708 125332 or email sharber@oak.education

For an application pack, please visit The Oak Partnership website:

<http://www.oak.education/index.php/recruitment>

Fully completed application forms should be emailed to sharber@oak.education by the closing date.

Closing date for applications: 9am on 27th August 2021

Interviews week commencing: Monday 30th August 2021

St James Church School, Cranmer Road, Taunton, Somerset, TA1 1XU

01823 272553

enquiries@stjames.bwmat.org



RECEPTIONIST

Pay Grade: Band 15 (full time equivalent £18,198 to £18,933)

Permanent contract, 11.25 hours per week

Working hours 2.15pm to 4.30pm, Monday to Friday, term time

Actual pay £4,576 to £4,761

Location: St James Church School, Taunton

An exciting opportunity has opened up for a Receptionist at St James Church School on a permanent contract, covering the office every afternoon during term time. We are looking for a candidate who is resilient, helpful and efficient, and who will be able to make a valuable contribution to our wonderful school.

In return we are able to offer the successful candidate:

- Brilliant children, full of character, who are keen to succeed
- A Church school with a strong a purposeful Christian ethos centred around our vision: **Love God, love others and love ourselves**
- Engaged parents who want the best for their child
- Good links with our community
- A friendly and pleasant working environment where staff are solution focussed and supportive of each other
- A large and supportive Leadership Team
- A supportive Local Governing Board

An application form and full job description and person specification are available from the school website: www.stjamessch.co.uk

Candidates are invited to contact the school and arrange a visit. If you would like to arrange this, please book an appointment via phone (01823 272553) or email (enquiries@stjames.bwmat.org)

Benefits of working for the Bath & Wells Multi Academy Trust include a generous pension scheme, enhanced sickness and parental benefits and a supportive working environment.

The Bath & Wells Multi Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS and all relevant pre-employment checks.

Application forms should be accompanied by a full letter of application and sent to the school office by post or emailed to the School Business Manager – gavin.duenas@stjames.bwmat.org

Closing date: Friday 10th September 2021

Interview date: Week commencing Monday 20th September 2021

This post will commence: October 2021 (exact date to be agreed with the successful candidate)



Brent Street, Brent Knoll, Highbridge, Somerset, TA9 4EQ
Email: office@brentknoll.somerset.sch.uk
Telephone: 01278 760546

'a feeling of belonging'

VACANCY FOR A PRE SCHOOL ASSISTANT SUPPLY COVER/ BANK STAFF

Pay Scale: Grade 15 point 3 (£18562 pro rata. £9.62 per hour)

This role has potential for 3 mornings a week in the autumn term providing 1:1 support.

12 hours per week, 9.00 am – 12.00 noon – Wednesday to Friday, term-time only

We are looking for a passionate and caring pre-school assistant to join our committed Early Years Foundation Team. As part of the Pre School team you will work under the direction of the Pre School Manager to support an individual pupil.

Candidates will need to demonstrate the following:

Experience of working with Pre School pupils and have a commitment to their education, development, and welfare

Kind and proactive in getting activities ready for pupils to have fun and learn

Ability to communicate effectively to a wide variety of people including parents, both verbally and in writing

Knowledge of the pre-school curriculum, taking into account the SEN code of practice, child protection procedures and equal opportunities considerations

Ability to work with parents and carers to encourage their involvement

Brent Knoll Church of England Primary School is committed to safeguarding and promoting the welfare of children and young people. It is a requirement of all staff that they share this commitment and follow the prescribed policy and procedure to continuously promote a culture of safeguarding across the whole organisation.

Closing Date: Midday, Monday 6th September 2021

Interview Date: Week commencing 13th September 2021

To apply for this position, please complete a support staff application form, (which is available from <https://wessexlearningtrust.co.uk/careers/vacancies/>), together with a letter of application for the attention of Mr C Burman (Headteacher). Your letter should be no more than two pages of A4, detailing your experience to date and why you are the best candidate for the position. Completed applications should be returned by post for the attention of Mr C Burman (Headteacher) or by email to office@brentknollprimaryschool.org.uk. Please call Miss Hayley Richens, (Early Years' Lead), or Mr Chris Burman (Headteacher), if you require any further details or would like to visit the school.

This post requires a criminal background check via the Disclosure Procedure

Shipham First School, Turnpike Road, Shipham, BS25 1TX

Email: office@shiphamfirst.co.uk Web: www.shiphamfirst.co.uk



PRE-SCHOOL ASSISTANT (Maternity cover)

Starting 20th September 2021 fixed term for 1 year or until postholder returns

Hours: 2.5 days per week (17.25 hours pw) - Term Time Only

Grade 15 Point 3-4

An opportunity to join an already successful team at Shipham Pre-School. Required from 20th September 2021 an effective and enthusiastic Pre-School Assistant who will be able to complement our dedicated hardworking staff team. We would like you to:

- Be an enthusiastic and energetic Early Years Practitioner who is committed to providing outstanding education and care for the children

- Be able to keep children at the heart of your practice, demonstrating a good working knowledge of the EYFS guidance and expectations
- Be committed to developing effective working relationships as a Key Person with children and parents
- Be an excellent communicator with good interpersonal skills and hold a level 2 or 3 childcare qualification
- Be an excellent team player, leading, inspiring and supporting other members of staff
- Be self-motivated and have good time management, flexibility and organisational skills.

Please email school office for information pack office@shiphamfirst.co.uk

Closing Date: Midday 6th September 2021

Safeguarding Requirement

Shipham First School is committed to safeguard and promote the welfare of children and young people. It is a requirement of all staff that they share this commitment and follow the prescribed policy and procedure to continuously promote a culture of safeguarding across the whole organisation.

Brookside Academy, Brooks Road, Street, Somerset, BA16 0PR

Tel: 01458 443340 Email: office@brooksideacademy.co.uk

Web: www.brooksideacademy.co.uk Twitter: @BrooksideStreet

Headteacher: Brian Walton



NURSERY KEYWORKER (37 hrs per week)

Hours worked between 7:30am-6pm, shift pattern to be confirmed.

Grade 15 Point 3: £9.62 per hour/ £18,562 per annum

Appointment starts: Monday 6th September 2021

All Year Round, permanent position

This post would suit an individual who has:

- GCSE grade C or 4 or above in English and Maths
- A minimum of a level 3 Early Years Qualification/be working towards or prepared to work towards achieving the award within 6 months
- True passion for working in Early Years
- Sound knowledge of the EYFS

The successful candidate will be:

- Positive, enthusiastic and highly motivated
- Caring and responsible, have good communication skills, be able to use his/her initiative, be flexible, friendly, approachable and a good team player

As part of a team, Keyworkers are responsible for a small group of key children who they will observe, assess and plan for.

Closing date: 12 noon, Monday 2nd August 2021

Applications should be made using the Academy Support Staff Application Form and sent to the Academy office: Office@brooksideacademy.co.uk.

Application forms can be found on the recruitment section of the academy website

(<http://www.brooksideacademy.co.uk/recruitment/>). For further information, please contact the academy by phone (01458 443340) or email office@brooksideacademy.co.uk.

Brookside Academy is committed to safeguarding and promoting the welfare of children and young people and expects its staff and volunteers to share this commitment. All posts require a police check through the disclosure process.

NURSERY KEYWORKER APPRENTICESHIP

37 hours per week all year round

Appointment starts Monday 6th September

We currently have a vacancy within the Academy for an apprentice Nursery Keyworker.

We are looking for an individual who is positive, motivated and enthusiastic about starting a career with young children. The role will be varied and interesting and will offer you a great learning platform to become part of a multi-skilled team of Early Years practitioners.

You will study the apprenticeship at Level 3 dependent on past work experience and qualifications; full training and support will be given. Grade C or 4 or above in Maths and English is essential. The apprenticeship scheme is run by Strode College.

Applications should be made using the academy support staff application form, which is available on the Job Opportunities section of the website <https://www.brooksideacademy.co.uk/> Email the application form to office@brooksideacademy.co.uk or post to Brookside Academy. For more information contact the office on 01458 443340.

Closing Date: 12noon, Monday 2nd August 2021

Brookside Academy is committed to safeguarding and promoting the welfare of children and young people. This post requires a criminal background check via the disclosure procedure. The successful applicant will therefore be subject to an Enhanced DBS.

Bridgwater College Academy, Parkway, Bridgwater, Somerset TA6 4QY

www.bridgwatercollegeacademy.org

Bridgwater College Academy is an all-through academy for students aged 3 to 16.

The academy is part of the Bridgwater & Taunton College Trust.



NURSERY TEAM LEADER REF: 273

36.25 hours per week, 39 weeks per year (Term-Time plus INSET days)

BTCT Points 5 to 6. Starting on Point 5, actual salary, £16,253 per annum

Permanent

Our nursery is part of the Primary Phase in Bridgwater College Academy. Applications are invited from individuals that are motivated and enthusiastic about working with young children in a nursery setting. We are looking for someone who can work well as a part of a team, but can also deputise in the Nursery Managers absence. You will work as part of an enthusiastic team, where all staff are dedicated to raising standards and improving children's life chances.

You will need to have a minimum of a relevant Level 4/5 qualification, with experience of working in a Nursery setting. Ideally you will be paediatric first aid trained.

We strongly recommend that you come to visit our exciting and vibrant nursery provision and meet our welcoming and professional team.

Please note, although we are ideally looking for a full-time colleague, we are open to discussing flexible working options

Full details and an application pack can be found in the Vacancies section on:

www.bridgwatercollegeacademy.org

Closing Date for applications: Noon – Wednesday 8th September 2021

Anticipated Interview Date: W/C 13th September 2021

SAFEGUARDING ADMINISTRATOR REF: 274

Permanent

25 hours per week, 39 weeks per year (term time plus inset days)

Monday to Friday

BTCT Points 5 to 6. Actual starting salary £11,209

Starting September 2021

Bridgwater and Taunton College Trust are looking for an experienced Administrator to support the Trust Safeguarding Lead and Designated Safeguarding Lead at Bridgwater College Academy, by providing confidential safeguarding administrative support.

Owing to the nature of the role, an ability to relate to the academy's students and their parents/carers in a positive and proactive way is crucial.

To be successful in this rewarding role, you will need to be well organised, have the ability to prioritise work and ensure that strict deadlines are met. The ability to work on your own initiative and work within existing teams is essential. Candidates should have excellent administrative and communication skills and would be responsible for liaising with external agencies and parents, completing administration relating to all safeguarding concerns, alongside other administrative duties. A high level of confidentiality would be always expected.

Full details and an application pack can be found in the Vacancies section on:

www.bridgwatercollegeacademy.org

Closing Date for applications: Noon, Wednesday 28th July 2021



Brymore Academy, Cannington, Somerset TA5 2NB

Brymore is a State Boarding School for boys aged 11 – 16 set in its own 60 acre site with a working farm, gardens, workshops and sports facilities. The school is currently expanding and this is an exciting time in Brymore's development.

CARETAKER Job ref: 272

Permanent

30 hours per week, 42 weeks per year to include working at least two evenings per week. (Term Time, plus 5 additional weeks.) Working hours will be evenings at least 2 days a week

BTCT points 5-6, commencing at point 5. Actual Starting Salary: £14,485 per annum

Brymore is a State Boarding School for boys aged 11 - 17 set in its own 60 acre site with a working farm, gardens, workshops and sports facilities which are fully utilised in the delivery of the curriculum to over 320 students of which 140 are boarders.

The core purpose of this position is to assist in ensuring the Academy's site, buildings and furnishings are safe, secure, cleaned and maintained to standards defined by legal requirements, Health and Safety regulations and the Academy management.

Ideally you will have an understanding of health and safety and manual handling. You will need to have a pleasant, courteous manner, with the ability to work in often reactive situations to meet the needs of the Academy.

There is a practical element to this role, where experience of carrying out simple repairs, maintenance and decorating are required.

Further details and application form for this post are available to download from our website

www.brymoreacademy.co.uk or email recruitment@btc-trust.org.

Closing date: Midday on Tuesday 3rd August 2021

Potential Interview: Wednesday 11th August 2021

Brymore Academy is committed to safeguarding and promoting the welfare and safety of children and therefore this post requires a criminal background check via the disclosure procedure.

Critchill School, Nunney Road, Frome, Somerset BA11 4LB

01373 464148

Previous applicants need not apply



Aspiration, Opportunity, Achievement



TEACHING ASSISTANTS REQUIRED

Permanent/Fixed Term/Maternity Cover/Casual Contracts

Salary scale Grade 2 / 3 Points 4 – 6

from £9.81- £10.21 per hour (depending on experience)

30.67 hours per week

(Actual annual salary £13,418 - £13,966)

We are recruiting Teaching Assistants to work across the school with all ages and types of need.

Our school caters for pupils with complex or severe learning needs and all of our pupils have an Education, Health & Care Plan.

No two days are ever the same at Critchill but we can promise an exciting, varied and rewarding career working with our dedicated Teachers and Senior Leadership Team to help children and young people with SEND reach their full potential.

We are looking for people who can demonstrate they are flexible, positive, calm, patient and empathic and who will easily fit in with our skilled, enthusiastic and hardworking staff team.

In return, we can offer a friendly and supportive school community with an outstanding leadership team who are dedicated to ensuring continuous improvement.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent spoken English is an essential requirement for the role.

For further information or to apply please visit the website at <https://www.critchillschool.co.uk/> under the 'Our School' banner or contact the office staff on 01373 464148.

Critchill School is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including Gaps in Employment checks, contacting past employers and the Disclosure and Barring Service.

Closing Date: Thursday 5th August 2021

Interview Date: Tuesday 17th August 2021

Commencement Date: Thursday 2nd September 2021

Please note that, due to the high level of interest in our staff vacancies, we are only able to contact applicants who have been shortlisted for interview

South Somerset District Council

We have an exciting opportunity for a Digital Specialist – Security and Compliance to join us. Apply now and become a valued member of the Digital Services team, helping South Somerset to be a place where businesses flourish, communities are safe, vibrant and healthy and residents enjoy good housing and cultural, leisure and sporting activities.

JOB TITLE: DIGITAL SPECIALIST – SECURITY & COMPLIANCE

Salary: Grade 6 – 7 £31,346 - £39,880 (pro rata)

Hours: 29.6 (potentially up to 37)

What we're looking for...

A proactive Digital Specialist with a proven track record in leading on organisational Security and Compliance. This is a key role in the Council ensuring we keep our data, information and systems safe against cyber threats. You will need to demonstrate the ability to communicate and collaborate well, present data and information, and guide and enforce at all levels from the senior leadership team, council members, colleagues and internal business areas, along with our external stakeholders.

The post holder leads on security and compliance-related action plans to ensure we maintain compliance with audits, IT Health Checks and Public Sector Network requirements. Other duties include:

- Leading projects and ensuring teams and individuals meet mandatory compliance deadlines.
- Monitoring and review the Council's technical security architecture and all digital solutions to ensure we have a good security posture and risks are assessed and mitigated effectively.
- Establishing clear policies relating to information security and data management, and assessing our protection measures against attacks and advising on improvement.
- Providing advice and guidance to managers, employees and members on best practice in ensuring the Council's data and information is safely managed and used, in line with policies and relevant legislation.
- Working collaboratively with the Data Protection Officer and others to ensure the Council adequately processes and protects personal data.
- Leading investigations into any security breaches and report findings and recommendations to the relevant governance bodies, both within SSDC and externally as required.

What we're offering...

- Remote working (occasionally you will need to attend our offices in Yeovil)
- Working in a newly-formed dynamic Digital Services team
- Generous pension
- Discounts at Country Parks & Gyms
- Cycle to Work Scheme

Please contact Amanda Kotvics, People Manager on 01935 462270 or Toffer Beattie, Lead Specialist on 01935 462302 to discuss the role in more detail.

Closing Date: Monday 26th July 2021, 10am

Interview Date: TBC

Job Reference: 1959

To apply for this role, please visit <https://www.southsomerset.gov.uk/jobs/job-opportunities/digital-specialist-security-compliance/>

We promote and value diversity in the workplace and welcome diverse applicants. We are committed to applying our equal opportunities policy at all stages of recruitment and selection. Shortlisting, interviewing and selection will always be carried out without regard to disability, sex or sexual orientation, gender reassignment, marital or civil partnership status, colour, race, nationality, ethnic or national origins, religion or belief, age, or pregnancy or maternity.

We treat personal data collected during the recruitment process in accordance with our data protection policy/policy on processing special category personal data and criminal records. Information about how your data is used and the basis for processing your data is provided in our privacy notice.

South Somerset is committed to the safety of its residents, the successful applicant will be required to undertake a Baseline Personnel Security Standard check