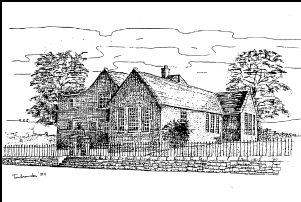


## Name of Policy

### Combe St Nicholas C of E VA Primary School

Name of Policy	Charging and Remissions Policy	
Approved by GB - Date	29 <sup>th</sup> January 2019	
Next Review Date	28 <sup>th</sup> January 2020	
Committee Responsible	Full Governing Body	

**This policy should be taken as part of the overall strategy of the school and operated within the context of our vision, aims and values as a Church of England School.**

**"That they may have life, life in all its fullness"**

**John: Chapter 10 Verse 10**

Both the school and the governing body recognise the valuable contribution that the wide range of additional activities, clubs and trips makes towards the children's education.

The school and governing body aim to promote and provide such activities as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

**Charging:** The school will make a charge for each pupil for activities organised by the school in the following circumstances:

- The full cost of activities, including board and lodgings for residential activities, deemed to be optional extras
- The full cost of the annual pantomime trip, as this is deemed to be an optional extra
- The full cost or a partial contribution towards school trips
- The full cost of the Breakfast Club and After School Club provision

The school or governing body may, from time to time, amend the categories of activities for which a charge may be made.

The school or governing body may invite parents to make a voluntary contribution towards the cost of providing additional activities for the pupils.

**Remissions:** In the circumstances of family hardship that make it difficult for pupils to take part in particular activities for which a charge is made or where parents are in receipt of universal credit and the school is receiving Pupil Premium, the school will invite parents to apply in confidence for the remission charges in part or in full. Authorisation of remission will be made by the Head-teacher.

For parents in the Armed Forces for which the school is in receipt of Armed Forces Pupil Premium for Forces children, the following is available if needed:

- Category 1 – Curriculum based trip under £100 – fully funded
- Category 1 – Curriculum based trip over £100 – grant of 50% or £100, whichever is greater
- Category 2 – Non-Curriculum based trip under £100 – grant of 25%
- Category 2 – Non-Curriculum based trip over £100 – grant of 15% or £25, whichever is greater