



3 May 2017

Dear Sir/Madam

## Data Manager

Thank you for your interest in the above vacancy. I enclose a job description, school details, person specification and application form for you to complete.

All posts in our school are very important and this role is no exception. This letter will tell you a little about our school and also about what we are looking for in the role of Data Manager.

There is much written about the strengths of Fairlands Middle School by OFSTED, amongst others. One of the best things to say is that the 500 or so children tell us they enjoy coming to school each day. The staff offer support for each other and make Fairlands a very rewarding place to work. We are a good team and it is expected that people joining our staff will be keen to join in this collaboration to support the children in their learning and in their general growing up.

Completed application forms should be submitted, preferably electronically, no later than **12 noon on Wednesday 17 May 2017.**

Yours faithfully

PETER ELMY  
Headteacher



Fairlands Middle School

Masons Way, Cheddar, Somerset, BS27 3PG, Tel: (01934) 743186 Fax: (01934) 744457 Absence Line: (01934) 743908  
E-Mail: [office@fairlandsmiddleschool.co.uk](mailto:office@fairlandsmiddleschool.co.uk) Website: [www.fairlandsmiddleschool.co.uk](http://www.fairlandsmiddleschool.co.uk)

Headteacher: Peter Elmy  
Deputy Headteacher: Stefan McHale, Assistant Headteachers: Helen Heffernan and Kate Persaud

**Safeguarding Children is everyone's responsibility.** If you are worried about any child please make an appointment to see either Helen Heffernan – Designated Safeguarding Lead or Victoria Daintree – Designated Deputy Safeguarding Lead  
Alternatively, you can phone NPSCC: 0808 800 5000 Somerset Direct: 0300 123 2224