



FAIRLANDS MIDDLE SCHOOL

JOB DESCRIPTION FOR GENERAL KITCHEN STAFF ATTACHED TO THE MENDIP EDGE FEDERATION

1. **NAME:**

2. **POST:** General Kitchen Staff

3. **GRADE:** SF 005
Grade 17: Point 6

4. **RELATIONSHIPS:**

4.1 The post holder is responsible to the Catering Manager in all matters.

4.2 Liaises on a professional level with all colleagues, teaching and non-teaching.

5. **PURPOSE OF THE JOB:**

5.1 To provide general support in Fairlands School Kitchen.

5.2 To provide cover at the Federation First Schools, when required.

6. **KEY TASKS:**

6.1 Washing and clearing up.

6.2 Food preparation assistance when needed.

6.3 Serve meals to Fairlands pupils when needed.

6.4 Deliver and serve meals to First Schools if required. Must be able to drive and have use of own vehicle.

7. **RESPONSIBILITIES:**

The Safeguarding of children in the Mendip Edge Federation is everyone's responsibility.

This job description does not define in detail all duties/responsibilities of the post and may be subject to modification. As described above, the post holder may be asked to cover at other Mendip Edge Federation Schools should the need arise.